

MINUTES

CITY OF KEY COLONY BEACH
CITY COMMISSION SPECIAL MEETING
Thursday, October 15, 2020 9:30 a.m.
Marble Hall & Virtually via Zoom Conferencing

1. **Call to Order, Pledge of Allegiance, and Roll Call:** The special meeting of the Key Colony Beach City Commission was called to order by Mayor DeNeale at 9:30 a.m. followed by the Pledge of Allegiance.

Present: Mayor John DeNeale, Vice Mayor Ron Sutton, Secretary/Treasurer Patti Trefry, Commissioner April Tracy, and Commissioner Kimmeron Lisle.

Also Present: City Clerk Rebecca Todd, Executive Assistant Saara Staten, City Attorney Tom Wright, Building Official Gerard Roussin, and Building Inspector Greg Lawton.

Excused: Police Chief DiGiovanni and Fire Chief Johnson.

Public – 6 (Virtually) 1 (Marble Hall)

2. **Additions, Changes or Deletions:** None.

3. **COVID-19 Update:** Mayor DeNeale reported an average of 5% of COVID-19 test returning positive.

4. **Extension of Declaration of Local Emergency:** Mayor DeNeale presented the City of Key Colony Beach 32nd Declaration of Local State of Emergency for COVID-19.

MOTION: Motion made by Commissioner Trefry, seconded by Commissioner Tracy to approve the City of Key Colony Beach 32nd Declaration of Local State of Emergency.

ON THE MOTION: Roll Call Vote. Unanimous approval. (9:31 a.m.)

5. **Commissioner Open Discussion**

A. Former City Administrator Benefit Pay: Vice Mayor Sutton reported working with City Clerk Todd on calculating vacation and sick leave pay for former City Administrator Moonis. Mr. Moonis accrued 264 hours at the rate of \$62.32, totaling \$10,201.30 in vacation pay. Mr. Moonis also accrued a total of \$815.84 in sick leave. Vice Mayor Sutton encouraged the Commission to approve both amounts. Commissioner Lisle questioned whether a mutual release would be appropriate at the time of payout. Attorney Wright affirmed that mutual releases are common upon payout. Mr. Moonis stated his willingness to consider what Attorney Wright's draft and if it is properly drafted to his liking, he will execute.

MOTION: Motion made by Vice Mayor Sutton, seconded by Commissioner Lisle to approve payment upon the exchange of general releases.

ON THE MOTION: Roll Call Vote. Unanimous approval.

Commissioner Tracy announced her resignation from the Commission effective October 31, 2020. Commissioner Tracy apologized but expressed having too much on her plate now and has very limited time. She expressed gratitude for the opportunity and has enjoyed working with everyone greatly. Mayor DeNeale thanked Commissioner Tracy for all her fine work while on the Commission. Vice Mayor Sutton and the rest of the Commissioners uttered the same gratitude. Mayor DeNeale requested to agenda the appointment of the new Commissioner who will replace Commissioner Tracy at the November 12th Regular meeting.

6. **Citizens Comments and Correspondence:** None.

Adjournment

The meeting adjourned at 9:41 a.m.

Respectfully Submitted,

Saara V. Staten

Saara V. Staten (on behalf of City Clerk Rebecca Todd)

Executive Assistant