

**CITY OF KEY COLONY BEACH UTILITY BOARD
REGULAR MEETING
MINUTES**

**Tuesday, May 18, 2021 – 9:30 a.m.
Marble Hall**

Call to Order, Roll Call:

The regular meeting of the Utility Board was called to order at 9:30 a.m. by Board Chairman John Dalton. *Answering to roll call were:* John Dalton, Freddie Foster, Mike Alexander, James Ha and Anthony Fernandes. *Excused:* Lin Walsh

Also Present: City Administrator Dave Turner, Jason Shepler and Jarrod Petrohovich of Mittauer and Associates, Utility Clerk Pat Hyland, Plant Operator Dave Evans and Public Works Supervisor Mike Guarino. Public – 1

Next Meeting Discussion – the next Utility Board Meeting is scheduled for Tuesday, June 15, 2021 at 9:30 am.

Approval of the Minutes: Regular Meeting Minutes April 20, 2021

Motion – Moved by Freddie Foster and seconded by Chair John Dalton to approve the Minutes of April 20, 2021.

On the Motion: Roll Call Vote. Unanimous Approval.

10th Street Stormwater Grant Application Update –

Jason Shepler provided a review of the cost difference between a single phase and a two-phase approach for the grant application. The first phase would address the most problematic area near the intersection of 10th Street and West Ocean Drive. The project would have an injection well, a swale and concrete/asphalt driveways. The Base Bid includes standard concrete replacement of driveways following installation of stormwater piping. Homeowners may prefer closed drainage in front of the home and can pay the additional cost for that option. In previous projects, many homeowners paid to replace their brick paver/stamped concrete driveways and paid the costs to ‘upgrade’ to a closed drainage (rather than an open swale). A future workshop will be held where residents of the affected area of 10th Street will be encouraged to attend to voice concerns and ask questions.

Motion – Moved by Anthony Fernandez and seconded by James Ha to recommend to the City Commission a two-phased approach for the submission of the FDEP grant funding request. The estimated project cost for Phase 2-1 with the base bid of \$495,600.00 is to be submitted when the Spring funding session has been opened by the State.

On the Motion: Roll Call Vote. Unanimous Approval.

If there is no Spring session, the application will be submitted for the Fall session.

City Administrator Turner stated affected 10th Street residents will be contacted at the time a workshop has been scheduled.

Utility Clerk Report –

For the month of April there were 27 property transfers completed with a total of \$4,700.00 collected in transfer fees. There were no sewer connection fees collected in April.

One residential account has not paid the quarterly sewer invoices for three consecutive quarters. A property lien has been filed on that property. One residential property has not paid the January quarterly sewer bill, and the resident has been contacted. There are no delinquent commercial accounts.

One new Certificate of Occupancy was issued in April. This new property will be added to the July quarterly sewer billing.

Operator’s Report: Included as part of the Minutes.

A crack in a city cast iron sewer lateral on 4th Street resulted in a sewer backup in a resident's yard. The plumbing invoice from Rhodes Plumbing in the amount of \$491.66 will be paid for by the city. Mr. Evans obtained an estimate from 3rd Generation Plumbing in the amount of \$10,480.00 to replace the cast iron with PVC. Once completed, the roadway will be restored to its original condition. All board members agreed this work should start as soon as possible and approved the estimate. Mr. Evans will use the camera to inspect the other 5 cast iron lines on 4th Street and advise the board members of their condition.

Mr. Evans also presented two quotes for items from the list of supplies to be paid with grant funding. Xylem Water Solutions quote in the amount of \$11,029.00 for a sludge recirculation pump and a quote in the amount of 7,343.33 received from Air Compressor Works for two air compressors were both unanimously approved by the board members.

The previously ordered lift station pumps have been received and the invoice has been received.

Status of 40 Buttonwoods to be Planted – Mike Guarino, Public Works Supervisor, stated he and his staff removed all dead shrubbery and cleaned the area in preparation for the planting of the buttonwoods. Public Works spent approximately 64 hours removing shrubs and doing some repair work on the fencing, which was a cost savings to the city approximately \$5,000.00 by doing this work in-house. Gonzalez Landscaping is finishing up with buttonwood planting this week.

Mr. Alexander mentioned the fencing needed painting and asked if that was a task the Public Works staff would handle. Mr. Guarino will get an estimate for equipment needed, materials and labor cost and he will submit at the next meeting.

Chairs Report –

Treasurer's Report:

Mr. Foster provided a review of April financials and stated both Wastewater and Stormwater budgets are in good shape.

Financial Reports: The April Financial Reports for the Utilities are ready and available.

Wastewater/Sewer Warrant #0421: was approved in the amount of \$75,978.12.

Stormwater Warrant: 0421: was approved in the amount of \$16,299.00.

Any Other Business:

The meeting adjourned at 11:00am.

The next meeting will be on Tuesday, June 15, 2021 at 9:30am

Respectfully Submitted by:

Pat Hyland

Pat Hyland, Utility Clerk

*** Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the Utility Clerk, as a public record. ***