

MINUTES

CITY OF KEY COLONY BEACH
CITY COMMISSION REGULAR HEARING
Thursday, October 28, 2021 - 9:45 a.m.
Marble Hall & Virtual via Zoom Conferencing

Call to Order, Pledge of Allegiance, Roll Call

The Public Hearing was called to order by Mayor Sutton at 9:30 a.m.

Present: Mayor Ron Sutton, Vice Mayor Patricia Trefry, Secretary/Treasurer Kathryn McCullough, and Commissioner Tom Harding. *Also Present:* City Administrator David Turner, City Clerk Silvia Gransee, Executive Assistant Saara Staten, City Attorney Gaelan Jones, Corporal Jamie Buxton, Code Enforcement Officer Stacy Stahl, Building Official Gerard Roussin, Building Inspector Greg Lawton, Public Works Supervisor Mike Guarino, and Fire Chief John Johnson. Public - 22 (Virtually) 5 (Marble Hall)

Excused: Commissioner DeNeale

1. Citizen Comments and Correspondence:

A. 690 11th Street – Owners: Martin & Barbara Cisna, submitted an email voicing their concerns regarding the permit extension for 680 11th Street.

B. 680 11th Street – Owner: Richard Harper attended the Public Hearing in person in regard to the permit extension request for his property.

2. Approval of Minutes: Minutes from the Regular Commission Meetings on August 12, August 26, September 23, and October 14, were accepted as written by the Commission.

3. Agenda Additions, Changes, Deletions:

A. Item 6 N.1 was moved to the top of Committee and Staff Reports

B. City Administrator Dave Turner requested for a Lexipol quote to be added to the Police Department Report.

C. Per Commissioner DeNeale's request, the Canal Plan Project under 10.C. will be moved to the next Commission meeting.

D. The Commission Meeting scheduled for 11/11/2021 will be moved to 11/08/2021 due to the Veterans Day Holiday.

E. December will only have 1 Commission Meeting to be held on 12/09/2021. This Commission Meeting will be combined of the Regular as well as the Organizational Commission Meeting.

4. Special Requests:

5. Committee and Staff Reports:

A. **Drew Grossman, CEO of Fisherman's Hospital**, appeared before the Commission and explained how the situation of non-coverage for city employees occurred. CEO Grossman stated that situation on conflicting contracts is almost corrected and apologized for any inconveniences that may have occurred. United Health Care is in final negotiations with the hospital and Mr. Grossman expects for the situation to be fully resolved within a week.

B. **Marathon Fire/EMS – Fire Chief Johnson** reported 1 medical assist, 1 personal assist, and 1 fire alarm. The Fire Chief further recommended for all citizens to pick up yard debris and any loose furniture, for a storm system was passing through overnight. Commissioner McCullough asked for a clarification of a personal assist. Fire Chief Johnson explained that a personal assist means that no

medical help was needed, and that personal assists means providing help in a wide range of domestic tasks.

- C. Recreation Committee – No Report
- D. Beautification Committee – No Report
- E. Disaster Preparedness Committee – No Report
- F. Planning & Zoning Board – No Report
- G. Code Enforcement Board – No Report
- H. **Utility Board – Freddie Foster** reported on paying the Storm Water bill in the amount of \$6,000.00, a bid in the amount of \$2,500.00 for the sewer repair, as well as the wastewater warrant in the amount of \$214,377.70.
- I. **Police Department – Corporal Jamie Buxton** reported 5 police reports, 9 backups for MCSO. 22 miscellaneous calls, several calls on the tip line, as well as Road Patrol and Boat Patrol. Corporal Buxton further reported that Ian passed his entry exam for the law enforcement academy and is now undergoing physical and psychological testing. In addition, the new KCB patch design was presented to the Commissioners which was well received.
City Administrator Dave Turner requested the approval to purchase the Lexipol Program for the Police Department which is used in Police Protocols in the amount of \$30,000.00. The money for the purchase is in the budget and part of the American Rescue Grant. The annual maintenance will amount to \$6,000.00.

MOTION: Motion made by Mayor Sutton, seconded by Vice-Mayor Trefry, to approve the purchase of the Lexipol Program in the amount of \$30,000.00.

ON THE MOTION: Roll call vote. Unanimous Approval.

- J. **Building Department – Building Official Gerard Roussin** reported on the requested permit extension for the property on 680 11th Street. The Commission had several questions for the owner on why the building was not completed yet. The owner stated problems on supply as a main problem. The Commission continued to examine the issue at hand as well as corresponding deadlines and state emergency extensions. The Commission settled on a compromise with the owner to extend the permit for now.

MOTION: Motion made by Commissioner McCullough, seconded by Vice-Mayor Trefry, to extend the building permit for 680 11th Street for 180 days with the condition that the owner must pay 10% of the original permit fee which is returnable to the owner if the building is completed within the 180 days.

ON THE MOTION: Roll call vote. Unanimous Approval.

Building Official Gerard Roussin further asked for approval for the Dissolvement of the Unity of Title for 701/711 8th Street. Building Official Roussin reported that all fees and permits, as well as the sewer tap were paid by the owner and all criteria were met.

MOTION: Motion made by Mayor Sutton, seconded by Commissioner Harding, to approve to Dissolve the Unity of Title for property 701/711 8th Street.

ON THE MOTION: Roll call vote. Unanimous approval.

Building Official Gerard Roussin further reported on the condition of the property located on 820 10th Street. The yard maintenance has resumed, the seawall project has started, and the owner has paid all fees.

- K. **Public Works – Public Works Supervisor Michael Guarino** reported that the paint stripping project has continued.

- L. **City Secretary/Treasurer – Commissioner Kathryn McCullough** reported on the annual reports for the city. Commissioner McCullough stated that the city did an excellent job managing expenses and that all departments have done an exceptional job.
- M. **City Clerk – City Clerk Silvia Gransee** reported working on outstanding minutes and agendas as well as continued training with City Administrator Dave Turner and Executive Assistant Saara Staten. City Clerk Gransee further reported on attending a meeting with representatives from UHC, FRS, AFLAC, and Municode. In addition, City Clerk Gransee became a member of the FACC and IIMC. City Clerk Gransee will attend a meeting on November 10th to receive the details on the education for the Certified Municipal Clerk Certification.
- N. **Code Enforcement Officer – Code Enforcement Officer Stacy Stahl** reported on starting with the city as the new Code Enforcement Officer.
- O. **City Administrator – City Administrator David Turner** reported that Consultant Norry Lynch was giving an update on FEMA Grants. Consultant Norry Lynch reported that the city’s demolition request was forwarded to the State. She further stated that demolition is expected to be out between 30-60 days once an asbestos removal price has been given. The current grant money amounts to \$2,729,000.00. After the end of the environmental review grant money is expected to be at or around \$4,000,000.00.
City Administrator Dave Turner asked the Commission to make the Facial Cover Mandate for Key Colony Beach optional. The Commission discussed the proposed change in the mandate. City Administrator Turner reported on the vaccination statistics for the State of Florida and that the COVID numbers have significantly dropped.

MOTION: Motion to make the Facial Covering Mandate optional was unanimously approved by the Commission.

City Administrator Dave Turner asked for the approval to purchase halogen lights for Sadowski Causeway in the amount of \$2,820.00. This price includes fixtures and labor. City Administrator Turner stated that the new lights will be much more cost efficient compared to the old lights.

MOTION: Motion made by Commissioner Harding, seconded by Vice-Mayor Trefry, to approve the purchase and installation of the halogen lights in the amount of \$2,820.00.

ON THE MOTION: Roll call vote. Unanimous approval.

- 8. **The warrant for the month of September** in the amount of \$544,557.36 was presented for approval to the Commission.

MOTION: Motion made by Commission McCullough, seconded by Vice-Mayor Trefry, to approve the warrant in the amount of \$ 544,557.36.

ON THE MOTION: Roll call vote. Unanimous approval.

- 9. **City Attorney Gaelan Jones** reported on the draft for the increase in the discretionary spending limit. The first reading for the proposed ordinance change will be November 8th before the Commission. City Attorney Jones further reported on the legal task list for the upcoming ordinances. The City Commission stated that the task list is very helpful for the Commission and much appreciated. City Attorney Jones stated that going forward a legal task list will be provided on a monthly basis.

The meeting adjourned at 11:27am.

Respectfully Submitted,

Silvia Gransee

Silvia Gransee, City Clerk