

MINUTES

Recreation Committee

Wednesday, March 30, 2022 – 10:30 a.m.

Marble Hall

1. CALL TO ORDER and ROLL CALL: *The Recreation Committee Meeting of the City of Key Colony Beach was called to order by Chair Ted Fischer at 10:30 a.m. followed by Roll Call.*

Present: *Chair Ted Fischer, Secretary Mike Alexander, Tom Alferes, Anita Alferes, Alternate Richard Pflueger. Excused: Vice-Chair Sally Flagg. Also Present: City Administrator Dave Turner, City Clerk Silvia Gransee, Public Works Department Head Mike Guarino.*

2. Oath of Office for New or Reappointed Committee Members: *City Clerk Silvia Gransee took the Oath of Office for Ted Fischer, Anita Alferes, and Richard Pflueger.*

3. INTRODUCTION of GUESTS: *Chair Ted Fischer introduced the guests to the Committee.*

4. MINUTES: *No prior minutes for approval.*

5. TREASURER'S REPORT: *City Administrator Dave Turner reported that last year's Recreation Committee budget had a \$5,000.00 reserve and for this year's budget a \$4,000.00 reserve. The City Administrator further stated that the money is available to the Committee if they wish so and explained the budget process to the Committee. City Administrator Turner further reported that account 587-124 is the Reserve Tennis Court money, and 512-040 is the Recreation Operations Budget with \$727.00 left. Chair Ted Fischer recalled that windscreens, tennis court nets, and Bocce Court repairs were paid out of that account. The City Administrator continued by reporting that a \$3,000.00 check was presented by the KCB Fishing & Boating Club for upgrades to the Pickleball Courts. The Committee and the City Administrator discussed the intended purpose for the donated funds with Chair Fischer stating that he believed that the money was for the Golf Course. City Administrator Dave Turner stated that a fine line must be drawn on what the money will be spend on. The City Administrator continued by saying that the landscaping by the Trailer parking will not work due to irrigation and FWC parking issues and recommended to put up netting for privacy and wind. Committee Member Richard Pflueger stated that he understood that the proceeds would benefit the golf course. The Committee further discussed the intended use for the donated money. Chair Ted Fischer stated that Sue Redding's main concern is for safety, like guards for the fences and gravel issues.*

6. BOARD MEMBER ITEMS FOR DISCUSSION/APPROVAL

*F. Discussion of New Suggested Committee Member Barbara Tatarchuk in Replacement for Sally Flagg **moved up in the agenda***

Chair Ted Fischer reported that Sally Flagg has requested replacement for representation on the Committee with Barbara Tatarchuk having volunteered for the position. Chair Fischer continued by saying that earlier in the year Bill Fox had already been replaced with Frank Tremblay.

MOTION: Motion made by Anita Alferes, seconded by Mike Alexander, to nominate Barbara Tatarchuk to the Recreation Committee.

DISCUSSION: Chair Ted Fischer stated that the Committee is looking for representation for the area of Tennis and Barbara Tatarchuk will make a great addition.

ON THE MOTION: Roll call vote. Unanimous approval.

City Administrator Dave Turner asked Chair Ted Fischer what the Committee's budget needs are for 2022/2023 since the budget process starts in June. Chair Fischer stated that the issue is on the agenda and will be addressed today.

A & B. Chair Ted Fischer reported that the Committee has set aside \$9,000.00 for resurfacing the W. Tennis Court and had received three bids last fall for the project. The bid was for one court with no net. Chair Fischer continued saying that one of the bidders was by McCourt who had also built the Pickleball Courts and completed the E. Tennis Court resurfacing as part of the Pickleball expansion project a couple of years ago. Chair Ted Fischer reported that ideas were being sought on how to achieve additional capacity for tennis and possibly pickleball and if there was a way to come to an agreement with Casa Clara with public participation on their courts. Chair Fischer reported that the concept was that the City would take over the maintenance of the courts in return for members of the public to use the courts that had signed an indemnity form. Committee Member Barbara Tatarchuk, who is also President of the Casa Clara Condo Association, reported to the Committee that she was aware of the situation and that Casa Clara residents did not react positive to being on the agenda. The President further explained that Casa Clara is not an HOA but a Condo Association with certain rules and documents to follow. Barbara Tatarchuk continued by saying that the proposed idea would require a vote by the Board which there is no support for, in addition to a 2/3 vote by all Association members with no support. Chair Ted Fischer asked Barbara Tatarchuk if the Association was aware the Condo would not be held liable which she confirmed.

Chair Ted Fischer continued by addressing the resurfacing of the courts with stating that the Committee has almost enough money to resurface the West Court. Chair Fischer stated that they received at least one refreshed bid for \$10,000.00 which is the same as it was before. Chair Fischer reported that the Committee currently has no project manager and that the earliest the work could be done is November and December. Chair Ted Fischer addressed the question on how the project can be managed. Committee Member Mike Alexander stated that he would be willing to take the responsibility but might have some time constraints. Chair Ted Fischer stated that the project would be during the Summer but no earlier than November and continued by suggesting that someone in the Tennis Community would be interested in the project. Committee Member Mike Alexander clarified that the project manager would be mostly supervision. Chair Ted Fischer suggested that the Casa Clara Courts could be resurfaced at the same time as the City's. Additionally, the Pickleball and East Tennis Courts need some minor repairs as well. The Committee and the Casa Clara President discussed the possibility of receiving bids at the same time with Chair Fischer stating on sharing what information he currently has on hand. City Administrator Dave Turner asked what the process of resurfacing involves. Chair Ted Fischer answered that there are specific guidelines for resurfacing, which all three companies that provided bids follow. The Committee further discussed the resurfacing process and what warranties are issued. Chair Ted Fischer revisited the question on a volunteer for project manager for the resurfacing project. Committee Member Mike Alexander asked if the City could be involved

the project. City Administrator Turner asked what the position of project manager entails. Chair Fischer and Committee Member Mike Alexander explained that the responsibilities are very minimal and probably no longer than three or four days with the biggest responsibility of working out the contract with the bids. City Administrator Dave Turner stated he will take the role as project manager and to have all bids come to him. Chair Ted Fischer suggested that someone from the Tennis Community could act as an advisor which Mike Alexander volunteered to do. The Committee further discussed on possible time frames for the project. Committee Member Barbara Tatarchuk asked if there is a timeframe after the resurfacing that the courts could not be used which Mike Alexander replied to is just overnight for drying time.

C. Chair Ted Fischer reported on the Bocce Ball Courts which included an additional court and repairs to existing ones. City Administrator Turner stated that the money for the repairs as well as the additional bocce court was covered and did not have to come out of the Recreation budget. Chair Ted Fischer asked if time spend by the Public Works Department is charged to the Recreation budget which the City Administrator said it is not.

D. Chair Ted Fischer reported on the Pickleball fence and court maintenance needs and the upcoming Pickleball Fundraiser which will raise funds to address safety concerns. Chair Fischer stated that the area between the courts presents a big safety issue which already has resulted in injury, and something more suitable should be placed there. Chair Fischer continued by saying that partial funding might come out of the upcoming fundraiser but that other issues will need to be addressed as well. Chair Fischer said that this expense should go into the upcoming budget along with an estimate on surface repairs for the Pickleball Courts. City Administrator Turner asked about the fence safety and the possibility of using the gravel at a different area. City Administrator Turner asked if a ground rubber material would be possible to use between the courts which Committee Member Mike Alexander declined. Mike Alexander stated that a hard surface is necessary for the shoe to take hold and that pavers might be an economical option. The Committee discussed the possibility of hiring an outside contractor for the pavers and the different options available.

Chair Ted Fischer asked the Committee if anything else is needed in Bocce or the Shuffleboard court that should be budgeted for the following year. Public Works Department Head Mike Guarino reported that one Shuffleboard Stick has been replaced, in addition, a bigger storage box is needed. Public Works Department Head Guarino suggested purchasing a large fiberglass dock box for storage and to store maintenance tools underneath. Chair Ted Fischer stated that he will put together a summary of all numbers on an Excel Sheet and distribute it to the Committee Members as well as the City Administrator. City Administrator Turner stated that the budget process starts in June. The City Administrator summarized regarding the Bocce Courts, that one new court will be build and one reframed with the other courts being good for the 2022/2023 season. Chair Ted Fischer replied that a line item needs to be added for the resurfacing of the Bocce Courts. City Administrator Turner continued by saying that a new sign is needed by the Bocce Courts.

Committee Member Mike Alexander reported that the foot post by the bike rack has been removed and no longer supports the weight bikes. Chair Ted Fischer asked if the Public Works Department could take a look to make it usable or it would have to be made a budget item as well. The Committee further discussed if there was adequate bike parking by the Tennis Courts and the possibility of adding the bike rack as a budget item, as well as an additional tennis net. Committee Member Mike Alexander asked if the Committee should address any parking issues and maybe adding additional lines in front of the Public Works Building. City Administrator Turner

stated that the parking issue was discussed with Public Works Department Head Mike Guarino and that lines in front of the building would be hindering with daily operations. The City Administrator further stated that nine additional car parking spots have been created and further stated, that he would lean more to see additional bike racks available under the Pine Trees so cars can park with room for bikes as well. City Administrator Dave Turner explained that the permanent trailer lot must be locked now to keep the residents trailers secure. The Committee and City Administrator further talked about why the permanent trailer lot must be locked. City Administrator Turner suggested one solution might be carpooling to help alleviate the parking problem.

E. Chair Ted Fisher reported on the issue of bathroom use for Golf, Tennis, and Pickleball. Chair Fisher stated that there used to be two bathrooms available on the side of the golf building. City Administrator Turner stated that these bathrooms were closed for safety and sanitary reasons for staff. The City Administrator further stated that the Police and Building Department have a need of their own staff bathrooms with the relocation of their offices, in addition to the issue of Covid over the last few years. Furthermore, the bathrooms need to be gender separate for the departments. The Committee asked if the bathrooms could be made unisex which City Administrator Dave Turner explained that the idea was not well received by the departments. Committee Mike Alexander asked what will happen to the portable bathrooms currently being used, which City Administrator Turner replied they are very expensive and will be returned as soon as possible. Chair Ted Fischer asked if the bathroom by the Golf Shop is accessible, which City Administrator Turner confirmed. City Administrator also reminded that there is another bathroom behind the Pickleball Court by the playground. Chair Ted Fischer asked on who maintains the bathroom by the Golf Shop which City Administrator Turner replied is the responsibility of the Public Works Department and the Golf Course. City Administrator Turner confirmed that this bathroom is for the players to use. The City Administrator clarified with the Committee that the bathrooms in the Public Works Building are for staff only and the bathroom in the Golf Shop is for public use. Public Works Department Head Mike Guarino stated that the bathroom gets cleaned at 7 am in the morning and is open for the public after. The Committee further talked on what bathrooms are available to use which City Administrator Turner reminded that the bathroom on the golf course is also available. The Committee further discussed the issue on bathrooms including on the best way to get to them. Committee Member Alexander asked if there are any additional bathrooms planned which the City Administrator declined. The Committee further discussed the possibility of additional bathrooms which City Administrator Turner stated is currently not scheduled as of time and money constraints. The Committee discussed the use of the Golf Shop bathroom as well as the Public Works Building bathroom. Committee Member Mike Alexander asked if it could be useful to add an expense to the budget for portable bathrooms for special events. City Administrator Turner stated that portable bathrooms would be part of the event and do not have to be added to the budget separately. The Committee discussed if a portable toilet could be placed behind the Public Works Building and made part of the next budget. The Committee and City Administrator further discussed the time the bathroom would be needed and if the bathroom would be used at all. The Committee decided to do more research on cost for portable toilets.

F. Chair Ted Fisher reported on the benches for Tennis and Pickleball. The Chairman reported that currently there are three benches at Pickleball and one at the Tennis courts. The Committee discussed on how many new benches are needed and how to obtain them. Committee Member Tom Alferes suggested to add a letter to the Bee-Line newsletter to promote the purchase of a

Memorial Bench as well as adding a letter to the Fishing and Boating Club Newsletter and having the City send out an email to the community. City Administrator Dave Turner stated that the City can do an email blast to send out a letter. The Committee decided that they will need three benches in total. The Committee further discussed the type of bench needed.

Chair Ted Fischer asked City Administrator Turner on the subject of windscreen. The City Administrator stated to the idea of planting buttonwood that there is no irrigation, and the ground is mostly gravel. Chair Ted Fischer stated the windscreens are expensive and that the Committee has to purchase three or four replacements for the following year. Chair Fischer further stated that the buttonwoods worked very well for wind protection and asked about the possibility of putting irrigation in the ground. City Administrator Dave Turner reported that Home Depot has very affordable windscreen available for purchase. The Committee and the City Administrator further discussed what kind of windscreen is available at Home Depot and if it would work for their use. Chair Ted Fischer stated that they will look at this option.

Chair Ted Fischer addressed the subject of the temporary Pickleball courts and the temporary nets. Chair Fischer continued by saying that the Committee is looking into replacing those and putting the expense in the budget. The Committee further discussed the lines on the courts and whether the lines are to light. Chair Fischer stated that the lines need to be a little darker to be more visible and would like to try some modifications.

G. Chair Ted Fischer reported on the tiki hut roof between hole 4 and 5 on the golf course. The Committee discussed what repairs are still needed on the golf course which include the roof, as well as the t-box on 7th Street side. The Committee and City Administrator discussed the exact location on where extra protection is needed by the t-box, and whether plantings or netting would be more effective. The Committee further discussed on what a new tiki roof costs and also on the possibility of a new ball washer. The Committee stated that the golf course looks wonderful and has never looked better.

Chair Ted Fischer addressed the issue of fence repair by the Pickleball courts. Chair Fischer stated that a lot of money is spend on fence repairs and that the Public Works Department is doing a great job on repairs. Chair Fischer continued saying that an inspection is needed for a punch list to schedule repairs. Public Works Department Head Mike Guarino stated that the material is currently not available in the required color. Chair Ted Fischer stated that he will do some research to see if he could find them. Chair Fischer further asked about the use of scaffolding and ladders. Chair Ted Fischer asked if the Committee should consider buying ladders privately or if they can be borrowed from the Public Works Department. City Administrator Turner stated that he will check on the legal side and report back. City Administrator Turner further stated that ladders are not stored outside and are not available immediately. Chair Ted Fischer stated that they would give adequate time for a request of use. The City Administrator stated that he will check on the issue and get back to the Committee.

Committee Member Richard Pflueger asked City Administrator Dave Turner if permission is necessary prior to any tournaments. The City Administrator replied that approvals are necessary and all tournaments need to be approved by himself and the Commission.

Committee Member Mike Alexander asked about the condition of the light posts by tennis courts. Chair Ted Fischer reported that he had a meeting with Mayor Trefry and that during that meeting the topic of the light poles came up. Chair Fischer continued by saying that they talked about the

history of the lights and how they ended up being turned off. The reason for turning off the lights came from vandalism to the electrical equipment. Chair Ted Fischer said that residents need to have the ability to play when it is not so hot. Chair Fischer further talked about at what time the Marathon Community Parks turns out their lights which is at 5 p.m. since Basketball is being played after. Chair Fischer also mentioned that Hawks Cay does not have any lights which also makes it no option for playing tennis in the evenings. Chair Fischer suggested an internet-controlled timer or an automated timer that turns out the lights by the tennis courts. The Chair further recalled the conversation he had with the Mayor on the topic of lights and timers. City Administrator Turner stated that this should be an issue that has to be placed on the agenda to be addressed. The Committee further talked about what objections there are against the lights, which include light pollution and complaints from residents by the tennis court. The City Administrator further talked about that the poles do look bad and need paint. Chair Ted Fischer agreed with the City Administrator that they do not look good. City Administrator Dave Turner stated the increased traffic and noise from having a lighted tennis court at night might present a problem. Committee Member Mike Alexander stated that a solution might be to have designated leagues to use the courts.

City Administrator Dave Turner went back to the subject on the upcoming budget and which items should be included. After some discussion by the Committee the tentative list included fence safety, pavers for Pickleball courts, dock box, sign for Bocce courts, 1 new bike rack and 1 repair, 2 Pickleball net, 2 Tennis net. City Administrator Turner further stated Public Works and the City will take care of the Bocce sign, the fence safety, 2 bike racks, and the remainder will stay with the Recreation Committee Budget as well as the Bocce and Pickleball surface repairs. Chair Fischer stated that extra money will be needed for the resurfacing the tennis courts which the City Administrator stated should be a reserve line item. The City Administrator further said that the \$3,000.00 for Golf will be planned for the tiki hut and planting. Any remainder monies could be spent on ball washers, otherwise they will have to go on the budget as well. City Administrator Dave Turner asked Chair Fischer what the proceeds of the Pickleball Tournament will be used for. Chair Ted Fischer stated that he is unsure yet of the use, which City Administrator Turner stated to include it on the spreadsheet and identify it for possible use. City Administrator Turner stated that the email blast will be sent out for the Memorial benches, however, to include it in the budget in case it is needed.

7. NEXT MEETING: The Committee decided to have their next meeting on April 27, 2022, at 10:30 a.m. to vote on the tentative recreation budget for 2022/2023.

8. ADJOURNMENT: The meeting adjourned at 12:17 p.m.

Respectfully Submitted,
Silvia Gransee
City Clerk

ADOPTED: April 27, 2022
Silvia Gransee
City Clerk

