

AGENDA
KEY COLONY BEACH CITY COMMISSION
ORGANIZATIONAL MEETING

Thursday, December 1, 2022 – 9:30 am
Temporary City Hall & Virtually via Zoom Conferencing
<https://us02web.zoom.us/j/86584597011> - Meeting ID: 865 8459 7011

1. **Call to Order, Pledge of Allegiance, Prayer**

The City Attorney will act as Parliamentarian until the Mayor has been elected.

2. **Swearing in of Newly Elected Officials**

3. **Appointment of Vacant Commission Seat**

- a) *Correspondence received by the City Clerk
(Correspondence received by the City Clerk will be made part of the record but not read into the record)*
- b) *Candidate Introductions & Statements
(Each candidate for the open City Commission seat may speak for five minutes).*
- c) *Citizen Comments
(Members of the public may speak for three minutes in support or rebut of candidates)*
- d) *Call for Nominations*
- e) *Vote by Commissioners*
- f) *Swearing-in Ceremony*

4. **Call for Nominations for Office of Mayor and Election to That Office**

Election Procedure: Person(s) Is/Are Nominated, the Nomination Does Not Require a Second. Votes are cast for each nominee. Mayor is elected by majority vote. A single nominee is elected by acclamation. Following the Election of the Mayor, the Mayor then Chairs the Meeting.

5. **Call for Nominations for Office of Vice-Mayor and Election to That Office**

Election Procedure: Person(s) Is/Are Nominated, the Nomination Does Not Require a Second. Votes are cast for each nominee. Vice Mayor is elected by majority vote. A single nominee is elected by acclamation.

6. **Call for Nominations for Office of Secretary-Treasurer and Election to That Office**

Election Procedure: Person(s) Is/Are Nominated, the Nomination Does Not Require a Second. Votes are cast for each nominee. Secretary-Treasurer is elected by majority vote. A single nominee is elected by acclamation.

7. **Appointment by Motion to the Following Offices** *(May Be Done in One Motion):*

- | | |
|-----------------------|---------------------------|
| 1. Chief of Police | 4. City Building Official |
| 2. City Attorney | 5. City Clerk |
| 3. City Administrator | |

8. **Appointment by Motion to Volunteer Committees** *(May Be Done in One Motion):*

Beautification, Code Enforcement, Planning & Zoning, Recreation, Utility Board, Disaster Preparedness

9. **Designation of Signers for Bank Accounts and City Investments** *(Procedure - Motion, 2nd, All in Favor):*

Mayor, Vice-Mayor, City Secretary-Treasurer, City Clerk--Two Signatures Needed for Transactions. One Signature May Be City Clerk; One Signature May Be Any Other Designated Signer.

“Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission.”
Persons who need accommodations in order to attend or participate in this meeting should contact the city clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

10. **Designation of Signers for Safe Deposit Box** (*Procedure - Motion, 2nd, All in Favor*):
Mayor, Vice-Mayor, City Treasurer, City Clerk, Utility Board Clerk – One Signature Shall Be City Clerk or Utility Board Clerk; One Signature Shall Be Any Other Designated Signer.
11. **Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida.** (*Procedure - Motion, 2nd, All in Favor*)
12. **Adoption of Bank Resolutions** (*Procedure - Motion, 2nd, All in Favor*):
13. **Adjournment**

LIST OF APPOINTMENTS TO THE FOLLOWING OFFICES

Item # 7. Appointment by Motion to the Following Offices (*May Be Done in One Motion*):

* = First time appointee. All others are being re-appointed.

- | | |
|---------------------------|-----------------|
| 1. Chief of Police | Kris DiGiovanni |
| 2. City Attorney | Dirk Smits |
| 3. City Building Official | Gerald Leggett* |
| 4. City Clerk | Silvia Gransee |
| 5. City Administrator | Dave Turner |

Item # 8. Appointment by Motion to Volunteer Committees (*May Be Done in One Motion*):

* = First time appointee. All others are being re-appointed.

- | | |
|--|---|
| Beautification - 2-year Term | Kimmeron Lisle
Sandy Bachman |
| Code Enforcement - 3-year Term | Tom DiFransico |
| Recreation - 2-year Term | Barbara Tatarchuk*
Tom Alferes |
| Planning & Zoning - 2-year Term | Joey Raspe
Lin Walsh
Tom DiFransico |
| Utility Board - 1-year Term | Toni Appell *
Greg Burke*
Anthony Fernandes
Bill Fahs*
Dan Gleason* |
| Disaster Preparedness - 1-year Term | Dave Turner*
Gerald Leggett*
Mike Guarino*
Kris DiGiovanni* |

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