

MINUTES

Beautification Committee

Tuesday, April 11, 2023 – 10:01 a.m.

*Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida,
& virtually via Zoom*

1. CALL TO ORDER and ROLL CALL: *The Beautification Committee meeting from April 11th, 2023, was called to order at 10:01 am, followed by rollcall. Present: Chair Greg Burke, Vice-Chair Sandy Bachman, Dave McKeegan, Pam Geronemus, 1st Alternate Sandra Glassman. Absent: Jo Corso. Also Present: City Clerk Silvia Gransee, Administrative Assistant Tammie Anderson.*

2. AGENDA ADDITIONS, CHANGES, OR DELETIONS: *None.*

3. INTRODUCTION OF GUESTS: *Commissioner Freddie Foster attended as a guest.*

4. CITIZEN COMMENTS: *None.*

5. MINUTES: *The Beautification Committee meeting minutes from March 14th, 2023, were accepted as written.*

6. BUDGET UPDATE: *Sandy Bachman updated on spending during the last month and stated no changes to the budget.*

7. GARDENING AND LANDSCAPING UPDATES

Greg Burke reported on the Ixoras plants in the entrance garden and the need for replacement. Sandy Bachman reported watering plants by the “What’s your Hurry” sign and Public Works having completed some trimming in the Memorial Garden.

The Committee continued conversation on how to go forward with the purchase of Ixoras.

MOTION: *Motion made by Greg Burke to approve the purchase and installation of Ixoras plants by Brightview for an expenditure of up to \$600.00. Sandra Glassman seconded the motion.*

DISCUSSION: *None.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

Sandy Bachmann informed the Committee on Carol Gross having medical issues.

8. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Update on Christmas inventory: *Dave McKeegan reported on the inventory including*

Christmas trees, wreaths, general decorations and the need for replacement and anticipated costs. The Committee discussed allocating monies for the purchase of replacements decorations. City Clerk Gransee informed of no available funds in the Holiday Supplies budget and advised that monies will need to be transferred from the maintenance or plantings budget line. City Clerk Gransee advised that she will follow up if further approval is needed for the transfer. The Committee discussed how much money to transfer.

MOTION: *Motion made by Dave McKeehan to transfer \$1,500.00 from the Beautification Maintenance budget line 575-030 to the Beautification Holiday Supplies budget line 575-050. Sandy Bachman seconded the motion.*

DISCUSSION: *Sandy Bachman reported on the prior year's Christmas expenditures.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

City Clerk Gransee stated to follow up if this motion needs further approval. After further discussion, the Committee decided to place the replacement of Christmas decorations on the next agenda.

b. Follow-up on entrance sign: *Greg Burke reported on waiting to hear back from Public Works Department Mike Guarino and City Administrator Dave Turner.*

c. Update on Banner Purchase: *The Committee presented the new banners and expressed their satisfaction with purchase. City Clerk Gransee reminded that the Committee had voted previously on when the banners would be put up.*

d. Update on Ixora inventory: *See under item 7.*

e. Mulching Parties: *Dave McKeehan reported on the mulching party for the Coconut Path and informed that seven Volunteers attended including the Chief of Police and his wife. Dave McKeehan further reported on the work that was done and the scheduling of an additional mulching party for the Coconut Path on Thursday. City Clerk Gransee confirmed that an email blast can be send out as well as a Facebook post.*

9. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARD: *Sandy Bachman reported on the proposed Beautification nominees for April.*

MOTION: *Motion made by Sandy Bachman to award the April Beautification Award to 280 15th Circle. Dave McKeehan seconded the motion.*

DISCUSSION: *City Clerk Gransee asked for clarification in the house number for the nominees.*

CORRECTED MOTION: *Sandra Bachman corrected the house address to 220 15th Circle.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

10. NEXT MEETING: May 9th, 2023 - 10:00 a.m.

Sandy Bachman reported on the St. Patrick's Day Parade and having received positive feedback.

Greg Burke suggested a motion to cancel the June meeting. City Clerk Gransee asked for agreement to add the suggestion as an item to the May agenda. The Committee agreed.

11. ADJOURNMENT: The meeting adjourned at 10:34 am.

Respectfully submitted,

Silvia Gransee

City Clerk

ADOPTED: May 9th, 2023

Silvia Gransee

City Clerk