

AGENDA

Key Colony Beach Utility Board

Tuesday, April 23rd, 2024 – 9:30 am
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing
[Zoom Login Information at the end of this Agenda](#)

1. **Call to Order, Pledge of Allegiance, Prayer & Rollcall**
2. **Special Presentation:** Presentation by Beautification Committee member Dave McKeehan on a ‘Retention Pond Study for Beautification and Restoration’
3. **Swearing in of newly appointed Utility Board Member Fred Swanson**
4. **Election of Treasurer**
5. **Agenda Additions, Changes, Deletions**
6. **Citizen Comments and Correspondence**
7. **Next Meeting Discussion** - Scheduled for Tuesday, May 21st, 2024, 9:30 am
8. **Approval of Minutes:**
 - a. Utility Board Meeting Minutes March 19th, 2024
9. **Items for Discussion/Approval**
 - a. Discussion & Approval, per the directive of the City Commission, to explore a change in methodology for Wastewater billing
 - i. Review of City of Key West’s Code of Ordinance on assessment of rates and charges
 - ii. Sewer Billing Calculations by Donald Steamer
 - b. Discussion/Approval for a recommendation to approve the Interlocal Agreement between the FKA and the City of Key Colony Beach on Wastewater Fee Collections.
 - c. Discussion/Approval on a recommendation of participation in:
 - i. The FKA Senior Citizen/Disabled Veterans Program
 - ii. FKA’s Leak Abatement Program
 - iii. FKA’s Pool Abatement Program
 - d. Discussion/Approval of Code Amendment changes in regard to outstanding sewer lateral inspections
 - e. Discussion/Approval on going forward with the possibility of Solar Energy for the Wastewater Plant as recommended by the City Commission
 - i. Discussion/Approval of a proposal by Donald Steamer for the installation of solar panels on city owned buildings
 - f. Discussion/Approval of the annual renewal contract for the Hach Service Agreement for 2024/2025 in the amount of \$4,652.00.
 - g. Discussion/Approval of the WRF UV Contact Tank Rehabilitation procurement package ****TBA****
 - h. Discussion/Approval of Quote No. 3054-241 from Material Handling Systems in the amount of \$ 36,748.00 for repairs to the jib crane and replace top bearing.

“Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission.”
Persons who need accommodations in order to attend or participate in this meeting should contact the city clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

10. City Clerk's Monthly Report

11. Sewer and Storm Water Grant update

12. Operator's Monthly Report

- a. March 2024
- b. Manhole semi-annual Inspections
- c. Maintenance Budget for re-use
- d. RO Electric

13. Treasurer's Report

a. Approval of Wastewater Financial Reports

- i. Income Statement
- ii. Balance Sheet
- iii. Warrant No. 0324-WW in the amount of \$84,481.05

b. Approval of Stormwater Financial Reports

- i. Income Statement
- ii. Balance Sheet

14. Any Other Business

15. Adjournment

This meeting will be held at Marble Hall, 600 W. Ocean Drive, Key Colony Beach and via Zoom webinar.

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+13017158592,,87537426370#,,,,*262974# US (Washington DC)

Or join by phone:

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