

City of Key Colony Beach
PO Box 510141
Key Colony Beach, FL 33051
305-289-1212

BUSINESS TAX RENEWAL APPLICATION
VACATION RENTAL (6 Months or Less)

Rental Property Address _____ **Date** _____
New _____ Renewal _____ Transfer _____
Square footage available for Rent _____ Phone # _____

OWNERS INFORMATION

Owner's Name _____
Permanent Mailing Address _____
City and State _____
Home Phone _____ Cell Phone _____
Business Phone _____ Fax _____
E-Mail _____ Signature _____

PROPERTY MANAGERS INFORMATION

Property Manager's Name _____
Property Manager's COC # (Certificate of Completion) _____
Signature _____
Company (License Name) _____

24/7 LOCAL CONTACT INFORMATION

Contact Person's Name _____
Contact Person's COC # (Certificate of Completion) _____
Signature _____
Company (License Name) _____

THE FOLLOWING MUST BE SUBMITTED AND / OR COMPLETED

1. Monroe County Local Business Tax
2. This application completed and signed
3. Payment for Vacation Rental License and Administrative fees
4. Inspection (all Vacation Rentals must have a yearly inspection)
5. All other fees, fines or violations paid