

CITY OF KEY COLONY BEACH UTILITY BOARD REGULAR MEETING MINUTES

Tuesday, June 19, 2018 – 9:30 a.m. @ City Hall

Call to Order, Roll Call:

The regular meeting of the Utility Board was called to order at 9:30 a.m. by Chair of the Board John Dalton. *Answering to roll call was:* John Dalton, Tom Harding, Mike Alexander, Tom DiFransico and Lin Walsh. *Excused:* Steve Flood

Also Present: City Administrator Chris Moonis, TLC Project Manager Eddie Ney, Mittauer & Associates Jason Shepler, Building Official Ed Borysiewicz, Utility Clerk Pat Hyland, and Plant Manager Dave Evans. Public - 0

SRF WRF Improvements – Phase 2 Update:

- I. Contractual Matters** –The contract modification letters are to be signed by Mayor DeNeale, and will be forwarded to SRF to be included in the total project. The two modifications were previously approved by the City Commission.
- II. Permit Matters** – Jason has sent an update to FDEP regarding construction status. Another letter will be sent out in late August to update FDEP on status at that time. Compliance date is scheduled for 12/31/18.

III. Scheduling | Coordination / Technical Issues –

Concrete top of the tank was poured on 6/4/18. Once concrete is tested and determined to be dry, coating will be applied to the underside. Sluice Gate is scheduled to be delivered later this week, and will be installed next week. The first side of the tank would then be completed. Plant Manager Dave Evans asked that a cassette be installed and tested prior to moving on to the other side of the tank. The GE and Fluidyne computer networking coordination was done in May. The Digester was placed into operation on 6/13/18. The 4 to 8 week look ahead will involve continuing with the MBR Rehab, completing the yard piping and alterations to air delivery.

4 Week Look Ahead 6/18/2018 – 7/27/2018

6/18/18 – 6/22/18

- Strip forms on East Side of MBR Tank
- Install Bypass Air Piping on the West Side of MBR Tank
- Continue Working on SS Air Piping from ISAM Building to MBR Tank
- Miscellaneous Electrical Work

6/25/18 – 6/29/18

- Continue Air Piping to East Side to MBR Tank
- Install Gate Valve on East Side of MBR Tank
- Install Telescopic Valve on East Side of MBR Tank
- Continue Miscellaneous Electrical Work

7/2/2018 – 7/6/2018

- Continue Air Piping
- Continue Miscellaneous Electrical Work
- Install Beams & Grating on East Side of MBR Tank

7/9/2018 – 7/13/2018

- Paint Under Slab on East Side of MBR Tank
- Fill the East Side of MBR Tank

7/16/2018 – 7/20/2018

- Drain and Pump Out West Side of MBR Tank
- Core Hole on Top of Slab on the West Side of MBR Tank
- Demo Top Slab on West Side of MBR Tank
- Continue Air Piping

7/23/2018 – 7/27/2018

- Form and Pour Slab on West Side of MBR Tank

IV. Applications for Payment

- A. AFP Status – No issues at this time.
- B. Davis-Bacon Update (Payrolls) / Compliance – Interviews were completed in May.

V. Shop drawings

- A. Updated Review Status – No issues at this time.

VI. Other Items

- A. Site Security | Safety – No issues at this time.
- B. Working Hours and Working Days – No issues at this time. The schedule remains Monday to Friday 7:00 am to 5:00 pm.
- C. Other Items:

The UV Building Bid opening was discussed regarding the two bids which were received. DN Higgins submitted a bid in the amount of \$426,100. TLC submitted a bid in the amount of \$248,999. The UV building should be a mitigation item and be reimbursed by FEMA. A letter will be sent from Mittauer with a recommendation to accept the TLC bid, the lower of the two bids. Board member Tom Harding suggested funding half the amount in the current year, and the second half can be funded in next year's budget.

Motion – Moved by Chair John Dalton and seconded by Board Member Tom Harding to approve low bid received from TLC, pending research of legalities of the Bid wording.

On the Motion: Roll Call Vote. Unanimous Approval

The underground electrical conduit is corroded and was damaged by Irma. An estimate has been received from Jeff Hall Electric Inc. in the amount of \$21,000 to have this electrical work done. Electrical expense is in the current budget, and since the amount is under \$25,000 would not require Commission approval. The contractor is currently on site now, and would be able to start the work. New electrical wiring, etc. would be installed above ground and above flood level. This would be a mitigation item and be should be included in the amount reimbursed from FEMA. After discussion, it was suggested to have the engineer look at this work to determine if particular items

in the project would be required, thereby lowering the cost.

Motion – Moved by Board member Mike Alexander and seconded by Board Chair John Dalton, to approve spending up to \$21,000 on the electrical work.

On the Motion: Roll Call Vote. Unanimous Approval.

VII. Next Meeting Discussion – the next Utility Board Meeting/Construction will take place on Tuesday, July 17, 2018 at 9:30 AM.

Approval of the Minutes: Regular Meeting, May 15, 2018 as Amended

Motion – Moved by Board Member Lin Walsh and seconded by Chair John Dalton, to approve minutes of the Regular Meeting, May 15, 2018 as amended.

On the Motion: Roll Call Vote. Unanimous Approval.

Utility Clerk Report – TLC Payment App #17 has been paid. SRF reimbursement request has been mailed out. Quarterly Sewer Invoices will be prepared and mailed out next week.

Operators Report: Included as part of the minutes.

Plant Manager Dave Evans will be on vacation the week of July 6th to July 15th. The recent heavy rains resulted in rotating the lift station on and off to prevent overflow. Dave recommended scheduling another smoke test to locate the broken cleanouts. Several were broken during the hurricane. The smoke testing equipment would cost approximately \$3,000, and the City's Public Works staff could perform the testing, with Dave supervising the process. Residents would have to be notified of the testing date(s), the City website would be updated and both the Building Dept. and Police Dept. would be notified.

Motion – Moved by Board member Tom Harding and seconded by Board member Mike Alexander to approve an amount up to \$3,000 to purchase the smoke test equipment.

On the Motion: – Roll Call Vote. Unanimous Approval.

Chairs Report:

- A. **Hurricane Irma Update – Sewer Plant** – Bids have been received for the UV Building.
- B. **Manhole Risers Update:** In the process of replacing lids.
- C. **US Water “New” Proposed Contract** – Contract is under legal review and will be on the agenda for the next Commission meeting scheduled for June 28, 2018.
- D. **UV Building Bid** – This item was discussed earlier in the meeting, and is previously mentioned in these Minutes.
- E. **Electrical Proposal Received From Jeff Hall Electric Inc.** – This item was also discussed earlier in the meeting, and is previously mentioned in these Minutes.

Stormwater 12th Street Project Update –

Chris Butler had planned to call in to give a report earlier in the meeting, but had a scheduling conflict and was not able to join the meeting. Charlie Toppino & Sons is working on the third concrete box. Asphalt work will be started by the end of this month.

Treasurer's Report: Included as part of the minutes.

Financial Reports: The May Financial Reports for the Utilities are ready and available.

Waste Water/Sewer Warrant #0518: was approved in the amount of \$154,850.16.

Stormwater Warrant #0518: \$75,666.20

Any Other Business/Members Comments: None.

The meeting adjourned at 11:45 am.

The next meeting will be on Tuesday, July 17, 2018 at 9:30AM

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Pat Hyland". The signature is written in dark ink on a white background.

Pat Hyland, Utility Clerk

*** Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the Utility Clerk, as a public record.***