

# **CITY OF KEY COLONY BEACH UTILITY BOARD**

## **SPECIAL MEETING**

### **MINUTES**

**Wednesday, January 23, 2019 – 10:00a.m. @ City Hall**

#### **Call to Order, Roll Call:**

A special meeting of the Utility Board was called to order at 10:05 a.m. by Chair of the Board John Dalton. *Answering to roll call was:* John Dalton, Tom Harding, Mike Alexander and Tom DiFransico. Excused – Lin Walsh, Steve Flood.

*Also Present:* City Administrator Chris Moonis, Plant Manager Dave Evans, Utility Clerk Pat Hyland and Building Official Ed Borysiewicz.

#### **1. Review WWTS Bids Received and make Recommendation to the City Commission**

Mr. Moonis began by explaining the two bids which were received by Conch Wastewater Inc. and US Water Inc. Two options were asked for in the bid. Option #1 includes: to run, maintain and operate the treatment plant and 15 lift stations. Option #2 includes: to run, maintain and operate the entire system of the treatment plant including manholes, lift stations, mains and all lines. Mr. Moonis reviewed both options received by each contractor.

##### **Option #1**

Conch Wastewater	Annual cost \$151,740.48	Monthly cost \$12,645.04
US Water Inc.	Annual cost \$171,120.00	Monthly cost \$14,260.00

##### **Option #2**

Conch Wastewater	Annual cost \$200,297.43	Monthly cost \$16,691.45
US Water	Annual cost \$181,320.00	Monthly cost \$15,110.00

Discussion continued regarding each option received by the contractors. Mr. Moonis asked if the Board would like to hear his recommendation. Hearing an affirmative answer from Tom DiFransico, Mr. Moonis offered his recommendation to accept the option #2 bid received from US Water.

**Motion** – Moved by Chair John Dalton, seconded by Board Member Tom DiFransico, to recommend approval of option #2 of the bid received from US Water. The recommendation of approval will be brought to the Commission at the next City Commission meeting, which is scheduled for tomorrow, Thursday, January 24<sup>th</sup>.

**On the Motion:** Roll Call Vote. Unanimous Approval.

Meeting recessed at 10:33 to start the Emergency meeting of the Utility Board.

Meeting reconvened at 10:45am

#### **2. Discuss FCAA Sewer Invoice for January, 2019**

The January FCAA bill for the sewer plant was much higher than expected due to the watering of new palm trees that were planted around the boat trailer area. This month's bill was \$831.50. The water bills for January through March will be higher. The Utility Clerk has discussed the bill with Mr. Moonis. The City water bills will also be much higher for these three months, as well. Mr. Moonis has offered to share the cost of the monthly sewer bills during this time frame. The City will pay fifty percent of each of the FCAA bills for the sewer plant for January, February and March.

**Motion** – Moved by Chair John Dalton, seconded by Mike Alexander, to split the cost of the FKAA bills for the sewer plant for January through March with the City.

**On the Motion:** Roll Call Vote. Unanimous Approval.

**3. Review and Recommend Approval of WRF Grant for \$366,667.00**

Tom Harding explained this grant from the State and that it can only be used for wastewater capital improvements. The Utility Board must approve the acceptance of the grant and recommend approval to the Commission to be voted on at the next scheduled City Commission meeting.

**Motion** – Moved by Tom Harding, seconded by John Dalton, to accept the grant and recommend approval to the City Commission.

**On the Motion:** Roll Call Vote. Unanimous Approval.

**The meeting adjourned at 10:47 am.**

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Pat Hyland".

Pat Hyland, Utility Clerk

**\*\* Note:** A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the Utility Clerk, as a public record.**\*\*\***