



**AGENDA**  
**KEY COLONY BEACH UTILITY BOARD**  
**February 18, 2020 @ 9:30 am**  
**CITY HALL**

**Call to Order & Roll Call**

**UV Replacement Project Update – Jason & Josh**

- A. Punch List

**Retention Pond Discussions – Jason**

**Next Meeting Discussion - Scheduled for Tuesday, March 17, 2020**

**Approval of the Minutes:** Regular Meeting, January 21, 2020

**Utility Clerk's Monthly Report**

- A. Storage Tank Inspection Status

**Operator's Monthly Report - Includes Written Review & Reports**

- A. Clean Grounds Estimates for Cleanouts for Lift Stations and Storm Drains
- B. Envirowaste Service Group Estimate for Cleanouts for Lift Stations and Storm Drains

**R/O Stainless Steel Bid Decision by City Commission – Tom D.**

**Painting Exterior of the Sewer Plant**

**Chairs Report**

- A. Review of Comprehensive Plan – Capital Improvements – Tom H.
- B. Scheduling of Stormwater Catch Basin Cleaning – Tom H.
- C. Engineering Agreement for Stormwater Standards

**Treasurer's Report**

**Approval of Waste Water Financial Reports**

- A. Balance Sheet
- B. Income Statement

**Approval of Storm Water Financial Reports**

- A. Balance Sheet
- B. Income Statement

**Approval of Waste Water Warrant - 0120**

**Approval of Stormwater warrant – 0120**

**Any Other Business**

**Adjournment**

There may be attendance and participation of city commission members at this meeting. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

**NOTICE REGARDING EX-PARTE COMMUNICATION**

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented.