

AGENDA

KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING

Thursday, April 18th, 2024 – 9:35 am OR at the end of the Public Hearing
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

[Zoom Login Information at the end of this Agenda](#)

- 1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**
- 2. Agenda Additions, Changes & Deletions**
- 3. Special Request:** Lien Reduction Request by China Beach, USA, Owner of the property located at 1000 W. Ocean in the estimated amount of \$45,000.
- 4. Citizen Comments and Correspondence**
- 5. Approval of Minutes**
 - a. February 12th, 2024 - City Commission Townhall Meeting
 - b. March 18th, 2024 – City Commission Townhall Meeting ****TBA****
 - c. March 21st, 2024 – City Commission Public Hearing
 - d. March 21st, 2024 – City Commission Regular Meeting
- 6. Committee and Department Reports** (written reports provided; Staff and Board Chairs available for questions)
 - a. Marathon Fire/EMS – Marathon Assistant Fire Marshal Card
 - b. City Administrator’s Report – Mayor Raspe
 - c. Police Department – Chief DiGiovanni
 - d. Building/Code Department –Building Official Borysiewicz
 - e. Public Works – Public Works Department Head Guarino
 - f. City Clerk – City Clerk Gransee
 - g. Beautification Committee – Sandra Bachman
 - h. Planning & Zoning Board – George Lancaster
 - i. Recreation Committee – Richard Pflueger
 - j. Utility Board - Bill Fahs
- 7. Mayor-City Administrator Items for Discussions & Approvals:**
 - a. Review of Townhall Meeting held on April 15th, 2024
 - i. Discussion/Approval for a recommendation to the Utility Board on going forward with the proposal on Solar Energy by the Retention Pond
 - ii. Review of discussions on a change in methodology on charging for wastewater & third-party billing through the FKAA (Utility Board Meeting on 04/23/2024 for a recommendation to the Commission)
 - b. Discussion/Approval on a revised City Administrator Job Description & Employment Contract
 - c. Update on Marble Hall, Administrative Offices, and overall progress
- 8. City Commissioner Items for Discussion/Approval**
 - a. Discussion/Approval of the appointment of Carman Slusher as a full member to the Planning & Zoning Board per the recommendation of the Planning & Zoning Board

- b. **Discussion/Approval of a proposal by Mittauer & Associates to provide engineering drawings for drainage improvements along 7th Street and Shelter Bay Drive in the amount of \$67,500 per the recommendation of the Utility Board from February 20th, 2024.**
- c. **Discussion/Approval of two proposals by TikiHuts for the construction of a new Tiki Hut Gazebo**
 - i. New Tiki Hut 22x22 Single Roof (8 Pole Round) – Gazebo behind City Hall in the amount of \$14,336.00.
 - ii. Fire Retardant for the Tiki Hut 22x22 Single Roof (8 Pole Round) in the amount of \$1936.00.
- d. **Discussion/Approval of a recommendation by the Recreation Committee to reject the proposed ITB (Invitation to Bid) 2024-02 for the Tennis Courts, Pickleball Courts, and Playing Surface at 7th Street Park.**
 - i. Memo by the Pickleball Club regarding the approval of a new ITB for two Tennis Courts.
 - ii. Draft ITB 2024-02 7th Street Park
 - iii. Recommendation by the Recreation Committee – Chair Richard Pflueger
 - iv. Comments by the Pickleball Club Board of Directors from 04-11-2024
- e. **Discussion/Approval of a recommendation by the Recreation Committee for: 1) The City Commission to appoint Building Official Ed Borysiewicz to be the contact and lead person in the preparation of the bid package, 2) rewrite the bid to go back to the original Option 4 as it was approved, and 3) for Building Official Borysiewicz to consult with members from each sport.**

9. Secretary-Treasurer’s Report

- a. March 2024 Financial Summary
- b. Approval of Warrant 0324 in the amount of \$803,925.48

10. City Attorney’s Report

11. Ordinances & Resolutions

- a. **SECOND/FINAL READING of Ordinance No. 2024-489:** An Ordinance of the City of Key Colony Beach, Florida, amending the Code of Ordinance Article VI – Finance, Section 2-75, to increase the discretionary spending threshold, amending the language containing scrivener’s error, repealing conflicting Ordinances, providing for severability, and providing for an effective date.
 - i. Ordinance No. 2024-489
 - ii. Business Impact Statement
 - iii. Proof of Publication
- b. **Resolution 2024-06:** A Resolution of the City Commission of the City Of Key Colony Beach, Florida, approving Florida Department of Transportation 2022 Transportation Alternative Fm451639-1-58-01 attached hereto as Exhibit “A”; providing for an effective date.

12. Commissioner’s Reports & Comments

- a. Commissioner Harding
 - i. Wastewater sampling summary report for April 15, 2024
 - ii. Feedback from Key Largo on wastewater solar
 - iii. Discussion on re-starting the monthly Community Rating System Workgroup Meeting for Key Colony Beach.
 - iv. Update on PFAS EPA Regulation announcement.

- b. Commissioner DiFransico
- c. Commissioner Colonell
- d. Vice-Mayor Foster
- e. Mayor Raspe

13. Citizen Comments

14. Adjournment

**This meeting will be held at the City Hall Auditorium ‘Marble Hall’,
600 W. Ocean Drive, Key Colony Beach, Florida 33051.**

Join from a PC, Mac, iPad, iPhone or Android device:

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