

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, January 14, 2015, 9:30 a.m.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Secretary Treasurer Jim Pettorini, Vice-Mayor Ron Sutton, Commissioner Geraldine Zahn and Commissioner DeGraw. *Also Present:* City Clerk Cathy Henninger, Building Official Ed Borysiewicz, Police Chief Kris DiGiovanni and Fire Chief John Johnson. *Public:* 18

2. **Approval of Minutes:** Commission Meeting December 10, 2015 Approved as submitted.

3. **Special Request:** Fee Waiver Request for use of Marble Hall 1/16/16 Chris Clauss, Shriner Event-insurance, application and hold harmless received.

Motion: Made by Commissioner Zahn, seconded by Vice-Mayor Sutton to waive the rental fee for the Shriner event.

On the Motion: Unanimous consent.

Fee Waiver request for use of Marble Hall and the City property on 3/20/16 for the Taste of the Islands event hosted by the Business and Professional Women. Cathy stated the insurance, hold harmless are forthcoming.

Motion: Made by Commissioner Pettorini, seconded by Commissioner Zahn to waive the rental fee for the BPW event.

On the Motion: Unanimous consent.

4. **Committee and Staff Reports:**

A. Marathon Fire/EMS – Chief Johnson stated there 5 medical assists, 3 public assists, 1 boat fire and 2 fire alarms since the last meeting. Commissioner DeGraw thanks Chief Johnson for the Christmas Eve Parade with Santa. He acknowledged how much the Community appreciates the Parade in Key Colony Beach.

B. Recreation Committee – Cathy reported that the work in East Side Park for the new safety base and infant swing will begin tomorrow. The funding is from the FRDAP Recreation Grant from the State.

C. Beautification Committee –No report.

D. Disaster Preparedness Committee – No report.

E. Planning & Zoning Committee –No report.

F. Utility Board – Chairman John Dalton reported that there a multiple projects in the works and no new updates at this time.

G. Police Department – Chief DiGiovanni responded to 4 reports, 37 miscellaneous calls and 15 medical alarm calls responded to since the last meeting. Key Colony Beach Officers assisted with 20 Monroe County Sheriffs calls. 12 traffic warnings and 3 traffic citations were issued in this same time frame. 2 warnings for Code violations were given and 1 ticket by the Officers. Chief DiGiovanni reported the City is hosting the AARP Driver Safety Program again this year. It is scheduled for February 4, 2016. Dee Horner is the instructor again this year. Please watch the web site for more information as it becomes available. The class is held in the Conference Room of City Hall. Vacation watch orders, daily business checks, traffic enforcement bicycle and vehicle patrol are

also ongoing. Chief expressed his appreciation to the Public Works staff for installing delineators along 12th Street for the safety of walkers and bike riders. He explained the ICE concept for an emergency contact. If you have a cell phone-in your contacts list-place the initials ICE (in case of emergency) with the phone number of your emergency contact. Officers are aware of this and in an emergency-where you are unable to communicate, they can call your emergency contact for you. The new law enforcement vehicle will be lettered consistent with the current night vehicle and will be on the road shortly.

H. Building and Public Works –Ed Borysiewicz reported he has issued 2 new building permits for 5th and 13th Street. The F150 and F250 trucks for Public Works use have arrived and were funded with planned savings over the past 6 years. He stated there were numerous problems with the Christmas décor this year due to high winds and the rains. The City will be researching with the Beautification Committee improved ways to decorate the City for the Holidays in a safe manner with lower maintenance. Estimates will be sought on the needed electrical work. Alex Landscaping is interested in purchasing the Mow Trim equipment. Ed proposed an in kind exchange, the mow trim for one causeway mangrove trim. This eliminates the liability of a private firm using city equipment. The mow trim will be sold “as is” The in kind value is \$3,500.00.

I. City Secretary/Treasurer –Commissioner Pettorini stated the ad valorem line item of the budget may need to be adjusted for a more realistic monthly report. An increase in income from business license fees is being realized as planned. He stated there are no issues with finances in the City at this time.

J. City Clerk- Cathy Henninger reported the City received a big thank you for our efforts on the Put it Down Campaign to educate and deter texting while driving. Wastewater and Storm water billings are now mailed. 68 property owners have signed up with the City for ACH, wherein the payment is pulled from the customers designated bank account on a specific date. This reduces the customer cost and is an increased efficiency for the City. As Ed explained, the City has submitted 2 new building permits to the DEO (new process) as promised the approvals for both were received with a 5 business day turn around. March 15, 2016 is the next Property Manager Training Class. The meeting will be held at 2:30 p.m.

5. **Unfinished Business:** None.

6. **Items for Discussion/Approval:**

A. Drone Signage-Sunset Park-Commissioner DeGraw proposed a new ordinance prohibiting drones in the City of Key Colony Beach. He witnessed an unsafe incident at Sunset Park with a drone. He expressed concern over the City liability. Chief DiGiovanni explained there are FAA laws in place that govern drone use and specifics within 5 miles of an airport. Brian Fullerton, Egret Condo, requested the Commission think of the overall community and the tone of any limitations. After much discussion, Attorney Wright was asked to prepare a draft ordinance governing drones for City.

7. **City Administrator Items for Discussion/Approval:**

A. Grant Writer Proposal – Police Vehicle; Dept. of Agriculture (trees, plants); Army Corps (storm& waste water); EPA (storm & wastewater) Mayor Ellis presented the 4 new projects that can be pursued by grant applications if the Commission agrees. The Commission agreed to authorize the application process is completed on those listed above. Cathy encouraged the Commission to offer guidance as to what type of grants/

work the City is interested in for the future. Ms. Weans is interested in what type of grant funding will be of importance and of interest to the City.

B. Liquid Sludge Hauling-price reduction-Mayor Ellis explained he had been approached from a competitor sludge hauler offering a lower hauling price than currently being paid by the City. He approached Green Tech, who the City currently uses for hauling to determine if there was an option of a lower price. Mayor Ellis stated that the Green Tech firm did counter with a lower price of 13.34 cents per gallon. The reduced pricing structure will go into effect with the next invoice. Vice-Mayor Sutton recommended the City form a contract with Green Tech at this new price. Attorney Wright suggested the Green Tech Firm may have a contract for this type of work.

C. Bid for Dewatering Box Haul- Mayor Ellis reported that the City needs to proceed with the BID process to haul the new dewatering box (due within the month). He asked for discussion and approval to place the bid. Permits are required for this type of hauling.

Motion: Made by Vice-Mayor Sutton, seconded by Commissioner DeGraw to place the bid for the dewatering box hauling.

On the Motion: Unanimous approval.

D. LED lighting conversion proposal- Mayor Ellis reported he was approached by an LED lighting sales representative who is going to work up a proposal for replacement of City hall lighting with LED. It is thought to be a more efficient method for lighting buildings.

8. **Ordinances and Resolutions**-None.

9. **Warrant Approval December 2015** – Mayor Ellis called for the approval of the December 2015 warrant.

Motion: Made by Commissioner Zahn and seconded by Commissioner Pettorini to approve the December 2015 warrant in the amount of \$345,843.82.

On the Motion: Unanimous approval.

10. **Commissioner Reports & Comments**: Commissioner Zahn stated that due to the quick purchase of their home, the next meeting January 28th will be her last as a Commissioner. She expressed appreciation for the 8 years serving the City as a Commissioner, Vice Mayor and Mayor and saw her time on the Commissioner and a pleasure and privilege. Vice-Mayor Sutton shared his appreciation for her service and stated she had done an excellent job for the City. Commissioner DeGraw also expressed appreciation for her service and that she will be missed very much.

11. **City Attorney Report**- No report...

12. **Correspondence and Citizen Comments**: Cathy reported on the following emails: Bill Knickman, 9th Street, audio system complaint and maintenance issue at the Fishing & Boating Club storage area provided by the City; 3 complaints on Craig's listings (erroneous-homes were not available nor legitimate contact information); Tom Harding, Sea Isle President, inquiry on port-o-let; Tom Tucker, 1st Street inquiry on 5th Street contractor; numerous inquiries as to when concerts begin and Key Colony Beach Day date and details; Eve Povolo, Monte Christo, public records requests (3) MOU's, correspondence and recordings of minutes. At the meeting, Ms. Povolo has questions for Attorney Wright on the MOU of 12/15/15, vested building rights and ROGO and the Commission with regards to the consultants and their pay and scope of work.

Meeting adjourned at 10:50 a.m.



Respectfully submitted,
Cathy Henninger, City Clerk, CMC

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
