

MINUTES

KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, January 28, 2016, 9:30 a.m.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Secretary Treasurer Jim Pettorini, Vice-Mayor Ron Sutton and Commissioner Geraldine Zahn. *Also Present:* City Clerk Cathy Henninger, Building Official Ed Borysiewicz, and Police Chief Kris DiGiovanni. *Excused:* Commissioner DeGraw and Fire Chief John Johnson. *Public:* 13

2. **Approval of Minutes:** Special Meeting December 14, 2015 & Regular Meeting January 14, 2016 as amended -Approved as submitted.

3. **Special Request:** Jack Crowley requested approval from the City Commission to hold the St Patrick's Day Parade in Key Colony Beach on Thursday, March 17, 2016 at 5:00 p.m. **Motion:** Made by Vice-Mayor Sutton, seconded by Commissioner Pettorini to authorize the St. Patrick's Day Parade event.

On the Motion: Unanimous consent.

4. **Committee and Staff Reports:**

A. Marathon Fire/EMS – No report.

B. Recreation Committee –No report.

C. Beautification Committee – Chair Byland requested that Cathy present the names of three new members for consideration as appointments to the Beautification Committee. They are Bill Trefry, Patti Trefry and Jackie Topolski. The Commission agreed to approve the appointment.

Motion: Made by Commissioner Zahn, seconded by Vice-Mayor Sutton to appoint Bill Trefry, Patti Trefry and Jackie Topolski as at large members of the Beautification Committee.

On the Motion: Unanimous approval.

D. Disaster Preparedness Committee – No report.

E. Planning & Zoning Committee –No report.

F. Utility Board – No report.

G. Police Department – Chief DiGiovanni's Officers responded to 6 miscellaneous calls including a traffic crash; assistance to a motorcyclist; a 100 gallon fuel tank that washed ashore (Sea Isle); trespass complaint (resolved); violation of a protection order; open door on residence (owner notified). 5 traffic warnings were issued in this two week time frame. 2 reports were taken for lost property and a welfare check which was referred to the Department of Children and Families. 2 warnings for Code violations were written by the Officers. Key Colony Beach Officers assisted the Monroe County Sheriff's Office on 5 calls ranging from a domestic violence call to alarm calls. Chief DiGiovanni reported the City is hosting the AARP Driver Safety Program again this year. It is scheduled for February 4, 2016, 10:00a.m. - 4:00 p.m. Dee Horner is the instructor again this year. Please contact her at 305 289 9658 for more information. The class is held in the Conference Room of City Hall. The Fishing and Boating Club is hosting a Clam Bake on February 15th and have requested approval to park along 7th Street diagonally. Chief

DiGiovanni authorized that change to the parking for this event. Vacation watch orders, daily business checks, traffic enforcement bicycle and vehicle patrol are also ongoing.

H. **Building and Public Works** –Ed Borysiewicz reported street light bulbs have been replaced on the following streets: 1st; 2nd, 3rd and 11th. As you notice a street light out, please notify City Hall with the number on the pole so that the light bulb can be replaced. Construction is underway on two new homes on 5th and 13th Street. Gonzalez Landscaping completed the maintenance update to the City property near 1st and 2nd Street.

I. **City Secretary/Treasurer** –Commissioner Pettorini reported that the first quarter of the fiscal year is behind us and all payments appear to be on schedule.

J. **City Clerk**- Cathy Henninger reported the City will begin accepting ACH payment for wastewater quarterly bills from business accounts. The 70 property owners who have signed up for this option have been pleased with the ACH method. The ACH option allows you to schedule the payment of your wastewater billing, eliminating the risk of an untimely payment and the elimination of the cost of checks and postage. Cathy reminded the Commission and the residents to bring forward ideas the City would like explored for possible grant opportunities. The City is fortunate to have a professional grant writer consultant who is willing to do the research/applications for any needs the City is interested in pursuing. Please send any suggestions to the City Clerk for consideration by the Commission. The next property manager class is scheduled for March 15, 2016 at 2:30 p.m. Please register with City Hall to attend. A meeting is scheduled with the Engineer to update the Commission and Utility Board on the wastewater project. The bid opening for the wastewater hauling is scheduled for this Friday at 3:00 p.m. Thank you to the staff for all their work on the public records requests the City has received in the past couple of weeks.

5. **Unfinished Business:**

6. **Items for Discussion/Approval:**

7. **City Administrator Items for Discussion/Approval:**

- A. Florida Keys Days, February 17, 2016 – Mayor Ellis asked for approval from the Commission to represent the City at the Florida Keys Days in Tallahassee. The event showcases the unique opportunities and challenges of the Keys. It offers the leadership of the Keys an opportunity to meet and discuss with the legislative decision makers the issues of our individual cities and the county. Mayor Ellis expressed his specific interest in meeting the new leadership of the DEO State Agency. The Commission by consensus agreed that the Mayor should attend.

8. **Ordinances and Resolutions**-None.

9. **Commissioner Reports & Comments:** Vice-Mayor Sutton stated he wished to express his appreciation for the work of Commissioner Zahn these last 8 years. He enjoyed working with someone of her caliber very much and that she would be missed. Tucker DeGraw submitted a warm letter expressing he and Marie's thanks for all that Commissioner Zahn has done for our City. Commissioner DeGraw stated he has enjoyed working with her on the Commission and that she has served the City well as Vice-Mayor and Mayor. He acknowledged that everything she did in those leadership positions were directed towards the betterment of our City. Commissioner Pettorini stated he too enjoyed working with Commissioner Zahn. Mayor Ellis thanked Commissioner Zahn for her years of service to our City. He reminded everyone she was our first woman Mayor. She leaves a legacy of leadership and will truly be missed. He presented her with a crystal tear drop plaque commemorating her 8 years of service to the City as Commissioner, Vice-Mayor and Mayor.

Commissioner Zahn stated she enjoyed working for the City and sees it as a pleasure and a privilege to have served. She stated she is leaving one of the best areas of the State of Florida and has enjoyed it here very much. She thanked everyone for their good wishes.

10. **City Attorney Report**- No report.

11. **Correspondence and Citizen Comments**: Cathy reported on the following emails: Tom Tucker, 1st Street- construction vehicle parking and enforcement issues and landscape maintenance near the eastern tennis courts and East Side Park. The State DEO will hold an open meeting February 4th at 10:00 a.m. at the Marathon Fire Station to explain the vacant lot reduction within Monroe County cities. (Note: this meeting does not directly impact the City of Key Colony Beach)

Meeting adjourned at 10:30 a.m.

10:35 a.m. In attendance: Mayor Ellis, Vice-Mayor Sutton and Commissioner Pettorini. The meeting was re-opened by Mayor Ellis to perform the swearing in of April Tracy as the new Commissioner. Mayor called for a motion to approve April Tracy as the new Commissioner.

Motion: Made by Vice-Mayor Sutton, seconded by Commissioner Pettorini to nominate April Tracy as the new Commissioner for Key Colony Beach.

On the Motion: Roll Call Vote: Yes: Pettorini, Sutton, Ellis

Attorney Tom Wright performed the swearing in ceremony and Mayor Ellis welcomed April Tracy to the Commission.

Meeting Adjourned at 10:45 a.m.



Respectfully submitted,
Cathy Henninger, City Clerk, CMC

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
