

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, February 25, 2016, 9:30 a.m.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Secretary Treasurer Jim Pettorini, Vice-Mayor Ron Sutton, Commissioner Tucker DeGraw and Commissioner April Tracy. *Also Present:* City Clerk Kathryn McCullough, Building Official Ed Borysiewicz, Assistant Building Official Steve Britske, Police Chief Kris DiGiovanni, and Fire Chief John Johnson. Public - 23

2. **Approval of Minutes:** Regular Meeting February 11, 2016-Approved as submitted.

3. **Special Request**

4. **Committee and Staff Reports:**

A. Marathon Fire/EMS – Chief Johnson stated their department responded to 4 medical calls, 4 false alarm calls and 2 public assistance calls since the last commission meeting. He thanked the Community Association for the concerts in the park. He was able to attend last Sunday and thoroughly enjoyed it.

B. Recreation Committee –Blanche Hines, Chairperson. Blanche reported that this has been a tough season with heavy rains and low membership. Daryl has made the golf course better than ever. The current lease for the golf course expires September 2017. Pickle ball is gaining in popularity and 17 new players have signed up for lessons with Hans. Hans is looking into the possibility of using the tennis courts at Casa Clara. There have been a few disagreements between the pickle ball players and the tennis players concerning the use of the courts. To resolve the issue, the Recreation Committee unanimously passed a motion that tennis start at 9:00 AM and pickle ball plyers can have the court from 7:00 AM to 9:00 AM. The Recreation Committee feels a reserve fund should be set up for maintenance of the courts. This will be discussed at budget time. Bill Fox reports 70+ members involved in the tournament this year. Sunday concerts in the park have started and will continue through the season. The child swings and rubber base have been installed in East side Park. The Committee is checking to see if the sand will be replaced with a rubber base under the adult swings. Crafty Ladies meet twice a week now and the Book Club meets once a month. Zumba gold has moved their classes to Marathon, however the AHEC and Pilates classes continue in Marble hall. The Mayor capped the size of Pilates class participants at 40. The Mayor stated the dispute between the tennis and pickle ball players needs to be resolved among themselves. The Commission should not be involved in this issue. The Mayor went on to report that his request to DEP to allow the replacement of the sand with a rubber base under the adult swing in East Side Park has been approved. The sand will be repurposed to Sunset Park. Mike Alexander asked if the pickle ball players, about 50 or 60 of them, could set up tables at the courts to have a social gathering. Attorney has concern about liability issues. If something were to be spilled on the court in the evening that could cause a slipping hazard. After a lengthy discussion about tennis players versus pickle ball players using the courts, Mike Alexander asked what happens if the City does not get a grant for pickle ball courts. Vice Mayor Sutton stated, if that were the case, the Recreation Committee

could address that at budget time. Commissioner Pettorini directed the discussion back to the question of the pickle ball players having a social gathering during and/or after play. Commissioner Pettorini asked if there was any difference between what Mike is asking and the Concerts in the Park, for instance. Attorney Wright pointed out the Community Association provides liability insurance for the events they sponsor. He went on to say the city staff should determine if it is covered under the City's insurance policy.

C. Beautification Committee – Janie Byland reported the Beautification Committee will be celebrating the Waterfront Park Canal Walk on March 19th, 2016 from 2 pm to 6 pm . at the Tiki Hut. There will be hot dogs, beverages and entertainment. The public is invited. This is the culmination of a 3 year project that began when the City tore down the building on 7th Street and requested that Beautification Committee help them make an attractive parking lot. It began there and went on to include the tiki hut and now the Canal Walk connecting 7th Street to the Causeway. Janie requested the use of the electricity and to have the bathrooms open for the event. There is an anonymous donor (an angel) who is paying for the food, the beverages and the music. In lieu of Mayor Ellis, who will be out of town, Vice Mayor Sutton has agreed to preside over the ribbon cutting, if he is available. He will let Janie know later today. Commissioner DeGraw noted in the Beautification minutes a suggestion to plant more coconut palms along the Causeway. This type of tree causes significant problems in the aftermath of storms. Janie said they would look at different options for that area on the Causeway.

D. Disaster Preparedness Committee – Steve Britske reported the monthly generator test was completed successfully.

E. Planning & Zoning Committee –No report.

F. Utility Board – Vice Chair Steve Flood reported that as new membranes are being ordered for the sewer plant due to reduced capacity, there is also a lot a debris in those tanks that need to be cleaned out before the new membranes are installed. Therefore, they are asking for pricing proposals to clean the tanks. The Mayor reported that the membranes have not yet been ordered, however, the recommendation to clean the tanks is well received. The need for new volunteer members was also discussed. The Utility Clerk has put out an e-mail requesting new members. Vice Chair Flood would also like the need for volunteers on the Utility Board noted in these minutes. Anyone interested in volunteering for the Board should contact the Utility Clerk. Steve also suggested that anyone interested should attend the next Utility Board meeting, which is scheduled for March 15, 2016 at 9:30 AM in the small conference room. Commissioner DeGraw requested a discussion of the appointment of the Chair of the Utility Board be placed on the next agenda.

G. Police Department – Chief DiGiovanni reported on 1 traffic arrest and 1 lost property report, and 8 medical alarm calls in the past two weeks. Key Colony Beach Officers assisted with 15 Monroe County Sheriff's Office calls. 9 miscellaneous calls were responded to including noise complaints and 2 pelicans with hooks in their bills, distribution of car seats and provided assistance to a homeless person. Vacation watch orders, daily business checks, traffic enforcement, bicycle and vehicle patrols are also ongoing. 3 Code Enforcement warnings, 6 traffic warnings and 1 citation were issued. The Chief alerted to an IRS telephone scam that is going around. Both Vice Mayor Sutton and Commissioner DeGraw indicated they had been contacted by the scammers. Both recognized the threat and did not respond. If you receive a call from anyone stating they are from the IRS, hand up and call 800 366-4484 to report the call. If you think you might owe the IRS you can call 800 829-1040. The Police Department will be conducting a Click It or Ticket campaign beginning 3/1 and continuing through 3/14. The Department will also be assisting with Key Colony Beach Days on March 6th. The

Chief also reported on a letter he received complimenting Sergeant J.C. Smith on assistance he provided to a resident involving a medical call.

H. Building and Public Works –Steve Britske reported on a permit request for the installation of a 40,000 lb. boat lift to an existing dock at 165 15th Circle. Approvals have been received from the Army Corps and the DEP in addition to the adjacent property owners. Vice Mayor Sutton asked if a variance is required. Steve replied in the negative.

Motion: Made by Vice-Mayor Sutton, seconded by Commissioner DeGraw to approve a 40,000 lb. boat lift to an existing dock at 165 15th Circle.

On the Motion: Unanimous approval.

Steve reported the mangroves have been trimmed by the Alex Landscaping, additionally, in accordance with the agreement, the mow trim has been sold to them. Public Works is working the punch list with the Community Association for KCB Day. They have also been working on the sprinkler system at East Side Park.

I. City Secretary/Treasurer –Commissioner Pettorini reported we are officially one third through the fiscal year. We are currently spending less money than was budgeted so we are in good shape. Vice Mayor Sutton expressed a concern regarding how much of the Ad Valorem taxes have been collected. Mayor Ellis stated the taxes are coming in right to the end of the fiscal year and it usually works itself out.

J. City Clerk Mayor Jerry Ellis announced that Kathryn McCullough has been hired as the new City Clerk. Kathryn thanked the Mayor and the Commission.

5. **Unfinished Business:** None

6. **Items for Discussion/Approval:** None

7. **City Administrator Items for Discussion/Approval:**

A. Proclamation Key Colony Beach Volunteer Day. The Mayor read a Proclamation declaring February 25, 2016 as Volunteer Appreciation Day and recognizing volunteers contributions to the functioning of our City. After reading the Proclamation, the Mayor went on to offer a personal thank you, stating the City could not function without dedication and commitment of the volunteers. Vice Mayor Sutton echoed the Mayors comments. The Mayor invited the volunteers to stay after the meeting for refreshments

8. **Ordinances and Resolutions:**

9. **Warrant Approval:**

10:Commissioner Reports & Comments: Commissioner Tracy asked to readdress the removal of the buttonwoods across from Casa Clara. She has had several comments from citizens regarding this action. The Mayor suggested this be an agenda item for the next meeting. Commissioner DeGraw informed the other Commissioners that he spoke with Joe Duggan regarding the Net Zero lighting issue. Joe Duggan indicated there are other options that may be cheaper. Vice Mayor Sutton reported he also spoke with Mr. Duggan. The Mayor stated he appreciated the input. He will get with Mr. Duggan on this issue. Commissioner Pettorini stated that a couple people have approached him about having the Commission meetings in the evenings. He suggested possibly testing with one meeting a month in the evening.

11: City Attorney Report: Attorney Wright reported there is currently no litigation pending against the City. .

12: Correspondence & Citizen Comments: City Clerk McCullough reported no correspondence. Mike Alexander of 928 W. Ocean Drive addressed the commission regarding the policy for using the parks in the City. The Mayor stated it is City property and you simply ask if you can use it. Commissioner Pettorini stated this is an adult community. We should make the use of the parks easier, not more difficult. Mr. Alexander stated that he was hearing it would be alright to have a get together in a park, but not on the tennis court. Attorney Wright stated holding a social event on the tennis court does cause him concern, however, through the years the City has allowed the park facilities to be used for social events.

Meeting adjourned at 10:30 a.m.



Respectfully submitted,
Kathryn McCullough, City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
