

**CITY OF KEY COLONY BEACH UTILITY BOARD
REGULAR MEETING
MINUTES**

Tuesday, March 15, 2016 – 9:30 a.m. @ City Hall

Call to Order, Roll Call:

The regular meeting of the Utility Board was called to order at 9:30 a.m. by Chair of the Board John Dalton. *Answering to roll call was:* John Dalton, Lin Walsh, Steve Flood, and Raymond Andro. *Excused:* Mike Alexander. *Also Present:* Mayor, Jerry Ellis, Plant Manager, Commissioner, John DeNeale, Dave Evans and City Clerk Kathryn McCullough.

Utility Clerk Report: Special update from Mayor Jerry Ellis regarding the health of Utility Clerk, Melanie Ryder and the status of the responsibilities at the Utility Department.

Operators Report: is included as part of the minutes and is available.

Chairs Report:

- A. **Introduction of new board member:** New board member Raymond Andro was introduced to the board. The need for more members was discussed and the ideal scenario would be having two alternates so that there is always a quorum at meetings. Several individuals have contacted the City Hall interested in joining the board. The Utility Clerk will follow up with these individuals and report back to the board. In the meantime, the need of more members will be mentioned at the City Commission meeting and board members will encourage residents to volunteer and attend the next Utility Board meeting to find out if it is a good fit for them.

- B. **Estimates for cleaning tank** – So far 3rd Generation Plumbing, Gtech Construction Group and Shenandoah Construction have been contacted and we are awaiting estimates. This item will be tabled until next meeting when estimates are available and can be discussed by the board.

Any Other Business/Members Comments:

Commissioner DeNeale discussed Board responsibilities and requested input from them for Capital Improvement projects to be included in next year's budget.

These minutes are unofficial and have not been formally approved by the Utility Board as of yet. The approval will be at the next schedule Utility Board meeting.

The meeting adjourned at 10:48 AM.

The next meeting will be on Tuesday, April 19, 2016 at 9:30AM

Respectfully Submitted by:



Blanca E. Kulig, Utility Clerk

*** Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the Utility Clerk, as a public record.***