

# MINUTES

## Key Colony Beach City Commission Organizational Meeting

Friday , April 1, 2016 - 9:30 a.m. City Hall Auditorium

1. Call to Order, Pledge of Allegiance, Prayer

The organizational meeting of the City Commission of the City of Key Colony Beach was called to order by City Attorney Tom Wright at 9:30 a.m., followed by the Pledge of Allegiance and Prayer. *Present:* Commissioner Pettorini, Commissioner Ellis and Commissioner Sutton. *Also present:* Commissioner-Elect John DeNeale and Commissioner-Elect April Tracy, Attorney Thomas Wright, Building Official Edward Borysiewicz, Police Chief Kris DiGiovanni, and City Clerk Kathryn McCullough. Public: 23

2. Oath of Office for Office of City Commissioner

Attorney Tom Wright administered the oath to John DeNeale and April Tracy.

3. Call for Nominations for Office of Mayor and Election to That Office

Attorney Wright called for nominations to the office of Mayor. Commissioner Tracy nominated Commissioner Ellis for the office of Mayor. Commissioner Pettorini nominated Commissioner Deneale for the office of Mayor. There being no further nominations, the nominations were deemed closed. The Commissioners decided to vote up or down on each nomination. Attorney Wright called for a show of hands for Commissioner Ellis by a show of hands. Commissioner Tracy, Commissioner Sutton and Commissioner Ellis raised their hands. Attorney Wright declared a majority vote for Commissioner Ellis. Commissioner Ellis was appointed Mayor. Attorney Wright turned the meeting over to Mayor Ellis.

4. Call for Nominations for Office of Vice-Mayor and Election to That Office

Mayor Ellis called for nominations to the office of Vice-Mayor. Mayor Ellis nominated Commissioner Sutton for the office of Vice-Mayor. There being no further nominations, the nominations were deemed closed.

**Motion:** Moved by Mayor Ellis to appoint Commissioner Sutton as Vice Mayor:

**On the Motion:** Roll Call Vote. Unanimous approval.

5. Appointment of City Commissioners by Motion, to the Following Offices:

1. Coordinator of Intergovernmental Affairs - Mayor Ellis stated this position is usually filled by the City Administrator/Mayor. He stated he will be glad to serve in this capacity.

**Motion:** Moved by Vice Mayor Sutton to appoint Mayor Ellis as Coordinator of Intergovernmental Affairs.

**On the Motion:** Unanimous approval.

2. City Secretary-Treasurer

**Motion** – Moved by Mayor Ellis, seconded by Vice Mayor Sutton to appoint Commissioner Pettorini to position of City Secretary-Treasurer.

**On the Motion:** Unanimous approval.

6. Appointment by Motion to the Following Offices

**Motion** - Moved by Vice-Mayor Sutton, seconded by Commissioner Tracy to appoint the

following people to the respective offices.

**On the Motion:** Unanimous approval.

- |                           |                                     |
|---------------------------|-------------------------------------|
| 1. Chief of Police        | Kris DiGiovanni                     |
| 2. City Attorney          | Thomas D. Wright                    |
| 3. City Auditor           | Julio Buzzi                         |
| 4. City Building Official | Edward A. Borysiewicz               |
| 5. City Engineer          | Daryle L. Osborn and Thomas Timmins |
| 6. City Clerk             | Kathryn McCullough                  |

7. Appointment by Motion to Volunteer Committees:

**A. Beautification - 2-year Term**

**Motion** - Moved by Commissioner Pettorini, seconded by Vice-Mayor Sutton to appoint the following individuals to the Beautification Committee for a 2 Year Term. Phebe Blackburn, Janie Byland, David McKeenan.

**On the Motion:** Unanimous approval.

**B. Code Enforcement - 3-year Term**

**Motion** - Moved by Commissioner Pettorini, seconded by Vice-Mayor Sutton to appoint Tom Moore and Tom Tucker to the Code Enforcement for a 3 Year Term.

**On the Motion:** Unanimous approval.

**C. Planning & Zoning - 2-year Term** The Mayor announced he has 3 highly qualified individuals he would like to have considered for appointment to Planning and Zoning. They are George Lancaster, Joey Raspe and Trudy Troiano. Commissioner DeNeale stated he is not in favor of replacing the existing members whose terms are expiring. He talked to all of the members and they felt that they had not been notified of any cause for dismissal, they work well together and they want to continue serving the City. ~~They~~ The members with term expirations are Ellen Behrl, John Curry and Marie Flood. Commissioner Tracy stated her understanding is that the members who terms are expired have worked hard and done a good job. It is just a matter of getting 'new blood' on the board. After additional discussion Mayor Ellis called for a vote.

**Motion:** Moved by Mayor Ellis, seconded by Commissioner Pettorini to appoint George Lancaster for a 2 year term to the Planning and Zoning Committee.

**On the Motion:** Commissioner DeNeale, no. Commissioner Pettorini, yes. Commissioner Tracy, yes. Vice Mayor Sutton, yes. Mayor Ellis, yes. Motion passes.

**Motion:** Moved by Vice Mayor Sutton, seconded by Mayor Ellis to appoint Joey Raspe for a 2 year term to the Planning and Zoning Committee.

**On the Motion:** Commissioner Pettorini, yes. Vice Mayor Sutton, yes. Commissioner DeNeale, no. Commissioner Tracy, yes. Mayor Ellis, yes. Motion passes.

**Motion:** Moved by Commissioner Tracy, seconded by Mayor Ellis to appoint Trudy Troiano as an alternate for a 2 year term to the Planning and Zoning Committee.

**On the Motion:** Commissioner Tracy, yes. Vice Mayor Sutton, yes. Commissioner Pettorini, yes. Commissioner DeNeale, no. Mayor Ellis, yes. Motion passes.

**D. Recreation Committee – 2 year Term.**

**Motion:-** Moved by Commissioner Tracy, seconded by Commissioner Pettorini to appoint the following individuals to the Recreation Committee for a 2 Year Term. Mike Alexander, Ron Foster, Blanche Hines.

**On the Motion:** Unanimous approval.

#### **E. Utility Board Chairperson - 1-year Term**

**Motion:-** Moved by Mayor Ellis, seconded by Vice Mayor Sutton to appoint John Dalton as Utility Board Chairperson for a term of 1 year.

**On the Motion:** On the roll call vote, unanimous approval.

#### **F. Utility Board**

**Motion:** Moved by Commissioner DeNeale seconded by Commissioner Tracy to appoint Mike Alexander, John Dalton, Steve Flood, Lyn Walsh and Raymond Andro as members of the Utility Board for a 1 year term and Tom DiFrancisco as an alternate for a one year term.

Commissioner DeNeale asked Attorney Wright if the alternates on this Board are required to have the same qualifications as the regular members. Attorney Wright responded yes. Commissioner DeNeale reported he could find no property recorded for Mr. DiFrancisco and the Supervisor of Elections reports he is not registered to vote anywhere in the State of Florida. Commissioner DeNeale has no problem with Mr. DiFrancisco if he brings in a 6month plus one day lease and a voter registration card. He could be appointed at the next meeting.

**On the Motion:** The motion was withdrawn.

**Motion:** Moved by Mayor Ellis, seconded by Commissioner Tracy to appoint Mike Alexander, John Dalton, Steve Flood, Lyn Walsh and Raymond Andro as members of the Utility Board for a 1 year term.

**On the Motion:** On the roll call vote, unanimous approval.

#### **G. Disaster Preparedness - 1-year Term**

**Motion:** Moved by Vice Mayor Sutton, seconded by Commissioner Tracy to appoint Edward Borysiewicz, Kris DiGiovanni, Steve Britske, Joe Boucher, Matthew McKeon, John Dalton and Ed Sims to Disaster Preparedness for a 1 year term.

**On the Motion:** Unanimous approval

#### 8. Designation of Signers for Bank Accounts and City Investments:

**Motion** - Moved by Vice Mayor Sutton seconded by Commissioner Tracy to approve designation of signers for bank accounts and city investments as follows:

**On the Motion:** Unanimous approval.

Approved signers: Mayor Jerry Ellis, Vice Mayor Ron Sutton, City Secretary-Treasurer Jim Pettorini, and City Clerk Kathryn McCullough--Two signatures needed for transactions; one signature may be the city clerk; one signature may be any other designated signer.

#### 9. Designation of Signers for Safe Deposit Box

**Motion** - Moved by Commissioner Pettorini, seconded by Commissioner DeNeale, to approve designation of signers for safe deposit box as follows:

**On the Motion:** Unanimous approval.

Approved signers: Mayor Jerry Ellis, Vice Mayor Ron Sutton, City Treasurer Jim Pettorini, City Clerk Kathryn McCullough, Assistant City Clerk Rebecca Todd; one signature shall be the city clerk, the assistant city clerk,; one signature shall be any other designated signer.

10. Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida

**Motion** - Moved by Vice Mayor Ron Sutton, seconded by Commissioner Tracy, to authorize the City Clerk Kathryn McCullough to execute the Public Depositors Annual Report to the State of Florida.

**On the Motion:** Unanimous approval.

11. Adoption of Bank Resolutions

**Motion** - Moved by Commissioner Tracy, seconded by Commissioner Pettorini, to adopt bank resolutions for the following banks.

**On the Motion:** Unanimous approval.

- Iberia Bank
- Centennial Bank
- Capital Bank
- First State Bank

The meeting adjourned at 10:10 a.m.

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Kathryn McCullough, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.