

# MINUTES

## Key Colony Beach City Commission Organizational Meeting Monday, April 3, 2017 - 9:30 a.m. City Hall Auditorium

1. Call to Order, Pledge of Allegiance, Prayer  
The organizational meeting of the City Commission of the City of Key Colony Beach was called to order by Mayor Jerry Ellis at 9:30 a.m., followed by the Pledge of Allegiance and Prayer. *Present:* Commissioner DeNeale and Commissioner Tracy. *Also present:* Commissioner-Elect Jerry Ellis, Commissioner-Elect Jim Pettorini and Commissioner-Elect Ron Sutton, Attorney Thomas Wright, Building Official Edward Borysiewicz, Police Chief Kris DiGiovanni, and City Clerk Kathryn McCullough. Public: 18
2. Oath of Office for Office of City Commissioner  
City Attorney Wright administered the oath to: Jerry Ellis, Jim Pettorini and Ron Sutton for the office of City Commissioner.
3. Call for Nominations for Office of Mayor and Election to That Office  
Attorney Wright called for nominations to the Office of Mayor. Commissioner Tracy nominated Commissioner John DeNeale for the office of Mayor. There being no further nominations the nominations were deemed closed.  
Vote for Commissioner DeNeale: Commissioner DeNeale was chosen as Mayor by acclamation. Attorney Wright turned the meeting over to Mayor DeNeale.
4. Call for Nominations for Office of Vice-Mayor and Election to That Office  
Mayor DeNeale called for nominations to the office of Vice-Mayor. Commissioner Tracy nominated Commissioner Sutton for the office of Vice-Mayor. Mayor DeNeale nominated Commissioner Jim Pettorini for the office of Vice Mayor. There being no further nominations, the nominations were deemed closed.  
Vote for Commissioner Sutton: By a show of hands. Commissioner Tracy, Commissioner Pettorini, Commissioner Ron Sutton, Mayor John DeNeale. Ron Sutton was voted in as Vice Mayor.
5. Appointment of City Commissioners by Motion, to the Following Offices:
  1. Coordinator of Intergovernmental Affairs  
**MOTION:** Motion made by Vice Mayor Sutton, seconded by Commissioner Pettorini, to appoint Mayor DeNeale as Coordinator of Intergovernmental Affairs.  
**ON THE MOTION:** Roll call vote. Unanimous approval.
  2. City Secretary-Treasurer  
Commissioner Pettorini nominated Jerry Ellis as City Secretary-Treasurer. Commissioner abstained from the nomination.  
**MOTION:** Motion made by Mayor DeNeale, seconded by Commissioner Ellis, to appoint Commissioner Pettorini as City Secretary-Treasurer.  
**ON THE MOTION: Roll call vote. Unanimous approval.**

6. Appointment by Motion to the Following Offices

**MOTION:** - Moved by Vice-Mayor Sutton, seconded by Commissioner Pettorini, to appoint the following people to the respective offices.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

- |                           |                                     |
|---------------------------|-------------------------------------|
| 1. Chief of Police        | Kris DiGiovanni                     |
| 2. City Attorney          | Thomas D. Wright                    |
| 3. City Auditor           | Julio Buzzi                         |
| 4. City Building Official | Edward A. Borysiewicz               |
| 5. City Engineer          | Daryle L. Osborn and Thomas Timmins |
| 6. City Clerk             | Kathryn L. McCullough               |
| 7. City Administrator     | Chris Moonis                        |

7. Appointment by Motion to Volunteer Committees: Beautification, Code Enforcement, Planning & Zoning, Recreation, Utility Board, Disaster Preparedness.

**MOTION:** - Moved by Vice-Mayor Sutton, seconded by Commissioner Tracy, to appoint the following individuals to City Committees.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

**Beautification - 2-year Term**  
Patti Trefry  
Bill Trefry  
Jackie Topolski  
Peter Morris, Alt.  
John Ermish, Honorary Member

**Code Enforcement - 3-year Term**  
John Dalton  
Rusty Stevens, Alt

**Recreation – 2 year Term**  
Tom Alferes  
Bill Fox, Alt

**Planning & Zoning - 2-year Term**  
Tucker DeGraw  
Antoinette “Toni” Appell  
Gary Furtak  
Gail Cortelyou, Alt.  
Ron Anderson, Alt.

**Utility Board - 1-year Term**  
Mike Alexander  
Raymond Andro  
Tom DiFrancisco  
Steve Flood  
Tom Harding  
Lyn Walsh, Alt.

**Disaster Preparedness - 1-year Term** Edward Borysiewicz  
Kris DiGiovanni  
Gerard Roussin  
Joe Boucher  
John Dalton  
Ed Sims  
Anthony Fernandez

8. Designation of Signers for Bank Accounts and City Investments:

**MOTION:-** Moved by Vice Mayor Sutton, seconded by Commissioner Ellis to approve designation of signers for bank accounts and city investments as follows.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

Approved signers: Mayor, Vice Mayor, City Secretary-Treasurer, and City Clerk--Two signatures needed for transactions; one signature may be City Clerk; one signature may be any other designated signer.

9. Designation of Signers for Safe Deposit Box

**MOTION:** - Moved by Commissioner Tracy, seconded by Vice-Mayor Sutton, to approve designation of signers for safe deposit box as follows.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

Approved signers: Mayor, Vice Mayor, City Treasurer, City Clerk, Assistant City Clerk and Utility Board Clerk. One signature shall be City Clerk, Assistant City Clerk, or Utility Board Clerk; one signature shall be any other designated signer.

10. Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida

**MOTION:-** Moved by Mayor DeNeale, seconded by Vice Mayor Ellis, to authorize the City Clerk to execute the Public Depositors Annual Report to the State of Florida.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

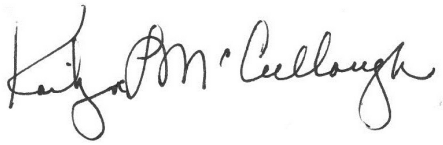
11. Adoption of Bank Resolutions

**MOTION:** - Moved by Commissioner Pettorini, seconded by Vice-Mayor Sutton, to adopt bank resolutions for the following banks.

**ON THE MOTION:** Roll Call Vote: Unanimous approval.

Iberia Bank  
Capital Bank  
Centennial Bank  
First State Bank

The meeting adjourned at 9:45 a.m.

A handwritten signature in black ink, appearing to read "Kathryn L. McCullough". The signature is written in a cursive style with a large initial "K" and "M".

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Kathryn L. McCullough, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.