

**MINUTES**  
KEY COLONY BEACH  
CITY COMMISSION REGULAR MEETING  
Thursday April 13, 2017 9:30 A.M.  
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor John DeNeale at 9:30 A.M. followed by the Pledge of Allegiance and Prayer.

*Present:* Mayor John DeNeale, Vice Mayor Ron Sutton, Secretary/Treasurer Jim Pettorini, Commissioner Jerry Ellis and Commissioner April Tracy. *Also Present:* City Administrator Chris Moonis, City Clerk Kathryn McCullough, City Attorney Tom Wright, Building Official Ed Borysiewicz, Police Chief Kris DiGiovanni and Fire Chief John Johnson.  
Public -10

2. **Approval of Minutes:**

**MOTION:** Motion made by Mayor DeNeale, seconded by Vice Mayor Sutton, to approve the minutes of the 03/23/2017 Regular Commission Meeting and the 04/03/2017 Organizational Meeting.

**ON THE MOTION:** Unanimous approval.

3. **Agenda Additions, Changes, Deletions:**

4. **Special Requests:** - N/A

5. **Committee and Staff Reports:**

**A. Marathon Fire/EMS** –Fire Chief John Johnson reported 5 responses to Key Colony Beach since the last Commission meeting; 3 medical calls, 1 public assist and 1 fire alarm. The traffic in town is slowing down slightly, however, this is a holiday weekend therefore Fire Chief Johnson requested everyone continue to exercise patience.

**B. Recreation Committee** – No report.

**C. Beautification Committee** – No report.

**D. Disaster Preparedness Committee** –No report.

**E. Planning & Zoning Board** -- No report.

**F. Utility Board** –No report.

**G. Police Department** – Chief DiGiovanni said there has been 1 report, 7 medical/alarm calls, 20 Sheriff Office assist calls and 23 miscellaneous calls since the last meeting. The Police Department also issued 54 code enforcement warnings, 10 citations and 37 traffic warnings. The St. Patrick's Day Parade on March 17, 2017 went well. Chief DiGiovanni thanked Building Official Borysiewicz for the birthday lunch. Chief DiGiovanni read a letter received from a visitor complementing Sgt. J.C. Smith. He also reported the injured manatee, rescued from the 7<sup>th</sup> St. canal last August, will be released back into the canal on April 24, 2017.

**H. Building and Public Works** – Building Official Borysiewicz reported a permit was issued for a new home at 120 13<sup>th</sup> Street. An inspection of the Sunset Park pier shows need for repairs. He will obtain price proposals for that work. Estaban, in addition to his regular work, has trimmed all the buttonwoods in front of the sewage treatment plant and mulched it. It looks the best it has ever looked. Gerard is scanning and filing records. Gerard will be travelling to Jacksonville on April 25 and 26 for the State of Florida interview for Building Code Administrator prequalification.

**I. City Secretary/Treasurer** – Commissioner Pettorini reported no significant changes since his last report. He did get a preliminary look at the March reports and income is up quite a bit in building permits. He asked Building Official Borysiewicz if this is due to new home starts. Building Official Borysiewicz reported 4 or 5 permits for new construction so far this year, with another 2 waiting approval. In previous years there may have only been 1 or 2 new construction permits.

**J. City Clerk** - City Clerk McCullough reported all the long term boat parking letters have been sent. About 90% of the permit holders have responded resulting in receipts of \$18,550. Cherie has done a terrific job on this project. Blanca prepped and mailed the April 2017 utility invoices. The resolutions for the bank signatures have been completed. There will be a lunch today to celebrate April birthdays, i.e. Commissioner Ellis and Commissioner Pettorini. Chief DiGiovanni has prepared pizza and calzones for today's lunch.

6. **Unfinished Business:** N/A

7. **Commissioners Open Discussion:**

A. Tallahassee Report – Mayor DeNeale reported attending the Cabinet Aides meeting in Tallahassee. Monroe County Mayor Neugent invited him to fly, with him, on the County airplane. Nothing came out concerning Key Colony Beach directly. The Cabinet Aides are happy the Keys are working together to get sewers and stormwater projects completed. The Land Acquisition Manager spoke about \$5M from the Stewardship Act for land acquisition. Mayor DeNeale and Administrator Moonis will drive to Tallahassee next week to attend Florida Keys Days at the Capitol. Commissioner Pettorini asked if there was any discussion concerning build out. Mayor DeNeale answered in the negative.

B. Update on Stormwater Project – Vice Mayor Sutton reported the stormwater project is out for bid. Mittauer reports 5 contractors have paid the fee for the bid package. Two of the contractors are local. The other 3 are in northern Florida. Vice Mayor Sutton reported the bids will be opened on April 19, 2017.

8. **Items for Discussion/Approval:**

9. **City Administrator Items for Discussion/Approval:**

Chris Moonis extended his appreciation to the Commission for their understanding during the loss of his father. He asked each of the Commissioners to come in and see him in the next few days. It is important that he get the direction of the Commission as he builds a plan for the staff. Commissioner Ellis said the bathrooms planned for Sunset Park need to be added to the 5 year Comprehensive Plan. Administrator Moonis will review the Comp Plan to see what has been accomplished, and what still needs to be undertaken.

10: **Warrant:**

**MOTION:** Motion made by Commissioner Pettorini, seconded by Commissioner Tracy, to approve Warrant No. 032017 in the amount of \$903,841.86.

**DISCUSSION:** Commissioner Pettorini explained a payment had been made to the Sewage Treatment Plant contractor which is the reason this month's warrant is so high. Reimbursement for this payment is in progress.

**ON THE MOTION:** Roll call vote. Unanimous approval.

11: **Commissioner's Reports or Comments:** Vice Mayor Sutton reported he feels it is important to have a meeting with the City Administrator to delineate areas of responsibility. Mayor DeNeale suggested the meeting be set sometime after each Commissioner has had the opportunity to meet with Mr. Moonis individually. Mr. Moonis agreed this is necessary. Commissioner Tracy asked if there was any new information on the "Turtle Lighting". Commissioner Ellis reported he'd had a conversation, before he left office, with Daryl of FKEC. At that time FKEC was in the process of ordering 2 amber lights which are now accepted by the State of Florida as turtle lights. The lights would be installed on East Ocean Drive. A survey was also conducted by FWC and FKEC to determine which light poles would require the turtle lights. Commissioner Tracy asked about shielding the lights. Commissioner Ellis stated the lights in use cannot be shielded because of their shape. Building Official Borysiewicz reported letters have been sent to all ocean front property owners telling them to turn lights off by 9:00 pm or shield lights. Additionally City Staff will not be walking the beaches every morning as they had done in the past - this will be the responsibility of the condos and business owners. Mayor DeNeale suggested the City host an informational workshop concerning the turtle issue. Turtle season starts the middle of March.

12: **City Attorney Report:** No report. Commissioner Ellis asked if there is an update on the law suit? Attorney Wright reported assistance is being provided to the insurance company attorney by providing the information necessary to answer the interrogatories.

13. **Citizen Comments and Coorespondence:** City Clerk McCullough reported receiving a thank you from Joe Turgeon and Jim Kaiser for City Commission and staff support of the 7 Meter Bridge Run. Lyn Paterson, 280 13<sup>th</sup> Street, asked the Commission to consider elections every 3 years instead of 2 years. It would save the City a lot of money.

The meeting adjourned at 10:10 A.M.

Respectfully submitted,



Respectfully submitted,  
Kathryn McCullough, City Clerk

**Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.**