

**MINUTES**  
KEY COLONY BEACH  
CITY COMMISSION REGULAR MEETING  
Thursday, April 14, 2016, 9:30 a.m.  
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

*Present:* Mayor Jerry Ellis, Vice-Mayor Ron Sutton, Secretary Treasurer Jim Pettorini, Commissioner John DeNeale. *Also Present:* City Clerk Kathryn McCullough, City Attorney Thomas Wright, Assistant Building Official Steve Britske, Police Chief Kris DiGiovanni, and Assistant Fire Chief Eric Dunford.. Excused – Commissioner April Tracy, Building Official Ed Borysiewicz, and Fire Chief John Johnson. Public - 7

2. **Approval of Minutes:** Regular Meeting March 24, 2016-Approved as submitted.

3. **Special Requests:** – Proclamation Florida Water Professionals Month

Mayor Ellis read a proclamation of the Commission of the City of Key Colony proclaiming April 2016 as Florida Water Professionals Month.

**Motion:** Made by Vice Mayor Sutton, seconded by Commissioner Pettorini, to proclaim April 2016 as Florida Water Professionals Month.

**On the Motion:** Unanimous approval.

4. **Committee and Staff Reports:**

**A. Marathon Fire/EMS** – Assistant Fire Chief Eric Dunford reported 12 calls to Key Colony Beach since the last Commission meeting. Asst. Chief Dunford detailed the calls as 1 false alarm, 6 EMS calls, 2 public assists, 1 dispatch cancelled in route, 1 detect activation with no fire and 1 structure fire that just turned out to be a little heat and smoke from a short circuit. There is nothing else to report at this time.

**B. Recreation Committee** – City Clerk McCullough requested on behalf of the Committee that Tom Tucker be appointed to the Recreation Committee for a two year term.

**Motion:** Motion made by Vice Mayor Sutton, seconded by Commissioner Pettorini to appoint Tom Tucker to the Recreation Committee for a 2 year term.

**On the Motion:** Unanimous approval.

**C. Beautification Committee** – No report.

**D. Disaster Preparedness Committee** – Assistant Building Official Britske reported the generator was tested successfully this morning. Supply requirements are being evaluated and will be restocked.

**E. Planning & Zoning Committee** –No report.

**F. Utility Board** – City Clerk McCullough requested on behalf of the Board that Thomas DiFransico be appointed to the Utility Board for a one year term.

**Motion:** Motion made by Vice Mayor Sutton, seconded by Commissioner DeNeale to appoint Thomas DiFransico to the Utility Board for a 1 year term.

**On the Motion:** Unanimous approval.

**G. Police Department** – Chief DiGiovanni reported there has been 2 reports, one for lost property and 1 for identity theft, since the last meeting. His department also responded to 6 medical and alarm calls, 20 miscellaneous calls, 11 assists to MSCO, 12

miscellaneous calls, 21 traffic stops with 4 citation issued and 37 code enforcement warnings, in addition to ongoing business checks, vacation watch property checks, traffic patrol, bicycle patrols and boat patrols since the last commission meeting. The Chief reported the 1<sup>st</sup> Annual 7 Meter Bridge Run went well with no reported injuries and minimal traffic interference. The Chief is putting together a class on the dangers of flooding and basic disaster preparedness as required by FEMA. He will announce the date at a later time.

**H. Building and Public Works** – Assistant Building Official Britske reported a request for a 20,000 lb. boat lift at 281 12<sup>th</sup> St. A 10,000 lb. boat lift permit was already issued for this address. The residents want to upgrade that permit to allow for 20,000 lb. lift which requires commission approval.

**Motion:** Motion made by Commissioner Pettorini, seconded by Vice Mayor Sutton to approve a 20,000 lb. boat lift at 281 12<sup>th</sup> St.

**On the Motion:** Roll call vote. Unanimous approval.

Assistant Building Official thanked The Fishing and Boating Club, The Community Association and the Keyettes for their generous contributions for the purchase of new tables for Marble Hall.

**I. City Secretary/Treasurer** – Nothing new to report at this time. The financial statements will be out for the next meeting.

**J. City Clerk** - City Clerk McCullough reported that the administration office is now fully staffed. Both women are working out very well resulting in her roller skates being retired. The final submission for the Mayfield Grant has been made.

5. **Unfinished Business:** None

6. **Items for Discussion/Approval:** None

7. **City Administrator Items for Discussion/Approval:**

A. Renewal of Webmaster Agreement with Cliff Rydell. The Mayor reported the Webmaster agreement with Cliff Rydell was renewed on March 17, 2016 for another year. The costs remains the same at \$200. per month.

8. **Ordinances and Resolutions:**

Ordinance 449-2016, Addition of Storm water annual assessments to the ad valorem tax bill was read by title only by City Attorney Tom Wright. After some discussion, Attorney Wright decided paragraph (c) under Section 15-5 should add Effective October 1, 2016 at the beginning of the sentence and the word ~~henceforth~~ should be deleted after the word shall.

**Motion:** Motion made by Commissioner Pettorini, seconded by Commissioner DeNeale to adopt Ordinance 449-2016, Addition of Storm water annual assessment to the ad valorem tax bill with the minor additions cited in the record by Attorney Tom Wright.

**On the Motion:** Roll call vote. Unanimous approval.

9. **Warrant Approval:** March 2016 Warrant - \$403,811.62

**Motion:** Motion made by Commissioner Pettorini, seconded by Vice Mayor Sutton to approve the March 2016 Warrant in the amount of \$403,811.62.

**On the Motion:** Unanimous approval

10: **Commissioner Reports & Comments:**

Commissioner Pettorini commented the City's website is much better than it used to be as it is more user friendly and interactive, however there are still some places with people's

names, dates and times are incorrect. The City Clerk reported that she is meeting with Cliff on Saturday to do more training on the website. She will make every effort to insure everything is reported correctly on the website. Vice Mayor Sutton reported that Building Official Ed Borysiewicz had knee surgery. He is home from the hospital now and he wishes Ed a speedy recovery as does the entire Commission.

**11: City Attorney Report:** The City Attorney reported there is nothing pending on the legal front.

**12: Correspondence & Citizen Comments:** None

Meeting adjourned at 9:50 a.m.

Respectfully submitted,  
Kathryn McCullough, City Clerk

**Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.**

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