

**MINUTES**  
KEY COLONY BEACH  
CITY COMMISSION REGULAR MEETING  
Thursday, May 12, 2016, 9:30 a.m.  
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

*Present:* Mayor Jerry Ellis, Vice Mayor Ron Sutton, Secretary Treasurer Jim Pettorini, Commissioner John DeNeale and Commissioner April Tracy. *Also Present:* City Clerk Kathryn McCullough, City Attorney Thomas Wright, Building Official Ed Borysiewicz Assistant Building Official Steve Britske, Police Chief Kris DiGiovanni and Fire Chief Johnson. Public - 3

2. **Approval of Minutes:** N/A

3. **Special Requests:** – N/A

4. **Committee and Staff Reports:**

**A. Marathon Fire/EMS** – Chief Johnson apologized for missing the last meeting as he attended an impromptu meeting regarding the incidence of cancer among fire fighters. Fire fighters and public safety workers appear to be at a 50% high risk for developing cancer. Since the last meeting Marathon Fire responded to 4 medical calls, 1 small brush fire, 3 false alarms and 2 hazardous material calls. The hazardous material calls were small fuel spills, nothing major. The Chief reminded everyone that it is time to start gearing up for storm season. He emphasized making sure our properties are ready. He also stated plans should be put in place early in the event an evacuation has to be ordered.

**B. Recreation Committee** – No Report

**C. Beautification Committee** – No report.

**D. Disaster Preparedness Committee** – Assistant Building Official Britske reported supplies have been ordered and the generator was tested two weeks ago.

**E. Planning & Zoning Committee** –No report.

**F. Utility Board** – No report.

**G. Police Department** – Chief DiGiovanni reported 6 medical/alarm calls, 5 assists to the Monroe County Sheriffs office and 16 miscellaneous calls since the last commission meeting. He also reported that 7 traffic warnings and 3 code citations were issued. The Police Department will be holding a FEMA preparedness class on May 17, 2016 at 3:00 p.m. in the small conference room. He also reminded everyone that May is Motorcycle Safety Month and that on May 23, 2016, the KCB Police Department will be enforcing Click It or Ticket. So, please buckle up!

**H. Building and Public Works** –Building Official Ed Borysiewicz reported a property on Shelter Bay Drive has changed hands. It is a duplex that sits on two lots. He expects plans soon to demolish that duplex and replace it with a new duplex. Plans have also been submitted for a new duplex on 3<sup>rd</sup> St. Building Official Borysiewicz requested approval of \$3,500 for the purchase of a 36” scanner for blueprints and a large wall monitor. The scanner they are looking at is supported by the City’s IT consultants. Vice Mayor Sutton stated this is something he would like to see done. He was with Steve earlier this week when a set of plans could not be scanned which creates double work.

**Motion:** Motion made by Vice Mayor Sutton, seconded by Commissioner Pettorini, to approve \$3,500 for the purchase of a blueprint size scanner and a large wall monitor.

**On the Motion:** Unanimous approval.

Building Official Borysiewicz reported Public Works employee Matt McKeon resigned his position. Assistant Building Official Britske reported he has an application from William Perrine for the position. Mr. Perrine is a local who wants to remain in the Keys. He can begin work on May 23, 2016. The Mayor also interviewed Mr. Perrine and he was impressed with his attitude. Vice Mayor Sutton asked approval of the rest of the commission to add this to agenda so it could be voted on. The Commission approved adding the agenda item.

**Motion:** Motion made by Vice Mayor Sutton, seconded by Commissioner Tracy, to hire William Perrine at 16.75 per hour for the Public Works Department.

**On the Motion:** Unanimous approval.

Assistant Building Official Britske reported all the broken starfish Christmas decorations have been welded by volunteer Ed Greenfield and are ready for the Beautification Committee to add the lights. Mr. Greenfield is from Coco Plum and a neighbor of Steve Britske. The Mayor stated there had been a lot of problems with the starfish last year because of the wind. The Beautification Committee has modified the starfish by cutting holes in them. He reported they look very nice. There should be no issues with the decorations this coming year. Mr. Britske also reported he is still working on trying to get lights on East Ocean. Mike Puto may have some fixtures we can use. Steve should have an answer by Monday.

**I. City Secretary/Treasurer** –Commissioner Pettorini reported nothing to report. Budget workshops will be starting soon. The Mayor said an e-mail should be going out this afternoon with the dates for the budget workshops.

**J. City Clerk** - No report.

5. **Unfinished Business:** None

6. **Items for Discussion/Approval:**

7. **City Administrator Items for Discussion/Approval:** *No report*

8. **Ordinances and Resolutions:** N/a

9. **Warrant Approval:** N/A

**10: Commissioner Reports & Comments:**

Commissioner DeNeale asked if the Mayor had an estimate on the cost of the pilings yet. The Mayor responded he does not because he does not have the depth of the pilings. As soon as that information is available he will report the cost to the Commission. Commissioner DeNeale asked if a surveyor would be needed. The Mayor stated he has hired John Grimes to do the survey work. Commissioner DeNeale asked if the City was going out to bid for this. The Mayor stated that both the pilings and the installation of the pilings are from sole source vendors. City Attorney Tom Wright stated the City is required to go to bid on projects over \$25,000. with a few exceptions. If the materials or labor are only available from a sole source, then City is not required to go to bid. This is the only exception that would apply in this case. Vice Mayor Sutton stated he felt a pre-budget hearing would be helpful so that ideas Commissioners may have can be shared before the first budget workshop.

**11:City Attorney Report:** The City Attorney reported he attended a City Attorneys Luncheon the day after the last Commission meeting. Sign ordinances were discussed at this luncheon especially in light of recent Supreme Court findings concerning the content of signs. Attorney Wright will do more research on this issue.

**12: Correspondence & Citizen Comments:**

Grace Weaver, 4<sup>th</sup> Street, thanked the Commission for the job they do for the City.

Ms. Weaver also asked what can be done about boaters ignoring the No Wake zones in the canals. The City Clerk reported the No Wake requirement is emphasized at every property manager class. The Chief stated the patrol boat should be in service at least one hour each day. He has also ordered replacement NO WAKE signs that have faded.

The meeting adjourned at 10:10 a.m.

Respectfully submitted,  
Kathryn McCullough, City Clerk

**Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.**

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