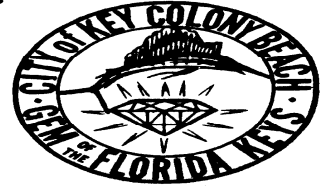


*City of Key Colony Beach*

P.O. BOX 141 KEY COLONY BEACH, FLORIDA 33051 • PHONE (305)-289-1212  
FAX (305)-289-1767



**Notice of Commencement**

Permit # \_\_\_\_\_  
Tax Folio # \_\_\_\_\_

State of \_\_\_\_\_  
County of \_\_\_\_\_

This Instrument prepared by:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

THE UNDERSIGNED herby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statues, the following information is provided in this Notice of Commencement.

1. Description of Property: \_\_\_\_\_  
\_\_\_\_\_
2. General Description of Improvements: \_\_\_\_\_  
\_\_\_\_\_
3. Owner Information:
  - a. Name & Address: \_\_\_\_\_
  - b. Interest In Property: \_\_\_\_\_
  - c. Name & Address of fee simple titleholder (other than owner): \_\_\_\_\_  
\_\_\_\_\_
4. Contractor's Information:
  - a. Name & Address: \_\_\_\_\_
  - b. Phone #: \_\_\_\_\_ c. Fax #: \_\_\_\_\_
5. Surety Information:
  - a. Name & Address: \_\_\_\_\_
  - b. Phone #: \_\_\_\_\_ c. Amount of Bond: \_\_\_\_\_
6. Lender's Information:
  - a. Name & Address: \_\_\_\_\_
  - b. Phone #: \_\_\_\_\_ b. Fax #: \_\_\_\_\_
7. Person within the State of Florida designated by the owner upon whom notices of other documents may be served as provided by Chapter 713.13(1)(a)7, Florida Statues:
  - a. Name & Address: \_\_\_\_\_
  - b. Phone #: \_\_\_\_\_ c. Fax#: \_\_\_\_\_
8. In addition to him/her, Owner designates \_\_\_\_\_ who can be contacted at \_\_\_\_\_ to receive a copy of the Lienor's Notice as provided in Section 713.13(1) (b), Florida Statues.
9. Expiration date of Notice of Commencement (the expiration date is one (1) year from the date of recording unless a different date is specified): \_\_\_\_\_  
\_\_\_\_\_

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 1, SECTION 713.13, FLORIDA STATUES, AND CAN RESULT IN YOUR PAYING TWICE FOR THE IMPROVEMENTS TO YOU PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Printed Name

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known \_\_\_\_\_ or produced \_\_\_\_\_ identification.

\_\_\_\_\_  
Notary Signature

My Commission Expires: \_\_\_\_\_