

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, June 23, 2016, 9:30 a.m.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Secretary Treasurer Jim Pettorini, Commissioner John DeNeale and Commissioner April Tracy. *Also Present:* City Clerk Kathryn McCullough, City Attorney Thomas Wright, Building Official Ed Borysiewicz, Assistant Building Official Steve Britske, Police Chief Kris DiGiovanni and Fire Chief Johnson. Excused: Vice Mayor Ron Sutton. Public - 2

2. **Approval of Minutes:**

Motion: Motion made by Mayor Ellis, seconded by Commissioner Pettorini, to approve the Regular Meeting Pre-Budget Workshop Minutes of May 26, 2016.

On the Motion: Unanimous approval.

3. **Special Requests:** N/A

4. **Committee and Staff Reports:**

A. Marathon Fire/EMS – Chief Johnson reported there were 3 medical calls since the last meeting. The Chief again urged everyone to be prepared now that Hurricane Season has started. He promised he will continue these reminders at every meeting for the rest of the season.

B. Recreation Committee – No Report

C. Beautification Committee – No report.

D. Disaster Preparedness Committee – No report.

E. Planning & Zoning Committee –No report.

F. Utility Board – No report.

G. Police Department – Chief DiGiovanni reported 2 reports since the last meeting; 1 fire arm found in a hotel room and 1 lost tag/trailer registration. The Police Department also responded to 4 medical/alarm calls, 15 miscellaneous calls and assisted MCSO 10 times, along with vacation watch orders, daily business checks, traffic enforcement and bicycle and boat patrols. The officers also issued 18 code enforcement warnings, 12 traffic warnings and 3 citations. The Kids Fishing Derby went very well with 44 kids in total. The Chief thanked everyone that made the Fishing Derby possible.

H. Building and Public Works –

1. Boat Lift Request – 255 13th St. Building Official Borysiewicz reported on the boat lift request for 255 13th St. which was postponed from the last meeting to give one of the neighbors an opportunity to review the request. One neighbor has no problem with the lift, the other neighbor is concerned it may effect their dockage. The length of the arms has been reduced from 14' to 12'. Wendy Diaz with SE Marine Construction explained this is an elevator style boat lift. They have permits from the Army Corps and DEP. Mayor Ellis reported he visited the site and that he is familiar with the neighbors on both sides. There is absolutely nothing obstructing this dock. **Motion:** Motion made by

Commissioner Pettorini, seconded by Commissioner Tracy, to approve the boat lift at 255 13th St.

On the Motion: Unanimous approval.

2. Boat Lift Request – 1 Sadowski Causeway Building Official Borysiewicz explained the request for this boat lift is for the house next to the boat ramp. It is a single family home. The homeowner is requesting approval of a 20,000 lb. four post lift. The marina approved the lift by phone call to Mr. Borysiewicz. The neighbor on the other side submitted a letter that they have no objection to the lift. They have the approvals from the Army Corp and from DEP.

Motion: Motion made by Commissioner Pettorini, seconded by Commissioner Tracy, to approve the boat lift at 1 Sadowski Causeway

On the Motion: Unanimous approval.

Mr. Borysiewicz invited the Commissioners to visit the Building Department. The new equipment has been installed and 30 years for files have been relocated. Mayor Ellis said to have Mr. Britske give a demonstration of the scanner and viewing the plans. It is very impressive.

I. City Secretary/Treasurer – Commissioner Pettorini reported the May financials show the City in good shape. Income is up 8.5%, mostly attributed to licensing fees and building permits. The ad valorem continues to get closer to the target. The City is 7% below projected expenses, so the City is in good shape.

J. City Clerk - City Clerk McCullough reported the quarterly sewer invoices went out without a hitch. She thanked Blanca for her efforts and the Mayor for folding all the invoices and inserts. There is a Property Manager's class scheduled for June 27th. Becky will be conducting this class. Vacation rental renewals are starting to come in. The furniture has also been rearranged in the front office. Mayor Ellis thanked the City of Marathon for the office furniture they donated to Key Colony Beach.

5. **Unfinished Business:** None

6. **Items for Discussion/Approval:** None

7. **City Administrator Items for Discussion/Approval.** None

8. **Ordinances and Resolutions:**

A. Resolution 2016-03, Authorizing the State Revolving Loan Application. A resolution of the City of Key Colony Beach relating to the State Revolving Fund Loan Program; making findings; authorizing the loan application; authorizing the loan agreement; establishing pledged revenues; designating authorized representatives; providing for assurances; providing for conflicts, severability and an effective date.

Motion: Motion made by Commissioner Pettorini, seconded by Commissioner Tracy to approve Resolution 2016-03.

On the Motion: Unanimous approval.

9. **Warrant Approval** – N/A

10:Commissioner Reports & Comments: Commissioner Tracy thanked the City for sending her to the New Commissioner Seminar class. It was a 3 day event and provided a wealth of information. She suggested that anyone who has the opportunity to attend any of the Florida League of Cities seminars should do so. They do an outstanding job. Commissioner Pettorini asked about the schedule for the remaining budget workshops. Ms.

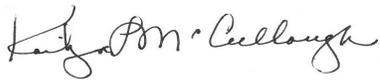
McCullough said the next workshop is scheduled for August 1, 2016. Mayor Ellis emphasized the August 1st workshop would also be the last workshop. There are 2 budget hearings in September. The first hearing to adopt the tentative budget and millage rate is scheduled for Wednesday September, 7th at 5:05 p.m. The second hearing to adopt the final budget and millage rate is scheduled for Wednesday, September 14th at 5:05 p.m.

11: City Attorney Report: The City Attorney reported there is no pending litigation at this time.

12: Correspondence & Citizen Comments:

City Clerk McCullough reported two pieces of correspondence. The first from the Florida Keys SPCA thanking the City for the \$100 contribution in memory of Dick Ramsay. The second is an e-mail from Tucker DeGraw requesting more information on the City agendas.

The meeting adjourned at 9:47 a.m.



Respectfully submitted,
Kathryn McCullough, City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
