

**CITY OF KEY COLONY BEACH UTILITY BOARD
REGULAR MEETING
MINUTES**

Tuesday, July 20, 2015 - 9:30 a.m. @ City Hall

Call to Order, Roll Call:

The regular meeting of the Utility Board was called to order at 9:30 a.m. by Chair Jim Teague. *Answering to roll call was:* Chair Jim Teague, John DeNeale, Steve Flood, Eric Larsson, and Mike Alexander *Excused:* Tom Conley, *Also Present:* Plant Manager, Dave Evans and Utility Clerk, Melanie T. Rider
Public: 0

Approval of Minutes: Minutes from Regular Meeting June 16, 2015

Motion – Moved by Eric Larsson, seconded by Steve Flood, to approve the minutes of the regular meeting.

On the Motion: Roll Call Vote. Unanimous Approval.

Chairs Comments & Organization Decisions: Chair Jim Teague stated that the City Commission had approved allowing Melanie to go forward adding Storm Water to Ad Valorem Tax Bills. They also agreed with the Utility Boards decision regarding the driveway at 521 11th Street. He updated the Board on the Budget Workshop and said that the Commission had no opposition with the budget they proposed as of yet.

Utility Clerk Report: Melanie updated the Board on some of the changes she is making to improve on the collection and distribution of sewer and stormwater invoices.

Operators Report- is included as part of the minutes and is available. The Power Report is attached.

Treasurers Report- John DeNeale handed out his spreadsheet “Sewer Fund Analysis” dated 7/19/2015. He stated that everything is running about the same average, \$102,000 per month. He said that he had spoken to the City Treasurer and he is happy with a six month reserve. John stated that he has been looking into construction type loans and wants Melanie to contact the local banks and get some rates.

Financial Reports: The June 2015 Financial Reports for the Utilities are ready and available.

Motion – Moved by John DeNeale, seconded by Steve Flood, to approve all financial reports.

On the Motion: Roll Call Vote. Unanimous Approval.

Waste Water/Sewer Warrant #0615: was approved in the amount of \$195,372.29

Stormwater Warrant #0615: N/A

Old Business-

- A. Coral Lane Force Main Repair Update & Discussion:** The board discussed at length the Coral Lane underwater force main repair proposals from 3rd Generation. Chair Jim Teague mentioned that he heard that Ed Sims might want to bid on the project and that he thinks we should table the discussion until we have all the proposals. He directed Melanie to get a hold of Mr. Sims and see if he is still interested.
- B. Master Plan Update & Discussion:** The Utility Board This discussion was also tabled as there is a Joint Meeting with the City Commission and the engineering firm Mittauer set for tomorrow.
- C. Sludge Hauling:** Following up on the continued hauling of liquid sludge. No issues to date. No odor complaints as of yet. We continue to haul on an as needed basis. Report Attached.

New Business-

- A. Lateral Repairs & Construction of Swales-** 10th Street, 11th Street, and the end of 9th Street all seem to have salt water intrusion. It was discussed that if there is salt coming in there is the possibility of stuff getting out. It was discussed by the Board that we need to get ahead of this repair before it becomes a problem. The Board discussed the possibility of doing both projects, Storm Water Swales and Laterals and Force Mains) at the same time to save excavation cost. It was stated that the leaking pipes effect salinity and flow at high tides, and lift stations back up causing the flows at the plant to triple. Dave stated that the best thing to do is to ask the engineer. It was asked of Melanie to find out what type of injection wells we have now, and how much they cost. It was also requested that she look into the type of rock that was used, and what is best, and if there is anything new.
- B. Discuss the Possibility of DEP Permit Modification-** Chair Jim Teague mentioned that he would like the Board to get a firm estimate from Jason at Mittauer on how much a permit modification to increase the amount of water the R/O is able to make. Right now we are permitted for 58,000 per day but, the R/O is capable of putting out 100,000 gallons. Jim spoke to Daryl and he will use more water, if we had it to use. Steve Flood asked the question of the City having the flows at the plant to make that much water. Dave mentioned that we have the flows “sometimes” and at other times not. It was discussed that we would need to have an engineer look into it as there was a problem last time with the injection wells.

Any Other Business/Members Comments: N/A

**These minutes are unofficial and have not been formally approved by the Utility Board as of yet.
The approval will be at the next schedule Utility Board meeting.
The meeting adjourned at 1:10 pm.
The next meeting will be on Tuesday August 17, 2015 at 9:30AM**

Respectfully Submitted by:



Melanie T. Rider, Utility Clerk

*** Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the Utility Clerk, as a public record.***