



AGENDA
KEY COLONY BEACH UTILITY BOARD
August 15th, 2017 @ 9:30 am
CITY HALL

Call to Order & Roll Call

SRF WRF Improvements – Phase 2

I. Contractual Matters

- A. Additional Stairway Considerations (Fund thru FDEP SRF?)

II. Permit Matters

III. Scheduling

- A. Review Update Progress Schedule
- B. Recap Work to Date
- C. 4 to 8-week Look Ahead | Critical Path Discussion

IV. Applications for Payment

- A. AFP Status
- B. Davis-Bacon Update (Payrolls) / Compliance

V. Shop drawings

- A. Updated Review Status
 - 1. O&M Manual Discussion.
 - 2. Number hard copies and organization of materials.
- B. American Iron & Steel Compliance
 - 1. TLC Submitted additional information for Ductile Iron Piping & Valve Submittals.
 - 2. Mittauer coordinating with FDEP SRF to finalize AIS component.

VI. Coordination / Technical Issues

- A. Sequence of Near-term Construction Activities
- B. ISAM Temporary Operations Planning | Coordination
- C. Coordination with City's Operations Staff
 - 1. Shade Structure over Chemical Tanks
 - 2. Additional Stairway
- D. Site Security | Safety
- E. Working Hours and Working Days
- F. FDEP SRF Site Visit
- G. Other Items

VII. Open Discussion

VIII. Next Meeting Discussion

Stormwater 12th Street Project Update

Approval of the Minutes: Regular Meeting, July 18, 2017
Special Meeting, August 2, 2017

Utility Clerk's Report

Operator's Monthly Report- Includes written review & reports

Chairs Report

- A. Stairs for Sewer Plant Proposals / Update
- B. Manhole Risers Proposal
- C. Manhole #11 East Ocean Repair
- D. Clean and Camera Sewer Gravity Main Line Update
- E. DEP Permit Renewal Draft Review
- F. 2017-2018 Budget Update

Treasurer's Report

Approval of Waste Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of Storm Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of the Waste Water Warrant – 0717

Approval of the Stormwater Warrant – 0717

Any Other Business

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

NOTICE REGARDING EX-PARTE COMMUNICATION

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .