

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, October 13, 2016, 9:30 A.M.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:30 A.M. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Vice Mayor Ron Sutton, Secretary Treasurer Jim Pettorini, Commissioner John DeNeale and Commissioner April Tracy. *Also Present:* Assistant City Clerk Becky Todd, City Attorney Thomas Wright, Building Official Ed Borysiewicz, Assistant Building Official Steve Britske, Police Chief DiGiovanni and Fire Chief John Johnson Excused: City Clerk Kathryn McCullough. Public - 10

2. **Approval of Minutes:**

Motion: Motion made by Mayor Ellis, seconded by Commissioner Tracy, to approve the minutes of the Special Meeting 09/13/2016, Final Budget Public Hearing 09/21/2016 and the Regular Commission Meeting 09/22/2016.

On the Motion: Roll call vote. Unanimous approval

3. **Agenda Additions, Changes, Deletions:** None

4. **Special Requests:** None

5. **Committee and Staff Reports:**

A. Marathon Fire/EMS – Chief Johnson reported 6 medical calls, 1 fire alarm, 4 requests for public assistance and 1 lightning strike since the 9/8/16 meeting. The screw worm presence on Big Pine Key is being taken very seriously on a state level. The state has sent an Incident Management Team to the Keys and set up a check point for pets leaving the Keys at MM109. Everyone should repeatedly check pets for open wounds where the screw worm could infest. Sterile flies are going to be released in an attempt to eradicate the screw worm.

B. Recreation Committee – No Report.

C. Beautification Committee – No report.

D. Disaster Preparedness Committee –No report.

E. Planning & Zoning Committee –No report.

F. Utility Board – No report.

G. Police Department – Chief DiGiovanni reported 6 medical and alarm calls since the last meeting. The Police Department also responded to 14 assistance calls from MCSO, in addition to 7 miscellaneous calls. The Police Department issued 8 code enforcement warnings and 4 traffic warnings since the last meeting. Also, there were 2 reports made. On October 7th a small child was found walking the street, the child's parents were located and the child was returned home. This case was transferred to the Department of Children and Families. On October 12th there was petit theft of a Hurricane Relief jar from Circle K and it is currently under investigation. The vacation watch order program, daily business checks, traffic enforcement, the bicycle patrol, the vehicle patrol and the boat patrol are also continuing. Chief DiGiovanni reported Officer Griffith will return from vacation on October 21st and Chief DiGiovanni will then resume his normal

schedule. Mayor Ellis congratulated Chief DiGiovanni on being awarded the grant for the purchase of bullet proof vests.

H. Building and Public Works –

1. Boat Lift Request – 1245 Coury Drive (Vacant Lot). Building Official Borysiewicz reported on a 4 post, 30,000 lb. cradle lift at 1245 Coury Dr. The permits from the Army Corps and DEP have been received. Per City Code, docks may extend perpendicular to the shoreline out to a water depth of 5’ at mean low tide. The sketches and diagrams for the proposed dock show it to a depth of over 5’ at the end of the dock. Building Official Borysiewicz recommends that the commission consider the dock to the 5’ depth. One neighbor gave his approval. The second neighbor objected due to visual obstruction and possible navigational hazard to his existing dock and jet ski lift. Building Official Borysiewicz stated that he does not think the proposed new lift would cause an obstruction or navigational hazard to the existing dock & lift. Attorney Tom Wright reiterated that the commission can consider approving the dock to the 5’ depth and if the owner needs to bring it out further he would have to apply for a variance.

Motion: Motion made by Commissioner DeNeale, seconded by Commissioner Pettorini, to approve a 30,000 lb. cradle lift to 5’ depth at 1245 Coury Dr.

On the Motion: Roll call vote: Unanimous

2. Elevator Lift Request – 680 9th St. Building Official Borysiewicz reported on a 20,000 lb. elevator lift at 680 9th St. Both neighbors gave their verbal approval for the elevator lift. Vice Mayor Sutton recommended the neighbors provide written approval. Building Official Borysiewicz agreed to obtain the written approval from both neighbors prior to issuing the building permit.

Motion: Motion made by Vice Mayor Sutton, seconded by Commissioner DeNeale, to approve a 20,000 lb. elevator lift with an 11’ arm length at 680 9th St.

On the Motion: Roll call vote: Unanimous

Asst. Building Official Britske reported public works has been trimming trees at the sewer plant in preparation for the new construction project. Electric work at the city parks for the holiday lighting is almost complete. Vice Mayor Sutton asked the outcome of the reported water in the swale at 7th St. and W. Ocean Dr. Asst. Building Official Britske reported the issue to FKAA and they have since resolved the problem.

I. City Secretary/Treasurer – Commissioner Pettorini: No report. He is awaiting year end financials to provide the next report.

J. City Clerk - Assistant City Clerk Todd reported she is attending the meeting today as City Clerk McCullough is attending the Florida Association of City Clerks Fall Seminar and will be returning on Monday October 17th. The utilities department has been receiving many payments for the quarterly sewer billings. Assistant City Clerk Todd has been working on issuing the final business tax licenses.

6. Unfinished Business: None

7. Commissioners Open Discussion: Mayor Ellis reported FKEC is going to replace the red street lights and the missing street lights after turtle season ends November 1st. FKEC will continue to search for a better alternative option for the next turtle season. Commissioner DeNeale suggested a turtle light workshop in January or February to include the seasonal residents and the condo associations. Mayor Ellis agreed to add it to a future agenda.

8. Items for Discussion/Approval:

Modernization of Website – Cliff Rydell, retained to maintain the City’s website, presented that he would like to make some changes to the website to modernize it. This will be at no additional cost to the City. He will re-design the website in the next couple weeks and present to the commissioners for input.

9. **City Administrator Items for Discussion/Approval:** None

10. **Ordinances and Resolutions:** N/A

11. **Warrant Approval:**

Motion: Motion made by Commissioner Pettorini, seconded by Vice Mayor Sutton, to approve Warrant 092016 in the amount of \$209,706.93.

On the Motion: Roll call vote. Unanimous approval.

12. **Commissioner’s Reports or Comments:**

Commissioner Pettorini stated he will be out of town and unable to attend the November 10th commission meeting. Commissioner Tracy stated she also is unable to attend the November 10th commission meeting. Mayor Ellis requested the commissioners email him the dates they will be unavailable and if possible the commission meeting can be moved to accommodate their schedules.

13: **City Attorney Report:** No report.

14: **Correspondence & Citizen Comments:**

Assistant City Clerk Becky Todd reported correspondence from Chris Todd of Habitat for Humanity thanking the commissioners for allowing them to use Marble Hall for their spelling bee and waiving the rental fee. An email was received from resident David Stoddard thanking Chief DiGiovanni for the great job he and the police department did watching his home while they were away. Citizen Tucker DeGraw stated that there is an issue with people moving the tables and benches at Sunset Park and not returning them to the original position.

The meeting adjourned at 10:15 A.M.

Respectfully submitted,
Becky Todd, Assistant City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.