

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Thursday, November 10, 2016, 9:35 A.M.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Mayor Jerry Ellis at 9:35 A.M. followed by the Pledge of Allegiance and Prayer.

Present: Mayor Jerry Ellis, Vice Mayor Ron Sutton and Commissioner John DeNeale. *Excused:* Secretary/Treasurer Jim Pettorini and Commissioner April Tracy. *Also Present:* City Clerk Kathryn McCullough, City Attorney Thomas Wright, Building Official Ed Borysiewicz, Assistant Building Official Steve Britske, Police Chief DiGiovanni and Fire Chief John Johnson. Public - 10

At the conclusion of the prayer Vice Mayor Sutton requested everyone remain standing and observe a minute of silent prayer in memory of Bill Packer who passed away. Mr. Packer has been a resident for a long time and was active in the Fishing & Boating Club. Condolences are sent to his family.

2. **Approval of Minutes:**

MOTION: Motion made by Mayor Ellis, seconded by Vice Mayor Sutton, to approve the regular meeting minutes of October 13, 2016.

ON THE MOTION: Unanimous approval.

3. **Agenda Additions, Changes, Deletions:** N/A

4. **Special Requests:**

A. Sally Flagg requested a fee waiver for the use of Marble Hall Fee for various dates for functions of the Keyettes.

MOTION: Motion made by Commissioner DeNeale, seconded by Vice Mayor Sutton, to waive the Marble Hall fees for various dates for the Keyettes .

ON THE MOTION: Unanimous Approval.

B. Marble Hall fee waiver request by BPW for Keysino Night on 1/28/2017. City Clerk McCullough reported Kristen Brenner is unable to attend this meeting and has requested this request be tabled until the 12/08/2016 Commission Meeting.

5. **Committee and Staff Reports:**

A. Marathon Fire/EMS – Chief Johnson apologized for being a little late today due to Marathon Fire’s participation in the Red, White & Blue Days at Stanley Switlik School. Chief Johnson reported 4 medical calls and one internal fire alarm call since the last meeting. He reminded everyone season is slowly starting back up so please use extra caution.

B. Recreation Committee – No report.

C. Beautification Committee – No report.

D. Disaster Preparedness Committee –No report.

E. Planning & Zoning Committee –No report.

F. Utility Board – No report.

G. Police Department – Chief DiGiovanni recounted 1 report and 4 medical alarm calls since the last meeting. The Police Department also responded to 8 assistance calls from

MCSO, in addition to 14 miscellaneous calls. Chief DiGiovanni expressed his thanks to Ed, Steve, Joey, Alan and Officer Griffith for installing new navigational signs around Key Colony Beach, specifically “No Wake Zone” and “Manatee Reporting”.

H. Building and Public Works – Assistant Building Official Britske reported the dump trailer authorized by the Commission has been purchased and placed in service. The wiring along the Causeway, for the Christmas lights, has been completed. Public Works will start hanging the stars next week. Both he and the Building Official have interviewed a new person to replace the recently terminated employee. The applicant requested the weekend to discuss the employment offer with his wife, therefore, he is requesting approval to hire on Monday if the applicant says yes. The Commissioners approved hiring the applicant

I. City Secretary/Treasurer – No report.

J. City Clerk -

1. City Clerk McCullough requested approval of an agreement with Government Services Group for continuing services in the amount of \$1,000. Ms. McCullough explained this company was instrumental in facilitation the inclusion of the Annual Stormwater Assessment on the real estate tax bills. With this agreement GSG will certify the tax rolls, assist with preparation of necessary resolutions and insure timely submittals.

MOTION: Motion made by Commissioner DeNeale, seconded by Vice Mayor Sutton, to approve the agreement with Government Services Group.

ON THE MOTION: Unanimous approval.

6. Unfinished Business:

Discussion of FIRM request for contribution. Mayor Ellis explained FIRM requested a contribution to support the fight for lower windstorm rates in Monroe County. The City has contributed to this cause in the past.

MOTION: Motion made by Commissioner DeNeale, seconded by Vice Mayor Sutton, to approve a \$2,000 contribution to FIRM.

ON THE MOTION: Unanimous approval.

7. Commissioners Open Discussion: Mayor Ellis reported the contractor has arrived on site at the sewer plant.

8. Items for Discussion/Approval: None

9. City Administrator Items for Discussion/Approval:

A. Stormwater Project Phase 7 - Mayor Ellis turned the discussion over to Vice Mayor Sutton. Vice Mayor Sutton reported he has spoken with the SFWMD representative and Mike Tibble, Mittauer & Associates, regarding the time frame for the 12th Street Stormwater project which was very tight. A revised schedule has since been received from SFWMD that is more manageable. Vice Mayor Sutton explained in previous stormwater projects property owners were given an option of a swale in front of their property or a pipe covered with pea rock and/or grass. The additional cost for the pipe option was covered by property owner. Mayor Ellis requested this portion of the discussion be tabled until there is a full commission present. Commissioner DeNeale had requested, at the last commission meeting, investigating funding for the completion of the entire project. His concern is the ability to obtain a loan if all the reserves have been expended. Mayor Ellis advised that DEP is more concerned with the revenues to repay a loan rather than the dollars in reserve. Vice Mayor Sutton stated Christine Weans has applied for two additional stormwater grants. The City will know in February 2017 if

approval was received on one grant and in March 2017 on the second grant. Commissioner DeNeale asked if either of these grants require matching funds. Vice Mayor Sutton was not sure if these are matching fund grants.

10. **Ordinances and Resolutions:**

A. Ordinance 451-2016 Amending Chapter 14, Article III Section 14-7 Membership – 2nd Reading. Attorney Wright read the ordinance by title only.

MOTION: Motion made by Commissioner DeNeale, seconded by Vice Mayor Sutton, to approve the second reading of Ordinance 451-2016.

ON THE MOTION: Roll call vote. Unanimous approval.

11. **Warrant Approval:** N/A

12. **Commissioner's Reports or Comments:**

Commissioner DeNeale thanked everyone for voting. The turnout in Monroe County was phenomenal – something like 76%.

13. **City Attorney Report:** No report.

14. **Correspondence & Citizen Comments:**

A thank you note was received from Coldwell Banker Schmitt Charitable Foundation for the City's support of their 4th annual Ride and Roll. A copy of the Monroe County 2030 Comprehensive plan, which has been submitted to DEO, is in the Clerk's office if anyone would like to review it.

The meeting adjourned at 10:00 A.M.



Respectfully submitted,
Kathryn McCullough, City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.