

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Tuesday, November 24, 2015, 9:30 a.m.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Regular Meeting of the Key Colony Beach City Commission was called to order by Vice-Mayor Sutton at 9:30 a.m. followed by the Pledge of Allegiance and Prayer.

Present: Secretary Treasurer Jim Pettorini, Vice-Mayor Ron Sutton, Commissioner Geraldine Zahn and Commissioner DeGraw. *Also Present:* City Clerk Cathy Henninger, Building Official Ed Borysiewicz, and Police Chief Kris DiGiovanni. *Excused:* Mayor Jerry Ellis and Fire Chief John Johnson. *Public:* 5

Vice Mayor Sutton asked for consent from the Commission to add an agenda item. By consent the Commission approved adding the following item. FKEC representative Carl Wagner, District 4 and Mike Puto made a presentation of the ceremonial check of dividends from electric usage based upon 1997 and 1998 usages. The actual funds will be mailed to the City in early December. The Commission expressed their appreciation for this dividend.

2. **Approval of Minutes:** Commission Meeting November 12, 2015 Approved as submitted. Commissioner DeGraw asked about the procedure of a pre review by the Commissioners prior to posting minutes to the website. The Commission agreed to discuss when the Mayor is in attendance.

Attorney Wright stated the ex-parte communication information listed on the agenda as an example of what is now placed on all the quasi-judicial Boards of the City. Those are: Planning and Zoning, Utility Board and Code Board. Attorney Wright addressed with each of these Boards the importance of the compliance with Sunshine Law and the requirement of stating any ex-parte communication that has occurred prior to a meeting. Vice-Mayor Sutton also recommended that the Board members be asked to take the online training offered by the FL League of Cities on ethics. Each Board Chair could be asked to communicate this request to their respective Boards.

3. **Special Request:** Proclamation declaring December 20-26th 2015 as Childhood Cancer Awareness Week.

Motion: Made by Commissioner DeGraw, seconded by Commissioner Zahn to adopt the proclamation recognizing December 20-26th 2015 as Childhood Cancer Awareness Week.

On the Motion: Unanimous approval.

4. **Committee and Staff Reports:**

A. Marathon Fire/EMS – No report.

B. Recreation Committee – No report.

C. Beautification Committee – Thank you to all the volunteers that assisted with the Christmas decorations around the City yesterday.

D. Disaster Preparedness Committee – No report.

E. Planning & Zoning Committee –No report.

F. Utility Board –No report.

G. Police Department – Chief DiGiovanni reported on one case of theft of services and trespass on a 9th Street property. Attorney Wright state the property owner in this case has made some serious charges and asked if the restitution has been made to the property

owner in this case. Ed Borysiewicz stated the property owner is now stating that no restitution is needed. Vice-Mayor Sutton and the Building Official will make a visit to the property owner to make certain it is resolved. Attorney Wright also stated the contractor should be made aware of this alleged misconduct of their employees if they have not been contacted. Ed Borysiewicz stated he has spoken with the 3rd Generation management and they have been noticed as to the allegations. Officers responded to 2 medical/alarm calls since the last meeting. Key Colony Beach Officers assisted the Monroe County Sheriff's Office with 9 calls such as traffic stops, medical assists, suspicious persons and an aggravated assault case. 27 miscellaneous calls were responded to by Key Colony Beach Officers ranging from a crash investigation, suspicious vehicles, wellness checks, water break assistance; vicious dog report, intoxicated subjects, panhandling case and customer dispute at the Mobil station. 1 code enforcement warning and 10 citations were issued during this past two weeks. 5 traffic warnings were issued and 1 traffic citation was issued in this same time frame. Chief DiGiovanni reported the City is currently in a click it or ticket wave and to please be safe and buckle up! Thanks to Officer Petrick for the use of Facebook to assisting with the reuniting of a lost dog to its owner

H. Building and Public Works –Ed Borysiewicz reported the Public Works staff have been working on the Waterfront Park canal walk preparation for the new brick pavers. . Their work has included piping, electrical assistance and prep work for the new walkway. Gonzalez Landscaping will be completing additional trims at Sunset Park and the lot on the East Side of the City. Trimming of the trees at Sunset Park will be completed soon.

I. **City Secretary/Treasurer** –No report.

J. **City Clerk**- Cathy Henninger reported the city received confirmation from the DEP that the first portion (\$521,000.00) of the Mayfield Grant will be direct deposited to the City accounts by the end of next week. The line of credit fee with Centennial Bank was negotiated successfully by Mayor Ellis and Vice-Mayor Sutton. The Commission and Attorney Wright will be hosting the Christmas Dinner at the Key Colony Inn on December 9, 2015. The next property manager class is scheduled for December 4, 2015 at 9:30 a.m.

5 **Unfinished Business:** None.

6. **Items for Discussion/Approval:** None.

7. **City Administrator Items for Discussion/Approval:** None.

..

8. Ordinances and Resolutions-Resolution 2015-13 Budget Amendment was read by title only by Attorney Wright. Vice-Mayor Sutton stated the 3 expenses are: the hiring of the consultants; contract expense for paving West Ocean Drive and the reverse osmosis and wastewater plant upgrades.

Motion: Made by Commissioner Zahn, seconded by Commissioner Pettorini to approve the Resolution 2015-13.

On the Motion: Unanimous approval.

9. **Commissioner Reports & Comments:** Vice-Mayor Sutton thanked everyone for all the hard work done for the City and wished everyone a Happy Thanksgiving. Commissioner DeGraw, Zahn and Pettorini also wished everyone a Happy Thanksgiving. Commissioner Zahn stated on her grateful list is the hard work of the employees of the City.

11. **City Attorney Report**- No report.

12. **Correspondence and Citizen Comments:** Cathy reported one letter was received from Kimmeron Lisle, 9th Street with a complaint against a contractor. Trust held last month.

Meeting adjourned at 9:55 a.m.

A handwritten signature in black ink, reading "Cathy Henninger". The signature is written in a cursive style with a small "r" above the "n" in "Henninger".

Respectfully submitted,
Cathy Henninger, City Clerk, CMC

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
