



AGENDA
KEY COLONY BEACH UTILITY BOARD
October 17th, 2017 @ 9:30 am
CITY HALL

Call to Order & Roll Call

SRF WRF Improvements – Phase 2

I. Contractual Matters

- A. Hurricane Irma

II. Permit Matters

- A. Coordination with FDEP as ISAM readies for start-up

III. Scheduling

- A. Review Update Progress Schedule
- B. Recap Work to Date
- C. 4 to 8-week Look Ahead | Critical Path Discussion

IV. Applications for Payment

- A. AFP Status
- B. Davis-Bacon Update (Payrolls) / Compliance

V. Shop drawings

- A. Updated Review Status
- B. American Iron & Steel Compliance
 - 1. Current tracking documents delivered to FDEP

VI. Coordination / Technical Issues

- A. Sequence of Near-term Construction Activities | Biosolid Transfer Pumps
- B. ISAM Temporary Operations Planning | Coordination
- C. Site Security | Safety
- D. Working Hours and Working Days
- E. FDEP SRF Site Visit
- F. Other Items

VII. Open Discussion

VIII. Next Meeting Discussion

Stormwater 12th Street Project Update

Approval of the Minutes:

Regular Meeting, August 15, 2017

Utility Clerk's Report

- A. Utility Billing Update & Insert

Operator's Monthly Report- Includes written review & reports (August & September)

Chairs Report

- A. Hurricane Irma Update
- B. Harn R/O Screen Proposal
- C. Stairs for Sewer Plant Update
- D. Manhole Risers Update
- E. Manhole #11 East Ocean Repair Update
- F. Clean and Camera Sewer Gravity Main Line Update
- G. DEP Permit Renewal Update

Treasurer's Report

Approval of Waste Water Financial Reports - August & September

- A. Balance Sheets
- B. Income Statements

Approval of Storm Water Financial Reports – August & September

- A. Balance Sheets
- B. Income Statements

Approval of the Waste Water Warrant – 0817 & 0917

Approval of the Stormwater Warrant – 0817

Any Other Business

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

NOTICE REGARDING EX-PARTE COMMUNICATION

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .