

MINUTES

KEY COLONY BEACH

Thursday November 9th, 2017, 1:30 PM
Marble Hall

1. **Call to Order, Roll Call:** The Charter Revision Workshop Meeting of the Key Colony Beach City Commission was called to order by Mayor John DeNeale at 1:30 P.M.
Present: Mayor John DeNeale, Vice Mayor Ron Sutton, Secretary Treasurer Jim Pettorini, Commissioner Jerry Ellis and Commissioner April Tracy. *Also Present:* City Administrator Chris Moonis, City Clerk Kathryn McCullough and City Attorney Tom Wright. Public - 0
2. **Discussion of Charter Revisions Required to Align the Key Colony Beach Elections with Monroe County**

Commissioner Pettorini stated the long term objective is to align the City election cycle with the Monroe County cycle. Changing the election cycle would also require changing the term of office of commissioner from two (2) years to four (4) years. The Supervisor of Elections told Commissioner Pettorini there was enough time to draft referendum language for it to be included on the March 2018 ballot. The Supervisor also informed Commissioner Pettorini that it is possible to draft the referendum to make the terms of office retroactive to the March election. Translated this means the two (2) Commissioners elected in March would be extended to November 2022. The terms of the three (3) Commissioners up for reelection in March of 2019 would be extended until November 2020. This would result in a municipal election every two years.

Commissioner Pettorini said clearly this would be a change to the City Charter. The voters ultimately make the decision. Commissioner Ellis suggested there only be one referendum question on the ballot.

City Administrator Moonis asked about changing the date of the annual organizational meeting. And would the organizational meeting then be every two years? City Attorney Wright suggested the organizational meeting be scheduled to the next regular commission meeting after the election. Mayor DeNeale agreed the annual organizational meeting should be held at the first regular commission meeting after the election. City Attorney Wright stated the first regular commission meeting in December may be a better choice so as not to conflict with the Thanksgiving holiday. By consensus the Commission agreed to conduct the organizational meeting annually at the first regular commission meeting in December.

Mayor DeNeale asked if assigning the authority to hire and/or terminate an employee to the City Administrator required any changes to the Charter. City Attorney Wright stated no change would be necessary as the current charter language allows the Commission to assign authority and responsibility to the City Administrator.

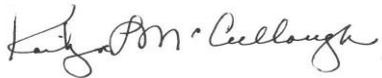
City Attorney Wright said Section 6.1 of the Charter, Candidate Qualifying Dates, would also need to be changed. City Administrator Moonis asked that the Sections of the Charter, to be addressed in the referendum, also be changed to be gender neutral.

City Attorney Wright suggested Section 4-6, requiring a special election to resolve a tie be changed for the result of a tie to be determined by lot conducted by the City Clerk. The Commissioners agreed.

City Attorney Wright said he would coordinate with the City Administrator and the City Clerk to prepare a resolution for Commission approval at the next commission meeting.

The meeting adjourned at 2:10 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Kathryn McCullough'.

Kathryn McCullough, City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
