

MINUTES
KEY COLONY BEACH
CITY COMMISSION REGULAR MEETING
Tuesday November 21, 2017 9:30 A.M.
City Hall Auditorium

1. **Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The regular meeting of the Key Colony Beach City Commission was called to order by Mayor John DeNeale at 9:30 A.M. followed by the Pledge of Allegiance and Prayer.

Present: Mayor John DeNeale, Vice Mayor Ron Sutton, Secretary/Treasurer Jim Pettorini, Commissioner Jerry Ellis and Commissioner April Tracy. *Also Present:* City Administrator Chris Moonis, City Clerk Kathryn McCullough, City Attorney Tom Wright, Building Official Borysiewicz, Police Chief Kris DiGiovanni and Assistant Building Official Gerard Roussin. *Excused:* Fire Chief John Johnson. Public – 23

2. **Approval of Minutes:** Mayor DeNeale requested the following corrections to the minutes of the 11/9/17 Commission Meeting. First, the City will begin charging for building permits on 11/17/2017. Second, in the Golf Course Lease, Mr. Rice agreed to a 90 day prior notice if he is not going to renew the lease. And, lastly, the proposal was to replace the pier railings with aluminum not steel.

MOTION: Motion made by Mayor DeNeale, seconded by Vice Mayor Sutton to approve the minutes of the 11/9/17 Commission Meeting as amended.

ON THE MOTION: Approved by consensus.

3. **Agenda Additions, Changes, Deletions:** None

4. **Special Requests:**

A. **Christmas Boat Parade – Ted Fischer** addressed the Commission with reference to the Annual Boat Parade. The date for the Boat Parade is December 10, 2017. The boats will congregate in the 7th Street canal with the parade beginning at dusk. There will be two passes up and down the 7th Street canal, then progressing through the canals up to the 11th/12th Street canal. There will not be an ‘after party’ this year however all boat captains and first mates will be invited to attend the Fishing and Boating Club dinner on December 8th, 2017. The parade has been historically led by the Police Boat, however as this boat is not currently operable, a boat will be found for the Police Chief. There is no permit required from the Coast Guard for this parade. The parade is sponsored by the Fishing and Boating Club and the Community Association.

5. **Committee and Staff Reports:**

A. **Marathon Fire/EMS** - No report

B. **Recreation Committee** – No report.

C. **Beautification Committee** – No report.

D. **Disaster Preparedness Committee** -- Building Official Borysiewicz reported he is dealing with the insurance adjusters. The adjusters will not cover the tractors unless they are used for the property surrounding the public works building they were stored in. The address of the public works building is 480 8th Street which is platted to include the

golf course and the sewage treatment plant, so the tractors may be covered.

E. Planning & Zoning – Board Chairperson, Trudy Trioano requested the Commission appoint Steve DeCrow to the Planning & Zoning Board. Mr. DeCrow has owned property in Key Colony Beach since 2002. He is a retired engineer. His statement for volunteering for the Board is he feels a responsibility for maintaining and improving the quality of life in Key Colony Beach.

MOTION: Motion made by Vice Mayor Sutton, seconded by Commissioner Tracy, to appoint Steve DeCrow to the Planning & Zoning Board.

ON THE MOTION: Roll call vote. Unanimous approval

F. Utility Board – No report.

G. Police Department –Chief DiGiovanni invited Officer Jefferson Rodriguez to the podium. Chief reported Officer Rodriguez began working for Key Colony Beach on September 18, 2017. Chief DiGiovanni administered the oath of office to Officer Rodriguez. The Chief called on Officer Rodriguez' niece to pin on his badge. Applause!!!

Chief cited 5 reports, 10 calls to assist the Monroe County Sheriff Office and 9 miscellaneous calls since the last meeting. The Chief is continuing to cover Officer Griffith's shift. He wished everyone a Happy and Safe Thanksgiving.

H. Building and Public Works: Building Official Borysiewicz reported Joey Boucher is off to deal with a family matter. Alan and Estaban are assisting Beautification Committee members with decorating Gazebo Park for Christmas. Pat Hyland is doing the data entry for the permits. Gerard is busy with business license inspections and studying for the Phase IV test for Building Official. Mr. Borysiewicz reported there is a fence on the south side of Sunset Park which belongs to the Key Colony Point condo. The condo will replace the chain link fence, however, has offered to share the cost if the City would like a more decorative fence in that area. City Administrator Moonis recommended moving the fence 6 inches onto City property and taking responsibility for maintaining the fence. Vice Mayor Sutton reported the fence was there before Key Colony Beach bought the Sunset Park property. City Administrator Moonis withdrew his suggestion if the fence was pre-existing the Sunset Park purchase. Mayor DeNeale recommended this discussion be tabled until more research can be done.

I. City Secretary/Treasurer: Commissioner Pettorini said the City had been doing well prior to Irma. The situation has changed post Irma, however, the City had reserves in place to address contingency needs.

J. City Clerk: - City Clerk McCullough requested approval of the agreement with Government Services Group for the storm water assessment program. This is the Company that assisted the City in adding the annual storm water assessment to the ad valorem tax bill. Each year the City is required to update the Tax Collectors office with any and all changes. The contract is for \$1,000. Ms. McCullough recommends approval of the agreement.

MOTION: Motion made by Mayor DeNeale, seconded by Commissioner Pettorini, to approve the contract with Government Services Group in the amount of \$1,000.

ON THE MOTION: Roll call vote. Unanimous approval.

Ms. McCullough reported the City is switching back to AT&T as the Comcast service is still not up and running. All City telephone numbers will remain the same. She also reported receiving a \$5,000 contribution from the Marshwood Foundation, through Gene & Julie Bitchko of 15th Circle. Ms. McCullough extend Thanksgiving greetings to all.

K. City Administrator:

1. Preliminary Damage Assessment City Administrator Moonis reported the FEMA process for applying for public assistance has changed since Hurricane Harvey. FEMA is getting a lot of negative feedback on the change. A program manager was assigned to Key Colony Beach on Thursday afternoon. There will be an exploratory call today with that program manager, other members of FEMA and the City consultant. The next step, after the call, is an onsite recovery meeting which Mr. Moonis is trying to schedule for next week. The City's consultant has already submitted the entire preliminary damage assessment to FEMA.

2. City Hall Damage City Administrator Moonis reported the City consultant advises against an RFP for an architect for City Hall at this time because they have those resources in house and may be able to provide this service under the current emergency agreement with them. The consultant, IBTS, will have four personnel here to do damage assessment next week. FEMA will not build a new building, however, they should be able to provide 90% of the value of this building.

7. **Commissioners Open Discussion:** Mayor DeNeale reported Florida Keys Day is February 7th in Tallahassee. He has contacted the County and requested space on their plane. He has also emailed Representative Raschein. City Administrator Moonis reported four (4) rooms have been reserved which includes the Mayor, Vice Mayor, the Chief and himself. Anyone else who wants to attend should let Mr. Moonis know ASAP.

8. **Items for Discussion /Approval** None

9. **Approval of Warrants:** N/A

10. Resolutions

A. Resolution No. 2017-013 Amending the Budget for Fiscal Year 2016-2017 City Clerk McCullough explained the State requires a budget amendment, no later than November 30th, anytime there is a significant difference between the budget and actual. She reported \$100,000 more in permit revenues. There was \$580,000 more in expenses than budgeted primarily due to the impact of Hurricane Irma.

MOTION: Motion made by Mayor DeNeale, seconded by Vice Mayor Sutton, to approve Resolution No. 2017-013.

ON THE MOTION: Roll call vote. Unanimous approval

B. Resolution No. 2017-14 Approving Amended Charter and Authorizing Referendum for Vote on March 13, 2018 City Attorney Wright reported this is just setting the suggested Charter amendments for vote. He also stated the amendments are being reviewed by Roger Merriman with Municipal Code Corporation.

MOTION: Motion made by Commissioner Pettorini, seconded by Commissioner Tracy, to approve Resolution No. 2017-17

ON THE MOTION: Roll call vote. Unanimous approval

11. Commissioner's Reports or Comments: Vice Mayor Sutton wished everyone a Happy Thanksgiving. Commissioner Pettorini thanked the staff for the jobs performed getting the City back up and running after Hurricane Irma. Commissioner Tracy agreed with Commissioner Pettorini's comments. City Administrator Moonis said the way Key Colony Beach looks is a direct result of the efforts, and hours and hours, put in by Vice Mayor Sutton and Building Official Borysiewicz.

12. City Attorney Report City Attorney Wright reported the mediation in the Campbell case has been scheduled for Monroe County however no date has been set.

13. Citizen Comments and Correspondence Charles Foote, 230 4th Street asked if discount rates were still available at the Key West Golf course on Tuesdays. He said Darryl used to post the information at the Key Colony Beach golf course. Mayor DeNeale said he was not aware of this however he authorized Mr. Foote to call the Key West golf course and ask.

City Clerk McCullough reported letters and emails from Bob Licause, 190 8th St., Irene Epperson 100 12th Street, Grace and Dan Reeber 500 4th St, Frank Young snow bird visitor, Martie and Stanley Jobe 195 15th Circle and Rick Molenaer all complimenting the City on the recovery efforts from Hurricane Irma.

The meeting adjourned at 10:17 A.M.

Respectfully submitted,



Kathryn McCullough, City Clerk

Note: These minutes are unofficial and have not been formally approved by the Commission. The approval will be at the next scheduled Commission meeting.
