

MINUTES

Key Colony Beach City Commission Organizational Meeting **Monday, April 2, 2018 - 9:30 a.m. City Hall Auditorium**

1. Call to Order, Pledge of Allegiance, Prayer

The organizational meeting of the City Commission of the City of Key Colony Beach was called to order by City Attorney Wright at 9:30 a.m., followed by the Pledge of Allegiance and Prayer.

2. Oath of Office for Office of City Commissioner

City Attorney Wright administered the oath to: John DeNeale, April Tracy and Patti Trefry for the office of City Commissioner.

2.A Present: Commissioner John DeNeale, Commissioner Ron Sutton, Commissioner Jim Pettorini, Commissioner Tracy and Commissioner Patti Trefry. *Also present:* Attorney Thomas Wright, City Administrator Chris Moonis, Building Official Edward Borysiewicz, Police Chief Kris DiGiovanni, Assistant Building Official Gerard Roussin and City Clerk Kathryn McCullough. Public: 4

3. Call for Nominations for Office of Mayor and Election to That Office

Attorney Wright called for nominations to the Office of Mayor. Commissioner Pettorini nominated Commissioner John DeNeale for the office of Mayor. There being no further nominations the nominations were deemed closed.

Vote for Commissioner DeNeale: There being no nay votes Commissioner DeNeale was chosen as Mayor by acclamation.

Attorney Wright turned the meeting over to Mayor DeNeale.

4. Call for Nominations for Office of Vice-Mayor and Election to That Office

Mayor DeNeale called for nominations to the office of Vice-Mayor. Commissioner Tracy nominated Commissioner Sutton for the office of Vice-Mayor. Mayor DeNeale nominated Commissioner Jim Pettorini for the office of Vice Mayor. There being no further nominations, the nominations were deemed closed.

Vote for Commissioner Sutton: By a show of hands. Commissioner Tracy, Commissioner Ron Sutton, Commissioner Trefry. Ron Sutton was voted in as Vice Mayor.

5. Appointment of City Commissioners by Motion, to the Following Offices:

1. **Coordinator of Intergovernmental Affairs** – Mayor DeNeale informed the Commission that this position is traditionally held by the Mayor. Mayor DeNeale would like to keep it that way.

There being no further nominations Mayor DeNeale is appointed as the Coordinator of Intergovernmental Affairs appointed by acclamation.

2. City Secretary-Treasurer

Commissioner Pettorini nominated Commissioner Patti Trefry as City Secretary-Treasurer. There being no further nominations Commissioner Trefry is appointed City Secretary Treasurer by acclamation.

6. Appointment by Motion to the Following Offices

MOTION: - Moved by Mayor DeNeale, seconded by Commissioner Tracy, to appoint the following people to the respective offices.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the respective offices by acclamation.

- | | |
|---------------------------|-------------------------------------|
| 1. Chief of Police | Kris DiGiovanni |
| 2. City Attorney | Thomas D. Wright |
| 3. City Auditor | Julio Buzzi |
| 4. City Building Official | Edward A. Borysiewicz |
| 5. City Engineer | Daryle L. Osborn and Thomas Timmins |
| 6. City Clerk | Kathryn L. McCullough |
| 7. City Administrator | Chris Moonis |

7. Appointment by Motion to Volunteer Committees: Beautification, Code Enforcement, Planning & Zoning, Recreation, Utility Board, Disaster Preparedness.

MOTION: - Moved by Mayor DeNeale, seconded by Vice Mayor Sutton, to appoint the following individuals to City Committees.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the Volunteer Committees by acclamation.

- | | |
|--|---|
| Beautification - 2-year Term | Janie Byland
David McKeehan
Jackie Topolski
Phebe Blackburn
Mike Tracy
Sarah Tracy |
| Code Enforcement - 3-year Term | Larry Wagner
Bill Trefry |
| Recreation – 2 year Term | Mike Alexander
Sally Flagg
Anita Alferes |
| Planning & Zoning - 2-year Term | Trudy Troiano
George Lancaster
Joey Raspe
Steve Decrow
Ron Anderson, Alt. |

Utility Board - 1-year Term

Mike Alexander
John Dalton
Tom DiFransico
Steve Flood
Tom Harding
Lyn Walsh, Alt.

Disaster Preparedness - 1-year Term

Edward Borysiewicz
Kris DiGiovanni
Gerard Roussin
Alan Morgan
Greg Lawton
John Dalton
Ed Sims
Anthony Fernandez

8. Designation of Signers for Bank Accounts and City Investments:

MOTION:- Moved by Mayor DeNeale, seconded by Vice Mayor Sutton to approve designation of signers for bank accounts and city investments as follows.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the designated signers for the bank accounts by acclamation.

Approved signers: Mayor, Vice Mayor, City Secretary-Treasurer, and City Clerk--Two signatures needed for transactions; one signature may be City Clerk; one signature may be any other designated signer.

9. Designation of Signers for Safe Deposit Box

MOTION: - Moved by Mayor DeNeale, seconded by Commissioner Trefry, to approve designation of signers for safe deposit box as follows.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the designated signers for the safe deposit box by acclamation.

Approved signers: Mayor, Vice Mayor, City Treasurer, City Clerk, Assistant City Clerk and Utility Board Clerk. One signature shall be City Clerk, Assistant City Clerk, or Utility Board Clerk; one signature shall be any other designated signer.

10. Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida

MOTION:- Moved by Mayor DeNeale, seconded by Commissioner Trefry, to authorize the City Clerk to execute the Public Depositors Annual Report to the State of Florida.

Mayor DeNeale asked for any nay votes. There being none the City Clerk is authorized to execute the Public Depositors Annual Report by acclamation.

11. Adoption of Bank Resolutions

MOTION: - Moved by Mayor DeNeale , seconded by Vice-Mayor Sutton, to adopt bank resolutions for the following banks.

Mayor DeNeale asked for any nay votes. There being none the following bank resolutions are adopted by acclamation.

Iberia Bank
Capital Bank
Centennial Bank
First State Bank

The meeting adjourned at 9:49 a.m.



Kathryn L. McCullough, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.