



AGENDA
KEY COLONY BEACH UTILITY BOARD
April 17, 2018 @ 9:30 am
CITY HALL

Call to Order

Oath of Office

Selection of Officers

Roll Call

SRF WRF Improvements – Phase 2

I. Contractual Matter

II. Permit Matters

III. Scheduling | Coordination / Technical Issues

- A. Update on ISAM Start-up and Interim Operations
 - 1. Tie-in to FM Occurred on Thursday 4/5/18
 - 2. Interim ISAM Operations with ‘Bypass’ Began 4/5/18
 - 3. MBR Sluice Gate Repair | Diver Operation 4/7/18
 - 4. Digester Drained and Out of Service for Repair
 - 5. TLC Moving Forward on Remaining Project Scope
- B. 4 to 8-week Look Ahead | Sequence of Operations with ISAM
 - 1. Existing MBR WAS Valve Replacements Underway
 - 2. Stairway Replacement Following Valve Replacement
 - 3. Existing Influent Structure Removal (Screens and Stairs)
 - 4. MBR Rehab | Digester Rehab | Interim Wasting to ISAM | Air Delivery Alterations.
- C. Update on Motive/EQ Pump Coordination with Vendor and Manufacturer

IV. Applications for Payment

- A. AFP Status
 - 1. Contract Modification for Additional Air Release Ports
- B. Davis-Bacon Update (Payrolls) / Compliance

V. Shop drawings

- A. No items at this time.

VI. Other Items

- A. Site Security | Safety
- B. Working Hours and Working Days
- C. Other Items
 - 1. UV Electrical Equipment Building | Updated Drawings | Electrician Discussions

VII. Open Discussion

VIII. Next Meeting Discussion

Stormwater 12th Street Project Update

- A. Construction Update – Charley Toppino & Sons
- B. Applications for Payment Status

Approval of the Minutes: Regular Meeting, March 20, 2018

Utility Clerk’s Report

Operator’s Monthly Report- Includes written review & reports

Chairs Report

- A. Hurricane Irma Damage Repairs List
- B. Stairs for Sewer Plant Update
- C. Manhole Risers Update
- D. Control Room Roof Replacement Update
- E. US Water Contract

Treasurer’s Report

Approval of Waste Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of Storm Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of the Waste Water Warrant – 0318

Approval of the Stormwater Warrant – N/A

Any Other Business

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

NOTICE REGARDING EX-PARTE COMMUNICATION

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .