



AGENDA
KEY COLONY BEACH UTILITY BOARD
November 19, 2018 @ 9:30 am
CITY HALL

Call to Order & Roll Call

I. WRF Improvements, Phase 2 Close-Out Update

- A. Punch List Status
- B. FDEP Coordination
- C. FDEP Site Visit 11/27/18

II. UV Replacement Project

- A. Review Set - Project Manual
- B. Review Set - Drawings
- C. FEMA Requirements
- D. Bidding Time Frame

Next Meeting Discussion - Scheduled for Tuesday December 18, 2018

Approval of the Minutes: Regular Meeting, October 16, 2018

Utility Clerk's Report

Operator's Monthly Report:

- A. Includes Written Review & Reports
- B. Air Flow Meter Proposal

Chairs Report

- A. Hurricane Irma Update – Sewer Plant
- B. Manhole Risers Update
- C. UV Electrical Building
- D. US Wastewater Contract Discussion
- E. Stormwater Swales/ Pea Rock
- F. Utility Board Terms

Treasurer's Report

Approval of Waste Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of Storm Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of the Waste Water Warrant – 1018

Approval of the Stormwater Warrant – 1018

Any Other Business

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

NOTICE REGARDING EX-PARTE COMMUNICATION

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .