



AGENDA
KEY COLONY BEACH UTILITY BOARD
April 16, 2019 @ 9:30 am
CITY HALL

Call to Order & Roll Call

I. WRF Improvements, Phase 2 Project

- A. WRF Operations Update
- B. TLC Close-Out
 - 1. Air Flow Meter Resolution
 - 2. Punch List Status
 - 3. Final Payment
- C. UV System Readiness for Requesting Quote

Next Meeting Discussion - Scheduled for Tuesday May 21, 2019

Approval of the Minutes: Regular Meeting, March 19, 2019
Emergency Meeting, March 22, 2019

Utility Clerk's Report

- A. Quarterly Wastewater Invoices for April Have Been Mailed
- B. Vacation Time Off Scheduled 5/14/19 – 5/21/19
- C. Property Transfers for March

Operator's Monthly Report:

- A. Includes Written Review & Reports

Chairs Report

- A. Review Wastewater Ordinance Sec. 14-5.1 and Sec. 14-7.2
- B. Sewer Connection Charges for Properties Being Rebuilt
- C. Procedure for Placing Liens and/or Disconnecting Delinquent Accounts
- D. Stormwater drainage at Sadowski and Coral Lane

Treasurer's Report

Approval of Waste Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of Storm Water Financial Reports

- A. Balance Sheets
- B. Income Statements

Approval of the Waste Water Warrant – 0318

Approval of the Stormwater Warrant – 0318

Any Other Business

There may be attendance and participation of city commission members at this meeting.

If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

NOTICE REGARDING EX-PARTE COMMUNICATION

An ex-parte communication is defined as any contact, conversation, communication, writing, correspondence, memorandum or any other verbal or written communication that takes place outside a public hearing between a member of the public and a member of a quasi-judicial board, regarding matters, which are to be heard and decided by a quasi-judicial board. Site visits and expert opinions are also considered ex-parte communications. In the event that someone contacts a Board Member about a quasi-judicial matter outside of a public meeting, at such time, that particular issue is brought before the Board; the Board Member should state on a record that existence of any ex-parte communication. Similarly, any correspondence received by a Board Member must be forwarded to the Board Clerk. You should also state whether or not the ex-parte communication affects your ability to impartially consider the evidence presented. .