

**Minutes**  
**Key Colony Beach Beautification Committee**  
**October 8, 2019 10:00 a.m. Marble Hall**

**Call to Order and Roll Call:** The regular meeting of the Beautification Committee was called to order at 10:07 a.m. by Chair Janie Byland. Members present: Janie Byland, Sara Tracy, Mike Tracy, Sandy Bachman, and Greg Burke. Also present: Chris Moonis, City Administrator, Janice Scheel Administrative Assistant. Excused: David McKeehan, Jackie Topolski, Rob Dumas, and Peter Morris. Public – 0.

**OPENING:** Chair Janie Byland opened the meeting by welcoming everyone.

**MOTION:** Motion made by Janie, second by Mike Tracy, to approve the September 10, 2019 minutes with the following changes: Chair Janie being overwhelmed with Acera swale. New plants at City Park Gazebo were donated by the Giving Tree. What's Your Hurry Parkway Sign to be refurbished by Chris Moonis. Motion made by Sandy Bachman, seconded by Mike Tracy, to approve August 13, 2019 minutes.

**ON THE MOTION:** Unanimous approval.

**TREASURER'S REPORT:** Mike Tracy gave a new copy of the financial report. The Gonzales fund of nearly \$10,000 will pay for most of the new sign cost. The Giving Tree will pick up the remaining cost of approximately \$5,800. Two more leaves have been purchased from The Promotions Guy. 7 were ordered and 4 more totaling \$132 for all the leaves. That bill has been paid. Rob would like to oversee the job of affixing the leaves to the Giving Tree. Chair Janie Byland is going to give them to him.

**GARDENING AND LANDSCAPING UPDATES:** No new updates.

**NEW BUSINESS:** The mulching has been done. Gonzales has presented his invoice of \$3250. This will have to go before the Commission for approval since the original bid was over \$2500. The fertilizer has been delivered. Janie feels the old fertilizer has already been spread even though it was just delivered last week. Janie feels old fertilizer was used. She will talk to Gonzales to see if the new fertilizer was used. The City wide mulching does not typically come out of Beautification budget. It is paid for through the City budget.

What's Your Hurry Parkway Infrastructure money updates.

Greg Lawton has been given permission to use some of Beautification money for the hardware needed to make the repairs for the irrigation/electrical supplies needed for What's Your Hurry Parkway.

The benches have arrived for the What's Your Hurry Parkway. Chris would like the project to be completed before the Christmas decorations get started. Chris will talk to Gerard regarding the time frame of starting the project. It should be after the rental inspections are completed.

Chris went over the financials looking for the amount of money that has been allotted to Greg. Several mistakes were found, those will be corrected and a new financial report given to Mike and each member of the committee.

Chair Janie Byland will have to have another meeting with Gonzales before he gets the plants for What's Your Hurry Parkway. Instead of saving money on the plants Janie would like to know how much money Beautification has to spend. There is nothing in last years budget to spend.

Greg Burke has ordered the City of Key Colony Beach sign at the highway entrance. The artwork has been mailed. The gold leaf will be the perimeter of the border and all the letters. Total invoice \$14,400. There was general discussion for the base of the sign. Greg will stop in the office after the 15<sup>th</sup> so they can get the cleats purchased for the base of the sign. There was general discussion for the sign and when the new sign would be installed.

Greg discussed not seeing a sign saying "Key Colony Beach". Those are a state/Federal sign that has to have approval through the state/Federal level. General discussion on having a sign placed on US 1.

**Motion:** Motion made by Greg Burke to NOT have a Key Colony Beach sign on US 1, seconded by Sara Tracy.

**ON THE MOTION:** All approved Sara Tracy, Mike Tracy, Greg Burke. One opposed Janie Byland. Motion carried 3-1.

Sandy Bachman would like to set up a time with Cabana Club to give the Beautification award to them. The last award was given to the owners of 5<sup>th</sup> & East Ocean. If there are any nominations for January or February they need to be given to Sandy.

Janie would like to get a picture of Rob Dumas and his daughter working on the Giving Tree for the Bee Line paper.

The rope lights and extra fittings for repairs have come in. Janie will keep them until the banners are ready. She and Greg will take care of getting the rope lights on the starfish.

Mr. Brandano will be doing the repairs. 10 will need to be reglittered, 2 repaired. The cost for the repairs and reglittering is \$85 each. That includes pickup and delivery. He will pickup mid October and deliver them in November. Kimmeron has the numbers for distributing them along the roadways. Chris will let Kimmeron know she needs to have all the decorations evenly distributed. The brackets need to be fixed on the poles on East Ocean. There should be plenty of brackets for the repairs. Public works will need to make the repairs. Season's Greetings from Key Colony Beach new banners (8) will cost \$220 each and \$115 for the new mounting arms. The total cost being \$335 per banner. The cost of the banners will have to go to the Commission for the October 24<sup>th</sup> Commission meeting.

The lights on 1<sup>st</sup> Street need to be fixed by the Co-op. There is also a light out on 2<sup>nd</sup> Street.

Janie has extra things she would like Gonzales to do. The palm tree on East Ocean need to be straightened. The palms by the tennis courts on East Ocean needs to be straightened as well. Chris will check with Public works to see if it's something they can do before spending the money with Gonzales. The 2 palms behind the post office needs to be straightened for a total of 6 trees. She would also like Gonzales to refresh the plants on Circle K side.

It is in the budget to hire an additional public works employee. This will give the public works department additional man power for spending time on a daily basis checking on the parks. If beautification has to have something done they have to go through Chris.

Chris requested for the committee to purchase some potted plants for the Police trailer and City Hall trailer. In particular the sanitation pipes around the Police trailer. Chris and Janie will get together on the plants and the landscaping around the sunset park restrooms.

Chris would like to plant something in the swale on Shelter Bay that would grow well and germinate, if allowed by the DEP.

**MOTION:** To adjourn made by Sara Tracy, seconded by Greg Burke

**ON THE MOTION:** All approved

Meeting adjourned 11:34

The next meeting will be Tuesday, November 12, 2019 at 10:00 a.m. at Marble Hall.

Respectfully submitted,

Janice Scheel  
Administrative Assistant