

Minutes
Key Colony Beach Beautification Committee
December 11, 2018 10:00 a.m. Byland residence

Call to Order and Roll Call: The regular meeting of the Beautification Committee was called to order at 10:00 a.m. by Chair Janie Byland. Members present: Janie Byland, Jackie Topolski, Sandy Bachman, Kimmeron Lisle, Robert Dumas, and Peter Morris. Also present: Chris Moonis, City Administrator and Beverly Traeger, Administrative Assistant. Public – 0. Welcome Peter and Jackie back.

MOTION: Motion made by Peter, seconded by Kimmeron, to approve the minutes of November 13, 2018.
ON THE MOTION: Unanimous approval.

MOTION: Motion made by Chris, seconded by Janie, to rotate meeting locations at the residence of members.

ON THE MOTION: Unanimous approval.

TREASURY: Kimmeron states she is not notified when money is spent from the budget. Chris said City Hall can give her a monthly Quick Books report showing expenses. Kimmeron stated the budget is now at \$14,500. Janie asked to see Gonzalez Landscaping invoices that show charges for the gardens which the Beautification Committee are involved with before invoices are paid. She said we don't have an updated copy of the Gonzalez Landscaping contract; the one we have doesn't have anything about Beautification in it. Janie suggested the City, rather than her, ask for the updated contract. Chris said he would get it.

CHRISTMAS REPORT 2018: General Fund Holiday supply budget was \$2,000 which went to 3 new trees and a tremendous amount of lights. Phoebe has offered to help pay for lights. Fishing and Boating Club is paying for the lights and batteries at the Coconut Palm pathway. Fishing and Boating Club has made a donation of \$2,400 which paid for banners and new starfish brackets. Joey Raspe and volunteers strung lights at the Coconut Palm pathway. The City thanked Fishing and Boating officially and their letter was recognized at the Fishing and Boating meeting on December 7th. Janie also thanked them personally from the Beautification Committee. Sandy asked if the Coconut Palm pathway lights would be left up after Christmas. Kimmeron said the antique lights at City Hall Park were out again, the GFI's are literally melting because the wiring is all salted out. Gerard and Public Works Department have been amazing in responding to the problems. FKEC has been out several times and that is coming out of the budget. The holiday special event insurance is \$1,885. FKEC is named as additional insured. Chris stated the money is coming out of the City budget, it's just budgeted in this department. Kimmeron stated solar lights were tried on the City Hall side of Sadowski since there's no electric there and she thought they were a failure because they weren't bright enough. Sunset Park was also done in solar lights but when sod was laid, all the lights got broken and ripped up.

BEAUTIFICATION AWARD: The first Beautification Award since Hurricane Irma had been given to Mario and Margitta DeGennaro of 390 13th St. The next Award will be given the week between Christmas and New Years to Ron & Nancy Owens of 1355 Coury Dr. They took an empty lot next to their home and did plantings. A strong candidate for the next award is the house near the swim club at the corner of 5th St. once it's finished. The Committee may consider giving awards to condos once a year. Chris asked what the criteria is for someone to receive the award. Janie said it's a property that has made a big improvement, whether done personally or professionally, to either a residential or business property to improve their neighborhood and the City. The Committee will take recommendations from the public, and someone can recommend themselves. Sandy compiles the list of potential recipients and everyone on the committee votes on the winner. In summary, the committee generally make the decision by

consent. Janie always submits beautification information to the Bee Line and she'll ask Gail to spread out the info and pictures throughout the pages rather than running in one long article.

GARDENING AND LANDSCAPING UPDATES: Carol Gross is back. She and Janie groomed and mulched 7th Street parking lot garden. Carol rehabbed bocce garden. There is water there but it's now being watered by hand because the hoses are rotted. Peter will help Carol with any heavy work since she has an injured shoulder. Chris asked Janie if she has asked for a water check, she said she has but has not received an update yet. Gonzalez Landscaping finished plantings at the Monument garden. Jackie Topolski groomed, planted vinca and mulched 7th Street side of the waterfall garden. Janie has asked for a water check from there.

BEYOND THE BEAUTIFICATION COMMITTEE: Janie said she's involved in things other committee members are not, such as replanting trees taken from the golf course last summer and moved to Sunset Park. Chris questioned what type of trees they were, because the City doesn't want to plant any more coconut palms in areas that may potentially injure someone with falling coconuts. Chris will go look at where they've been planted at Sunset Park. Re-sodding at the retention basin between 7th and 8th Streets is complete. The sod planted at the retention basin and at Sunset Park are different varieties, that's the reason Sunset Park looks so much better. Janie said the City asked her for planting suggestions at the curve and she gave ideas that totaled approximately \$2,500. This was a City project not a Beautification Committee project. Watering here will be done by the City. There was discussion about how much and how often watering was needed. The areca hedge at the sewer plant was done on Saturday December 8th. Watering will be done by a drip system. Janie submitted pictures to the Bee Line- 3 were used for December and 1 will be used for January. She'll continue taking and submitting pictures. Anyone with suggestions or pictures, please give them to Janie. Janie went to a Commission meeting a couple weeks ago. She stated it's a good idea to have a presence for all meetings. Chris said going forward he'd assume someone will always be there, so he'll note on the slideshow "members are present if questions are asked". Janie made a presentation to the Commission 2 weeks ago and Chris stated it was well received by them.

NEW FOCUS: What's Your Hurry Parkway, and East Park rehabilitation - irrigation is needed at both to begin the projects. Janie questioned who's responsible for the hedge at East Ocean Drive and 1st Street - is it Gonzalez Landscaping or is it an in-house project? Chris stated we need to see the Gonzalez contract to determine this. Citywide fertilizing and mulching happens once a year, usually after hurricane season, done by the City. Chris requested a priority list of tasks to give to Public Works department. Here is the determination:

1. Water Checks - please fix and/or report status
 - Bocce
 - Waterfall
 - Center Island on 7th Street parking lot
 - Triple Palms on Sadowski near City Hall (end of canal)
 - Monument Garden
2. Irrigation - What's Your Hurry Parkway
3. Irrigation - East Park
4. Trim hedge and clean debris - East Park (corner of East Ocean and 1st Street)
 - Need to determine from copy of Gonzalez contract which we hope to obtain from Luis
5. Remove dead hedge from Sadowski side of City Hall
6. Provide water schedules for existing irrigation once fixed and in place

7. Fertilize and mulch all trees and shrubs citywide. In the past Ed has purchased materials and Gonzalez has done the work. Again, need scope of Gonzalez current contract to determine if this is their responsibility.

8. Areca hedge behind pickle ball courts needs cleaning, weeding and trimming. Kimmeron will first attempt to organize a volunteer party with interested groups.

The next meeting will be Tuesday, January 8, 2019 at Sandy Bachman's residence of 171 8th Street.

Meeting adjourned at 11:45 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beverly Traeger".

Beverly Traeger
Administrative Assistant