

# **MINUTES**

## **Key Colony Beach City Commission Organizational Meeting** **Thursday December 12, 2019 - 9:35 a.m. City Hall Auditorium**

### **1. Call to Order, Pledge of Allegiance, Prayer**

The organizational meeting of the City Commission of the City of Key Colony Beach was called to order by City Attorney Wright at 9:45 a.m. followed by the Pledge of Allegiance and Prayer.

### **2. Roll Call**

**Present:** Commissioner Sutton, Commissioner Lisle, Commissioner Tracy, Commissioner Trefry, Commissioner DeNeale

### **3. Call for Nominations for Office of Mayor and Election to That Office**

Attorney Wright called for nominations to the Office of Mayor. Commissioner Sutton nominated Commissioner John DeNeale for the office of Mayor. There being no further nominations Commissioner John DeNeale was elected to the position of Mayor by acclamation.

### **4. Call for Nominations for Office of Vice-Mayor and Election to That Office**

Mayor DeNeale called for nominations to the office of Vice-Mayor. Mayor DeNeale nominated Commissioner Sutton for the office of Vice-Mayor. There being no further nominations Commissioner Ron Sutton was elected to the position of Vice Mayor by acclamation.

### **5. Appointment of City Commissioners by Motion, to the Following Offices:**

1. **Coordinator of Intergovernmental Affairs** – Mayor DeNeale informed the Commission that this position is traditionally held by the Mayor. Vice Mayor Sutton motioned for Mayor DeNeale to continue serving in this position. There being no further nominations Mayor DeNeale is appointed as the Coordinator of Intergovernmental Affairs appointed by acclamation.

#### **2. City Secretary-Treasurer**

Motion made by Commissioner Lisle, seconded by Commissioner Tracy to appoint Commissioner Patti Trefry as City Secretary-Treasurer. There being no further nominations Commissioner Trefry is appointed City Secretary Treasurer by acclamation.

### **6. Appointment by Motion to the Following Offices**

**MOTION:** - Moved by Vice Mayor Sutton, seconded by Mayor DeNeale, to appoint the following people to the respective offices.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the respective offices by acclamation.

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|---------------------------|------------------|
| 1. Chief of Police        | Kris DiGiovanni  |
| 2. City Attorney          | Thomas D. Wright |
| 3. City Auditor           | Julio Buzzi      |
| 4. City Building Official | Gerard Roussin   |

- |                       |                  |
|-----------------------|------------------|
| 5. City Engineer      | Daryle L. Osborn |
| 6. City Clerk         | Rebecca Todd     |
| 7. City Administrator | Chris Moonis     |

7. **Appointment by Motion to Volunteer Committees:** Beautification, Code Enforcement, Planning & Zoning, Recreation, Utility Board, Disaster Preparedness.

**MOTION:** - Moved by Commissioner Trefry, seconded by Commissioner Tracy, to appoint the following individuals to the City Boards and Committees.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the Volunteer Committees by acclamation.

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|--|--|
| <b>Beautification - 2-year Term</b>        | None   |
| <b>Code Enforcement - 3-year Term</b>      | George Lancaster<br>Cheryl Boehm<br>Kathryn McCullough   |
| <b>Recreation – 2 year Term</b>            | None   |
| <b>Planning &amp; Zoning - 2-year Term</b> | None   |
| <b>Utility Board - 1-year Term</b>         | Mike Alexander<br>John Dalton<br>Tom DiFransico<br>Steve Flood<br>Tom Harding<br>Lyn Walsh, Alt. |
| <b>Disaster Preparedness - 1-year Term</b> | Gerard Roussin<br>Kris DiGiovanni<br>Greg Lawton<br>John Dalton<br>Ed Sims<br>Ian Almodovar      |

8. **Designation of Signers for Bank Accounts and City Investments:**

**MOTION:-** Moved by Commissioner Trefry, seconded by Commissioner Tracy, to approve designation of signers for bank accounts and city investments as follows.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to the designated signers for the bank accounts by acclamation.

Approved signers: Mayor, Vice Mayor, City Secretary-Treasurer, and City Clerk--Two signatures needed for transactions; one signature may be the City Clerk; one signature may be any other designated signer.

9. **Designation of Signers for Safe Deposit Box**

**MOTION:** - Moved by Commissioner Trefry, seconded by Mayor DeNeale, to approve designation of signers for the safe deposit box as follows.

Mayor DeNeale asked for any nay votes. There being none the following people are appointed to be the designated signers for the safe deposit box by acclamation.

Approved signers: Mayor, Vice Mayor, City Treasurer, City Clerk, Assistant City Clerk and Utility Board Clerk. One signature shall be City Clerk, Assistant City Clerk, or Utility Board Clerk; one signature shall be any other designated signer.

10. Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida

**MOTION:-** Moved by Commissioner Tracy, seconded by Commissioner Lisle, to authorize the City Clerk to execute the Public Depositors Annual Report to the State of Florida.

Mayor DeNeale asked for any nay votes. There being none the City Clerk is authorized to execute the Public Depositors Annual Report by acclamation.

11. Adoption of Bank Resolutions

**MOTION:** - Moved by Commissioner Tracy, seconded by Vice Mayor Sutton, to adopt bank resolutions for the following banks.

Mayor DeNeale asked for any nay votes. There being none the following bank resolutions are adopted by acclamation.

Iberia Bank  
Capital Bank  
Centennial Bank  
First State Bank

The meeting adjourned at 9:53 a.m.

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Rebecca Todd, City Clerk

Note: A mechanical recording has been made of the meeting of which these minutes are a part, and a copy is on file in the office of the City Clerk, as a public record.