

# MINUTES

## Key Colony Beach Beautification Committee February 11, 2020 10:00 a.m. Marble Hall

**Call to order and Roll Call:** The regular meeting of the Beautification Committee was called to order at 10:02 a.m. by Chair Gregory Burke. Members present: Chair Gregory Burke, Sara Tracy, Mike Tracy, Rob Dumas, David McKeehan, Sandy Bachman, Glenda Cantrell and Peter Morris. Also present: City Administrator Chris Moonis, Executive Assistant Saara Staten and Public Works Supervisor Mike Guarino. Public present - 0.

**OPENING:** Chair Gregory Burke opened the meeting by welcoming everyone.

**APPROVAL OF MINUTES:** The minutes of the January 14, 2020 Regular Beautification Committee Meeting.

**MOTION:** Motion made by David McKeehan, seconded by Rob Dumas, to approve the minutes of January 14, 2020.

**ON THE MOTION:** Unanimous approval.

**TREASURERS REPORT:** City Administrator Chris Moonis distributed and reviewed the year-to-date financial report. The financial report stated the beautification committee has \$9,004 left to spend of the \$10,000 budget. The members reviewed the Giving Tree Donation spreadsheet. The current total \$11,177.42 and there were still only three \$100 donations since resident's received the flyers in the sewage bills. The City is working on how to transfer money from a "trust" account directly to the City (Beautification Giving Tree) to provide a direct transfer for those residents interested in donating that way. Key Colony Beach sign is awaiting engineering on a stand to hold the sign up safely. Public Works Supervisor Michael Guarino stated that engineering plans will be done Friday, February 14<sup>th</sup>. Any additional engineering and maintenance costs that may arise if we didn't run electrical up to the sign already will be covered by the City.

**MOTION:** Motion made by Rob Dumas, seconded by Mike Tracy, to approve the financial report.

**ON THE MOTION:** Unanimous approval.

**GARDENING AND LANDSCAPING UPDATES:** The Committee discusses the What's Your Hurry Park project. City Administrator Chris Moonis stated that the Gonzalez landscaping proposal estimates each mound at \$2,975. The Commission approved the Gonzalez proposal in the amount of \$9,425, with \$5,000 from the Giving Tree and \$4,425 from Contingency. The Beautification Committee collectively decided to have 3 mounds instead of 2. The additional costs will be covered by the Beautification Committee. Public Works Supervisor Michael Guarino will coordinate with Gonzalez Landscaping to install the 3 mounds and will give an update in the following Beautification meeting.

**MOTION:** Motion made by Mike Tracy, seconded by Rob Dumas, to install 3 mounds with \$4,425 from Contingency and \$5,000 from the Giving Tree funds with any additional incidental maintenance costs being taken out of Beautification Maintenance budget.

**ON THE MOTION:** Unanimous approval.

**NEW BUSINESS:** The Committee discussed the upcoming Hot Dog event on February 22, 2020. Flyers have been distributed throughout the City. The ad will be added to the Key Colony Beach website and an email blast will be sent out Tuesday, February 18<sup>th</sup>. Public works will be providing trash cans and tables for this event. David McKeehen prepared a laminated booklet for residents to be able to see what the Beautification Committee has accomplished post and prior Irma.

**OTHER:** Sandy Bachman stated the January 2020 Beautification Award was awarded to the Cabana Club for its beautiful and exotic flowers. The Committee discusses the Beautification Award for February 2020 to be 41 4<sup>th</sup> Street and 311 11<sup>th</sup> Street to be March 2020.

**MOTION:** Motion made by Greg Burke, seconded by Sandy Bachman to award February 2020 Beautification Award to 41 4<sup>th</sup> Street and March 2020 Beautification Award to 311 11<sup>th</sup> Street.

**ON THE MOTION:** Unanimous approval.

**MOTION:** Motion made by Mike Tracy, seconded by Sandy Bachman to adjourn.

**ON THE MOTION:** Unanimous approval.

Meeting adjourned at 11:21 a.m.

Respectfully submitted,

Saara V. Staten  
Executive Assistant