

MINUTES

Key Colony Beach Beautification Committee

March 9, 2021

Marble Hall

Call to order and Roll Call: The regular meeting of the Beautification Committee was called to order at 10:00 am by Chair Gregory Burke. Members present: Chair Gregory Burke, Sandy Bachman, Rob Dumas; Mike Tracy and Sara Tracy, David McKeehan, New member, Kimmeron Lisle. Excused: Peter Morris. Also present Public Works Supervisor Mike Guarino and Administrative Assistant Christine Burri and Asst. City Clerk Holly Rosado, Gerard Roussin, Building Official, Mayor Ron Sutton. Public present - 0.

OPENING: Chair Gregory Burke opened the meeting by welcoming everyone.

APPROVAL OF MINUTES: The minutes of the December 8, 2020 Regular Beautification Committee Meeting.

MOTION: Motion made by board member Mike Tracy, second by Chair Greg to approve the minutes of Dec. 8th, 2020.

ON THE MOTION: Unanimous approval.

TREASURERS REPORT: Mike Tracy

GARDENING AND LANDSCAPING UPDATES: Update on the frame/trim for the US1 sign, a picture was shown by David McKeehan to board members, Mayor Ron Sutton and Building Official Gerard Roussin on how the trim will look, board member David Mc Keehan, asking board to approve the invoice of the trim, to include the installation, payment is not to exceed \$1500.00. Building official Gerard had no issues with the sign itself, had concerns that there were no approvals and someone was working on it, there was no permit issued for the sign. Gerard stated that permits need to be issued for city work. Easy process. Could lead to more issues throughout the city. Mr. Byland is having Signs by Renee doing the photo wrap around the sign, cost around \$200.00, Mayor Ron stated not only enhancing the sign, it will prolong the life of the posts, if they are wrapped. Board member David McKeehan stated that the sign is an easy removal and easy set up. Building official Gerard asked is there a finish on the frame, Board member Mr. McKeehan said its 60/66 grade aluminum. Fabrication is complete. Board member Kimmeron Lisle asked from a budgetary standpoint, where will the money come from, Chair Greg Burke stated out of the City's general fund. Mayor Ron Sutton stated that this will be paid for by the Giving Tree, Mayor Sutton also stated, may be a rumor but the Boating and Fishing Club maybe donating some money, David McKeehan said that he asked and they will not be donating any money at this time. Kimmeron asked how much money is in the Giving Tree Fund, Mayor stated he did not know how much limited he could approve would be \$2500.00, if more it would have to go before the entire commission.

MOTION: Chair Greg Burke proposed to complete the sign and get the funds from the Giving Tree, also get the permits needed, Building Official Gerard said permits can be issued today.

ON THE MOTION: Unanimous Approval.

NEW BUSINESS:

A. New Member to the Beautification Board

Meeting called to order by Chair Greg announcing a new member of the board Kimmeron Lisle.

MOTION: Motion made by Chair Greg Burke, second by David McKeehan to welcome Kimmeron Lisle to the Board.

ON THE MOTION: Unanimous Approval.

B. Replacing Christmas Decorations

Chair Gregory Burke stated that new signs are made of fabric and leaflet was passed around from Brandano and has offered to provide a sample of their product, so board can look at the bracket and the way it is made, pick from the different designs and request a sample from the representative/company, at next meeting the board will then make a decision on designs. The pricing is below what they have seen on the internet. Mayor Sutton asked what total amount of decorations that we would need, 28 – 30. Mike Guarino stated that there were not enough decorations for east or west, just the causeway. Not enough funding last year. Each board member to email Chair Greg Burke their suggestions and will discuss at next meeting. Some discussion on what design, two alternating, Kimmeron said, many people want the starfish design, Chair Greg Burke, and board member Kimmeron talking about the brackets, wants Mike and Gerard to look at before they make decisions. Banners were brought up, the cost of the new starfish/fish/manatee will eat up the budget. Starfish cost is estimated at \$700.00 x 30 pieces. Discussion on Banners, costs \$318.00 to replace, will check brackets are good. Brandano also stated on the proposal that they could give a \$30.00 credit for trade in for the banners that are damaged. Chair Greg Burke will request from Brandano, two decorations and Mike Guarino and Gerard will look with the committee, how they are made and make a decision on what to order.

- C. Work party:** Board member David Mc Keehan, asking about the proper way to donate money/supplies to the committee as a private citizen. In the past, non-committee member would purchase items without permission/knowledge with the city, requesting a re-imbusement of funds. These items should be coordinated where staff (Public Works Mike Guarino or Building Official Gerard Roussin), can order supplies and charge the appropriate committee. This is the way the City Clerk would like it to be. David McKeehan asked about donating money/supplies to the City and what/how to handle, Mayor Sutton & Gerard explained when doing things on City grounds, needs approval for. Board member Kimmeron Lisle stated the appropriate thing to do it to donate that money to the Giving Tree.

MOTION: By Chair Greg Burke, seconded by board member Sara Tracy, to buy \$2000.00 of mulch with money coming from the Giving Tree, and committee would put down prior to the 20th of March, before the Key Colony Beach golf tournament.

ON THE MOTION: Unanimous approval.

- D. Utility/Sewage Plant Hedges:** Public work supervisor Mike Guarino stated to replace the utility hedges, the money can come out of the Utility board's budget, and utility board is requesting information on the proposed costs. Chair Greg Burke said \$7200.00 is the estimate that Gonzalez's came up with, Chair Greg will forward to either Gerard or Public works supervisor Mike Guarino for review. Chair Greg Burke stated that estimate did not include removal of hedges, which the City would do. Board member Sara Tracy as where the hedges were to be removed were located, Chair Greg Burke said sewage plant where the pickleball court is, walkway towards the sewage plant. Hedges are old and beaten up all the around from the markers to 8th Street. Public works supervisor said it is a maintenance nightmare. Cost for new plants will come out of Utility board budget.
- E. "What's Your Hurry Garden":** Chair Greg Burke stated that he has been trying to get a hold of Mr. Gonzalez for a proposal. Board member Sandy Bachman stated she is meeting with D'aSign Source at 1 PM Tuesday March 10th, for ideas, other than another mound. Chair Greg Burke also stated that Gonzalez quoted \$5,000 to \$7,000 to finish it. Chair Greg also stated that electric and water needs to be plumbed down to it, suggestion from Public works supervisor Mike Guarino spoke with Gerard, he suggested that a plumber come look at. Board member Sara Tracy suggested to Board member David McKeehan to have a little fundraiser, like "Hot Dogs in the Park". Board member Kimmeron Lisle said that she senses a real stress over money from the commission, trying to figure out how to pay for the new city hall, will not ask for a lot of money for Christmas. Chair Greg Burke mentioned the trim for the bottom of the "What's Your Hurry Sign" that Chris Moonis was going to take care of, just disappeared. Board member Sandy Bachman said we should talk with D'assign Source, as it is one big garden, called two different names. Chair Greg also stated it could cost another \$1500.00 to get water over there for just a couple plants. Public Works Supervisor said we can do that in house relatively cheap. Bromeliads were suggested as they are hearty and easy to take care of. Board Member David McKeehan brought a booklet that started last year called the gardens of Key Colony Beach, this booklet contains pictures or areas that Board member David McKeehan suggests maybe volunteers & committee members can maintain one or more to help keep the gardens looking good. Board member David McKeehan will make copies for whomever would like. He also stated that maybe offer recognition and or appreciation for the person/persons that maintain the gardens. Also suggests some type of protective gear or t-shirts, ball caps, Board member David McKeehan also offered to pay for the gear. If the committee is working on a garden and needs mulch that is stored in Public Works area, we can contact Supervisor Mike Guarino and he will put the mulch at the garden requested. Chair Greg Burke will suggested when having a "mulch party" post some flyers at Sunset Park, Post Office, City Hall, etc.
- F. Beautification Award:** Last award, Ms. Linwood was so happy to get the award. Board member Sandy Bachman said at the end of 8th Street all the way to Shelter

Bay, did mulching and planting and deserves the award for March. Asking for suggestions for the April award.

- G. Other Business:** Also discussed by Kimmeron Lisle, asking for approval of the Christmas Decorations. Public Works Supervisor Mike Guarino has to watch his budget, more gravel is needed on 7th Street parking lot, near the bocce court. Replacement of palm trees: Chair Greg Burke suggested putting replacements on hold. Holding out until the next budget to get money to replace the palms.

Next Meeting: April 13, 2021 @ 10 A.M.

Meeting adjourned at 11:47 a.m.

Respectfully submitted,

Christine Burri
Administrative Assistant