

MINUTES
KEY COLONY BEACH CITY COMMISSION
ORGANIZATIONAL MEETING

Thursday, December 1, 2022 – 9:30 am
Temporary City Hall & Virtually via Zoom Conferencing

1. **Call to Order, Pledge of Allegiance, Prayer:** The Key Colony Beach City Commission Organizational Meeting was called to order by City Attorney Dirk Smits at 9:30 a.m.

Present: Commissioner Patricia Trefry, Commissioner Tom Harding, Commissioner-Elect Beth Ramsay-Vickrey, Commissioner-Elect Freddie Foster. ***Also Present:*** City Administrator Dave Turner, City Clerk Silvia Gransee, City Attorney Dirk Smits, City Attorney Janette Smith (Virtual) Building Assistant Trish McLeod, Police Chief Kris DiGiovanni, Code Enforcement Officer Barry Goldman.

Public: 24

2. **Swearing in of Newly Elected Officials:** Sherriff Rick Ramsay swore in Beth Ramsay-Vickrey as Commissioner to the City of Key Colony Beach. Police Chief Kris DiGiovanni swore in Freddie Foster as Commissioner to the City of Key Colony Beach.

Both newly sworn in city officials took their seat at the dais.

3. **Appointment of Vacant Commission Seat**

a) **Correspondence received by the City Clerk:** City Clerk Gransee reported on correspondence received from Sandy Bachman in support of Joey Raspe.

b) **Candidate Introductions & Statements:** City Clerk Gransee introduced the candidates to the Commission. Candidates appeared before the Commission in order their applications were received. Mr. Joey Raspe, Mr. Larry Mills, and Mr. Bob Glassman addressed the Commission and gave their statement for consideration.

c) **Citizen Comments:** There were no citizen comments.

d) **Call for Nominations:** City Attorney Dirk Smits called for the nomination for the vacant Commission Seat.

Commissioner Ramsay-Vickrey nominated Joey Raspe.

Commissioner Foster nominated Larry Mills.

There were no further nominations. The Commission gave their views on the nominees and encouraged residents to be involved with committees and boards. The Commission did not ask for a debate.

e) **Vote by Commissioners:** City Attorney Dirk Smits asked for a vote on the candidates.

City Clerk Gransee asked for a vote in favor of Joey Raspe:

Commissioner Harding – yes

Commissioner Trefry – yes

Commissioner Foster – no

Commissioner Ramsay-Vickrey – yes

City Attorney Smits stated that no additional vote was necessary due to majority vote. Joey Raspe was appointed by majority vote to the vacant Commission seat.

f) **Swearing-in Ceremony:** Joey Raspe was sworn in by Sheriff Rick Ramsay as new Commissioner to the City of Key Colony Beach. Commissioner Joey Raspe took his seat at the dais.

Commissioner Raspe signed the letter of immediate resignation from both the Code Enforcement and Planning & Zoning Board.

4. **Call for Nominations for Office of Mayor and Election to That Office:** City Attorney Dirk Smits called for nomination to the office of Mayor.

Commissioner Ramsay-Vickrey nominated Patti Trefry for Mayor.
Commissioner Foster nominated Tom Harding for Mayor.

There were no further nominations.

Each Commissioner stated their views on the nominees for Mayor. City Attorney Smits asked for a vote. City Clerk Gransee asked for a vote in favor of Patricia Trefry for Mayor.

Joey Raspe – yes
Beth Ramsay-Vickrey – yes
Patricia Trefry - yes
Tom Harding – no
Freddie Foster – no

Patricia Trefry was elected by majority vote to the position of Mayor.

5. **Call for Nominations for Office of Vice-Mayor and Election to That Office:** Mayor Trefry called for nomination to the office of Vice-Mayor.

Commissioner Freddie Foster nominated Tom Harding.
Mayor Patricia Trefry nominated Beth Ramsay-Vickrey.

There were no further nominations. Both Commissioners thanked the Commission for their nominations.

Mayor Trefry called for a vote for Beth Ramsay-Vickrey.

Joey Raspe – yes
Beth Ramsay-Vickrey – yes
Tom Harding – no
Freddie Foster – no
Patricia Trefry – yes

Beth Ramsay-Vickrey was elected by majority vote to the position of Vice-Mayor.

6. **Call for Nominations for Office of Secretary-Treasurer and Election to That Office:** Mayor Trefry called for nomination to the office of Secretary-Treasurer.

Vice-Mayor Beth Ramsay-Vickrey nominated Tom Harding.
Commissioner Tom Harding nominated Freddie Foster.

There were no further nominations. The Commissioners expressed their views on the nominations. Commissioner Harding accepted the nomination. Commissioner Freddie Foster thanked the Commission for the nomination but expressed his support for Tom Harding. The Commission further discussed their support for Tom Harding.
Mayor Trefry asked for a rollcall vote in favor of Commissioner Harding.

Joey Raspe – yes
Beth Ramsay-Vickrey – yes
Tom Harding – no
Freddie Foster – yes
Patricia Trefry – yes

Tom Harding was elected to the office of Secretary-Treasurer.

7. **Appointment by Motion to the Following Offices:** Mayor Trefry asked for a motion to approve the appointments as listed below. * = First time appointee. All others are being re-appointed.

1. Chief of Police	Kris DiGiovanni
2. City Attorney	Dirk Smits
3. City Building Official	Gerald Leggett*
4. City Clerk	Silvia Gransee
5. City Administrator	Dave Turner

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Foster, to approve the appointments.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

8. **Appointment by Motion to Volunteer Committees:** Beautification, Code Enforcement, Planning & Zoning, Recreation, Utility Board, Disaster Preparedness. * = First time appointee. All others are being re-appointed.

Mayor Trefry asked for a motion to approve the appointments to the Volunteer Committee Boards.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey.

City Administrator Turner suggested for Larry Mills and Bob Glassman to be asked to join a volunteer board. After a brief discussion on what boards have the greatest needs for appointments, Mr. Mills asked for the appointment to the Code Board. Mr. Bob Glassman asked for appointment for the Planning & Zoning Board.

City Attorney Smits asked for a motion to amend the motion to include Larry Mills and Bob Glassman to the list of appointment by Motion to the Volunteer Committees. Mayor Trefry amended the motion for appointment.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Foster, to approve the appointments to the volunteer boards.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Beautification - 2-year Term	Kimmeron Lisle Sandy Bachman
Code Enforcement - 3-year Term	Tom DiFransico Larry Mills **amendment**
Recreation - 2-year Term	Barbara Tatarchuk* Tom Alferes
Planning & Zoning - 2-year Term	Joey Raspe Lin Walsh Tom DiFransico Bob Glassman **amendment**
Utility Board - 1-year Term	Toni Appell * Greg Burke* Anthony Fernandes Bill Fahs* Dan Gleason*
Disaster Preparedness - 1-year Term	Dave Turner* Gerald Leggett* Mike Guarino* Kris DiGiovanni*

9. **Designation of Signers for Bank Accounts and City Investments:** Approved signers: Mayor, Vice-Mayor, City Secretary-Treasurer, City Clerk. Two signatures needed for transactions. One signature may be City Clerk; one signature may be any other designated signer.

Mayor Trefry asked for a motion for approval for the designations of signers.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Raspe, to designate signers for bank accounts and city investments.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

10. **Designation of Signers for Safe Deposit Box:** Approved signers: Mayor, Vice-Mayor, City Treasurer, City Clerk, Utility Board Clerk. One signature shall be City Clerk or Utility Board Clerk; one signature shall be any other designated signer.

Mayor Trefry asked for a motion to approve the signers for the safe deposit box.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Raspe, to designate signers for safe deposit box.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

11. **Authorization for City Clerk to Execute the Public Depositors Annual Report to the State of Florida.**

Mayor Trefry asked for a motion for authorization.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Raspe, to authorize the City Clerk to execute the Public Depositors Annual Report to the State of Florida.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

12. **Adoption of Bank Resolutions:** City Administrator Turner explained that this adoption presents procedures for normal banking activities.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey, seconded by Commissioner Raspe, to approve the adoption of bank resolutions.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

13. **Adjournment:** The meeting adjourned at 10:10 a.m.

Respectfully submitted,

Silvia Gransee

City Clerk

ADOPTED: January 19, 2023

Silvia Gransee, City Clerk