

MINUTES

Recreation Committee

December 7th, 2022 – 10:00 a.m.

City Hall Annex and virtually via Zoom Conferencing

1. CALL TO ORDER and ROLL CALL: Chair Ted Fischer called the meeting to order at 10:00 a.m. **Present:** Ted Fischer, Barbara Tatarchuk (virtual), Tom Alferes, Anita Alferes, Richard Pflueger. **Also present:** City Clerk Silvia Gransee, Public Works Department Head Mike Guarino, City Attorney Janette Smith (virtual), City Administrator Dave Turner (virtual).

2. INTRODUCTION of GUESTS: City Attorney Janette Smith introduced herself to the Committee.

Ted Fischer asked for the election of Treasurer to be added to the agenda. There were no objections from the Committee.

Ted Fischer further asked for Citizen Comments to be added to the agenda. There were no objections from the Committee.

Chair Ted Fischer asked City Attorney Smith on the roles of alternate members on the committee. City Attorney Smith explained the role of an alternate to the Committee.

3. MINUTES: Approval of Minutes from April 27, 2022

MOTION: Motion made by Richard Pflueger, seconded by Tom Alferes, to approve the minutes from the April 27, 2022, Recreation Committee meeting.

DISCUSSION: City Clerk Gransee informed Committee Member Barbara Tatarchuk of her inability to vote being in virtual attendance.

ON THE MOTION: Rollcall vote. Unanimous approval.

City Clerk Gransee explained further rules on voting requirements for Committee and Board members. A brief discussion followed on laws on voting remotely during the pandemic and the argument on voting remotely with law makers. The City Attorney stated she will follow up on the question.

4. TREASURER'S REPORT: Chair Ted Fischer asked for City Attorney Smith to explain the role of the Treasurer for the Committee. City Attorney Smith explained that the role of the treasurer for boards and committees is under review and no exact answer can be given at this point. Chair Fischer asked

if the election of Treasurer should be tabled. After brief discussion, the Committee decided to table the election of Treasurer.

MOTION: Motion made by Richard Pflueger, seconded by Tom Alferes, to table the election of treasurer.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

5. BOARD MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Review approved budget as updated with items already accomplished by City this summer and approval all projected expenditures for this fiscal year including: Chair Ted Fischer reported on completed projects and expenditures during the last budget year.

City Clerk Gransee explained purchasing procedures for committees and boards. The Committee had no questions or comments on the explained procedures. City Attorney Smith gave further insights on purchasing and clarified that a treasurer is not required per city charter.

Committee Member Richard Pflueger asked on the status of the tiki hut and money that was raised by the Golf Tournament in March. City Administrator reported that the tiki huts were completed but had to follow up on the ball washers. Ted Fischer added that the corrugation on the fences was taken care of as well which City Administrator Turner confirmed. The Committee continued discussion on available funds through donations from the Pickleball Tournament.

A brief discussion followed on the 2022/2023 Recreation Budget.

i. Discussion/Approval of Purchase for Replacement of Temporary Pickleball Nets:

Chair Ted Fischer reported on the current pickleball nets and presented the quotes to the Committee for review. City Administrator Turner stated for the Committee to vote upon the most liked item by the committee.

MOTION: Motion made by Richard Pflueger, seconded by Tom Alferes, to approve the purchase of two portable nets.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

ii. Rotation Paddle Holder: Chair Fischer stated that this item is not ready to be presented at this point.

iii. – iv. First Aid Kit & AED Pads and Battery:

Chair Ted Fischer reported on the submitted quote for items needed for the First Aid Kit, AED pads, and battery. After brief discussion on the expiration date on the battery with City Administrator Turner, it was decided to ask for approval for the batteries but wait on ordering.

MOTION: Motion made Tom Alferes, seconded by Richard Pflueger, to approve the purchases.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

v. Other items – none.

b. Updated progress report on West Tennis Court Resurfacing Project: City Administrator Dave Turner updated that the resurfacing is scheduled for April due to a scheduling backlog of the company.

c. Feasibility of Re-lining Pickleball temporary court lines on East Tennis Court:

Chair Fischer invited Carman Slusher to speak before the Committee. Mr. Slusher reported to the Committee on the dimensions off the tennis courts and available room to add pickleball court lines. Chair Ted Fischer explained the sharing of the courts with tennis players and the intent of the pickleball players not to be distracting with the lines. Mr. Slusher gave further information on cost for the resurfacing of the courts and the possible benefit of having it completed at the same time as the West Tennis Courts. Further discussion followed on what courts would be relined with pickleball lines, as well as coloring and direction of lines. Mr. Slusher suggested on holding an additional pickleball tournament for raising funds. City Clerk Gransee reminded that tournaments have to be approved by the City Administrator as well as the Commission depending on size. Brief discussion followed on size of previous tournaments, and the distance of the pickleball line between the courts.

Chair Ted Fischer suggested the temporary lining of courts with tape for a visual example. Barbara Tatarchuk stated to be able to assist when returning to town. City Administrator Turner asked for a vote on the topic. Discussion followed on cost and color of temporary tape, and the option of lining only two courts with tape.

City Clerk Gransee asked Chair Fischer for a motion to approve the temporary lining of two pickleball courts and to provide a quote for tape to City Administrator Turner not to exceed \$500.00. Chair Fischer asked for the motion.

MOTION: *Motion made by Ted Fischer, seconded by Tom Alferes, to approve the lining of the two courts and quote for tape.*

DISCUSSION: *None.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

d. Allocation of Pickleball Fundraiser proceeds

i. &ii. Center pathway options: *Richard Pflueger reported on safety issues between the courts due to gravel and the possibility of fencing between the courts and possible solutions. Mr. Pflueger reported receiving quotes for fencing and asked for thoughts and ideas. Tom Alferes gave his observation on the current stones and proposed fencing. City Clerk Gransee suggested holding a workshop on the topic. Chair Fischer asked for a motion to hold a workshop.*

MOTION: *Motion made by Richard Pflueger, seconded by Anita Alferes, to hold a workshop on the pathway options.*

DISCUSSION: *The Committee discussed the possibility of holding the workshop at the courts. City Attorney Smith explained the rules that would apply for holding the workshop and the need for minutes to be taken. City Administrator Turner further explained the reasoning behind the workshop. City Attorney Smith stated that public notices, sunshine law, no action items, and for the clerk to be present for taking minutes.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

e. Review Workshop results for Proposed Guidelines for Pickleball Court Rotation:

Chair Ted Fischer updated on the workshop results and explained the suggested pickleball court rotation guidelines. (Please contact the City Clerk at cityclerk@keycolonybeach.net for a copy of the document.) Discussion followed on challenge courts, monitors, scoring systems, and overall use and sharing of the courts.

MOTION: *Motion made by Richard Pflueger, seconded by Tom Alferes to approve the proposed guidelines.*

DISCUSSION: *City Administrator Turner asked on the role of the monitor and what powers he or she has. Chair Ted Fischer did not have a clear answer but explained that these rules are guidelines and not arbitrary. City Attorney Smith recommended for a rule of action for non-compliance. City Clerk Gransee recommended for a trial period which Chair Fischer supported. Further discussion followed on a pilot program, approval by the Commission, and basic rules. Chair Ted Fischer suggested for a trial*

period from January through March. City Administrator Turner stated he can approve the trial period and can make the report to the Commission.

Committee Member Richard Pflueger amended his motion to approve the guidelines for a three-month trial period.

ON THE MOTION: Rollcall vote. Unanimous approval.

f. Tennis: *Barbara Tatarchuk reminded that the tennis players have priority on Mondays, Wednesdays, and Fridays on the courts with regard to the discussion on challenge courts. Chair Fischer stated that this will not be changed.*

g. Bocce/Horseshoes/Shuffleboard: *Frank Tremblay commended Public Works Department Head Mike Guarino on the work his department did on the bocce courts. Frank Tremblay asked for additional paint to finish the lines, which City Administrator Turner stated was approved last year and asked for the Committee to provide Public Works with the brand and colors and it will be purchased. Chair Ted Fischer also commended Public Works for the great work they did in improving the area. The Committee agreed.*

h. Golf: *The Committee reported that the Golf Course looks the best it ever looked and reported on a table and bridge that had to be removed due to insurance reasons. Chair Fischer also noted the bathrooms that were improved and thanked Public Works for their efforts.*

i. Discussion/Approval for appointment of Cindy Catto as an alternate member to the Recreation Committee: *Chair Ted Fischer asked for a motion to appoint Cindy Catto to the Recreation Committee as an alternate member.*

MOTION: *Motion made by Ted Fischer, seconded by Tom Alferes, to appoint Cindy Catto as an alternate member to the Recreation Committee.*

DISCUSSION: *None.*

ON THE MOTION: Rollcall vote. Unanimous approval.

City Clerk Gransee informed that Cindy Catto will be presented to the Commission for approval at the next Commission meeting.

Citizen Comments: *None.*

City Administrator Turner thanked Chair Fischer for running a smooth and professional meeting. City Attorney Smith thanked the Committee for being part of the meeting and stated she is looking forward to working with all.

City Administrator Turner stated that additional portable bicycle racks a planned on being purchased and to be placed throughout the city.

6. NEXT MEETING: *The next meeting will be tentatively held in February or March.*

7. ADJOURNMENT: *The meeting adjourned at 11:34 a.m.*

*Respectfully submitted,
Silvia Gransee
City Clerk*

ADOPTED: January 20, 2023
Silvia Gransee, City Clerk