

MINUTES

Beautification Committee

Wednesday, October 12, 2022 – 10:02 a.m.

City Hall Annex Trailer

1. CALL TO ORDER and ROLL CALL: The regular meeting of the Beautification Committee was called to order at 10:02 a.m. by Greg Burke. **Members present:** Greg Burke, Dave McKeehan (via phone) Kimmeron Lisle, Pam Geronemus, Sandy Bachman, Rob Dumas.

2. Introduction Of Guests – None.

3. Minutes – Approval of Minutes September 13, 2022.

The Committee discussed the minutes from the September 13th and October 4th meeting. Kimmeron Lisle made a motion to carry over the approval of minutes from both meetings to the next meeting.

MOTION: Motion made by Kimmeron Lisle, seconded by Pam Geronemus, to carry over the approval of minutes.

ON THE MOTION: Rollcall vote. Unanimous approval.

4. Election of Officer: Secretary: Kimmeron Lisle made a motion to move the agenda item to after Item No. 5.

MOTION: Motion made by Kimmeron Lisle, seconded by Greg Burke, to move the election of Secretary to follow Item No. 5.

ON THE MOTION: Rollcall vote. Unanimous approval.

5. COMMITTEE PROCEDURES, OPERATIONS AND POLICIES

a. City Administrator letter from 10/5/22: Dave McKeehan spoke via phone on his interpretation of the LDR's on the roles and responsibilities of the Beautification Committee and the role of the City Administrator to the Committee.

Dave McKeehan spoke on the purchasing approval process and the expenditure of funds, and a request for guidance from the City Commission.

Dave McKeehan asked for a committee member to make a motion. Kimmeron Lisle expressed her agreement with Dave McKeehan and talked further on comparisons to other boards.

Discussion followed on interpretations of the code for meetings and minutes.

The Committee further talked on protocols in previous years and the current practice.

The Committee continued their discussion on impressions of being not fairly treated and the proper way on corrections for minutes. The Committee agreed upon moving forward and further discussed on the appropriate way to ask for corrections in the minutes.

Kimmeron Lisle further talked on the request for detailed minutes from the City Clerk with Dave McKeehan expressing his thoughts on how the minutes are completed.

The Committee discussed on how to move forward addressing the Commission with their concerns and the role of the City Administrator. The Committee continued examining the City Ordinances on budget rules and the role of the Commission, as well language on purchase requirements and the City Administrator's purchasing limits.

The Committee continued with discussion on purchasing powers of the Committee and the requirements of bids prior to purchase.

The Committee discussed how to move forward addressing the Commission with their concerns and the importance on being on the next agenda.

The Committee discussed on what specific items should be presented to the Commission for consideration with Dave McKeegan giving specific instructions on language. Further discussion followed.

Kimmeron Lisle read the draft to be submitted to the Commission, with Dave McKeegan giving further guidance on language. The Committee continued talking on how to submit their request to the Commission.

Further discussion followed on procedures for City Commission agenda packets and how to ask the Commission for review of discussion items.

The Committee continued talking on the minutes from September 13, 2022, the banner proposal, and the completion of the minutes from the October 4th meeting. The Committee talked about the draft for the Commission, Sunshine Law, and sharing documents with each other for informational purposes only.

The Committee discussed the date of the next Commission meeting and when agendas are being posted and finalizing the letter to the Commission in time. The Committee discussed about the possibility of a vote by the Commission.

MOTION: Motion made by Greg Burke, seconded by Sandy Bachman, to approve the minutes of September 13, 2022.

ON THE MOTION: Rollcall vote. Unanimous approval.

****Motion was cured at the December 13th meeting****

Sandy Bachman asked for a post on Facebook to advertise the opening of a position on the Beautification Committee due to Rob Dumas leaving. Discussion with the Committee followed.

6. Next Meeting: The Committee discussed the next meeting date and decided to meet on November 9th.

The Committee further discussed being on the agenda with the Commission.

7. Adjournment: The recording stopped at 11:33 a.m.

Respectfully submitted,

Silvia Gransee

City Clerk

ADOPTED January 10, 2023

Silvia Gransee

City Clerk