

MINUTES

Beautification Committee

February 14th, 2023 – 10:00 a.m.

City Hall Annex & virtually via Zoom Conferencing

- 1. CALL TO ORDER and ROLL CALL:** *The Beautification Committee meeting was called to order by Vice-Chair Greg Burke at 10:00 am followed by Rollcall. Present: Greg Burke, Dave McKeegan, Sandy Bachman, Pam Geronemus, Alternate Jo Corso.*
- 2. ELECTION OF CHAIR:** *City Clerk Gransee explained the election procedure and asked for a nomination for chair. Sandy Bachman nominated Greg Burke for Chair. There were no other nominations. City Clerk Gransee closed the nominations and asked by a show of hands in support of Greg Burke. All members raised their hand.
City Clerk asked for a nomination for Vice-Chair. Dave McKeegan nominated Sandy Bachman for Vice-Chair. There were no other nominations. City Clerk Gransee closed the nominations and asked by a show of hand support for Sandy Bachman. All members raised their hands. The Committee agreed to wait on the election of Secretary until the next meeting.*

3. AGENDA ADDITIONS, CHANGES, OR DELETIONS:

MOTION: *Motion made by Dave McKeegan, seconded by Greg Burke, add under Item 9 e. a Discussion on Sunset Park, specifically the maintenance of the Buttonwoods.*

DISCUSSION: *Sandy Bachman asked to include the discussion on Seagrape in the discussion. Dave McKeegan agreed.*

AMENDED MOTION: *Dave McKeegan amended his motion to include the Seagrape as part of the discussion. Greg Burke seconded the amended motion.*

ON THE AMENDED MOTION: *Rollcall vote. Unanimous approval.*

Greg Burke asked for additional items to be added to the agenda.

MOTION: *Motion made by Dave McKeegan, seconded by Greg Burke, to include under Item 5 a. the handoff-discussion for Kimmeron Lisle.*

DISCUSSION: *None.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

MOTION: *Motion made by Sandy Bachman, seconded by Greg Burke, to add as Item 5 c. a discussion on Florida Friendly Landscaping.*

DISCUSSION: *None.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

MOTION: *Motion made by Sandy Bachman, seconded by Dave McKeegan, to add as Item 9 f. a discussion on the St. Patrick's Day Parade.*

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Sandy Bachman asked about the possibility of adding a potential new Committee member to the agenda. After a brief discussion, Greg Burke stated the resident can speak during Citizen Comments.

4. CITIZEN COMMENTS: Sandra Glassman introduced herself to the Committee and stated her interest in becoming a member of the Beautification Committee. There were no other citizen comments in person or via Zoom.

5. INTRODUCTION OF GUESTS:

a.-c. Former Committee member Kimmeron Lisle was introduced as a guest. Kimmeron Lisle addressed the Committee on various outstanding items as a result of her resignation from the Committee. Kimmeron Lisle provided Greg Burke with a notebook of correspondence and other information. Kimmeron Lisle further informed on the status of the patriotic banner purchase and brief discussion followed on the Commission approval of the artwork. Kimmeron Lisle further informed on projects requiring follow-up in addition to suggestions for future projects including the purchase of a center-piece Christmas Tree. Kimmeron Lisle further updated on the current standing with Florida Friendly Landscaping including contact information and current involvement with the City. Dave McKeehan and the Committee gave their thoughts on future involvement with Florida Friendly Landscaping. The Committee thanked Kimmeron Lisle for her service.

6. MINUTES: Greg Burke asked for clarification of the artwork for the patriotic banners. After discussion, the Committee agreed on the presented artwork and City Clerk Gransee asked for a motion to go forward with the City Commission's approval.

MOTION: Motion made by Greg Burke, seconded by Dave McKeehan, to go forward with the artwork for the patriotic banners as depicted on page 10 of the agenda packet.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Greg Burke accepted Beautification Committee meeting minutes from January 10th, 2023, as written.

7. SECRETARY'S REPORT: Sandy Bachman updated on the budget, expected expenses, received donations, and the Giving Tree account. City Clerk Gransee updated on the Trinette installation.

8. GARDENING AND LANDSCAPING UPDATES: The Committee discussed available mulch and the planning and coordination of mulching parties. Dave McKeehan volunteered to put

together a mulching party schedule. Further discussion followed on the need for fertilizer, quantity of mulch for the Committee, and the involvement of the landscaping company for handling fertilizer. Discussion continued on a prior contract agreement and a possible amendment to the current contract. City Clerk Gransee asked for the Committee to reach out to the City Administrator for any questions regarding the landscaping contract.

Greg Burke addressed the need for additional plants by US1 and stated he will take inventory to present at the next meeting.

9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Discussion/Approval on appointment of Jo Corso to a full Committee member.

MOTION: Motion made by Sandy Bachman, seconded by Pam Geronemus, to approve Jo Corso as a full member to the Beautification Committee.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

b. Discussion on Christmas decorations: Greg Burke spoke on the agenda item to the Committee. Public Works Department Head Guarino stated that the needs for the upcoming year were clarified by Kimmeron Lisle and confirmed that all decorations have been stored. Greg Burke asked for clarification on Christmas inventory with City Clerk Gransee stated to reach out to Kimmeron Lisle for the updated list.

c. Follow-up on entrance sign: Greg Burke spoke to the Committee on the agenda item and updated on current state and need of repair, and possible options of repairs. Dave McKeehan gave additional thoughts on possible repairs.

Discussion followed on the possibility of visiting the sign to inspect for damage with City Clerk Gransee reminding of Sunshine Law and proper procedures.

d. Update on Banner Purchase: see under Item 6.

The Committee talked briefly on the report to the Commission and whether to attend the upcoming Commission meeting.

e. Discussion on Sunset Park: Dave McKeehan spoke to the Committee on the agenda item and correspondence received on the subject. Dave McKeehan continued giving his thoughts on the subject including past history and how to go forward. City Clerk Gransee informed the Committee that the Commission is aware of the issue and the item is on the agenda for the upcoming Commission meeting. A brief discussion followed if Seagrape's are part of the assessment. Joanne Stewart was invited to speak on the subject to the Committee. Joanne Stewart thanked the Committee for the ability to speak and gave her thoughts on the topic. Dave McKeehan gave additional input to the Committee including DEP involvement and how to resolve the issue.

f. Discussion on the St. Patrick's Day Parade: Sandy Bachman updated the Committee on the St. Patrick's Day preparations which are being done through the Recreation Committee and KCBCA. Sandy Bachman further asked the Committee on interest in participation in the Parade representing the Beautification Committee. After discussion the Committee agreed to hold off until the next Beautification meeting for a decision on participation.

10. DISCUSSION/APPROVAL FOR BEAUTIFICATION AWARD: Sandy Bachman gave the update on the last Beautification Award winner and gave an explanation on why the winner declined the award. Sandy Bachman continued presenting an additional house for consideration and recommended the property at 180 13th Street for the February award. Sandy Bachman suggested to choose winners for the upcoming two months at the next Beautification Committee meeting and suggested additional properties for consideration.

MOTION: Motion made by Sandy Bachman, seconded by Greg Burke, to give the February Beautification award to the owner of 180 13th Street.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

The Committee discussed on what day to hold the Beautification award and decided tentatively on February 23rd at 2 pm.

11. DISCUSSION/APPROVAL: REVIEW OF REPORT TO THE CITY COMMISSION: Sandy Bachman spoke to the Committee on what items to include in the report to the Commission including the appointment of Jo Corso, the Ixora assessment, Christmas, and Florida Friendly update by Kimmeron Lisle, a mulching party schedule, whether fertilizer is included in the Brightview contract, the City entrance sign in need of repairs, and the February Beautification award.

The Committee decided to hold of on including Florida Friendly Landscaping in the report.

12. NEXT MEETING: March 14th, 2023 - 10:00 a.m.

13. ADJOURNMENT: The meeting adjourned at 11:34 pm.

Respectfully submitted,

Silvia Gransee

City Clerk

Adopted: February 14, 2023

Silvia Gransee

City Clerk