



CITY OF KEY COLONY BEACH

ADVISORY BOARD & VOLUNTEER COMMITTEE APPLICATION

OFFICE OF THE CITY CLERK

PO Box 510141

CITY OF KEY COLONY BEACH, FL 33051

TELEPHONE: (305) 289-1212

WEB: www.KeyColonyBeach.net

NEW APPLICATION

RE-APPLICATION

- BEAUTIFICATION COMMITTEE (2-Year Terms; 5 Members – 2 Alternates,)
- CODE ENFORCEMENT BOARD (3-Year Terms; 5 Members, 2 Alternates)
- DISASTER PREPAREDNESS COMMITTEE (1-Year Term; 5 Members, 2 Alternates)
- PLANNING & ZONING BOARD (2-Year Term; 5 Members, 2 Alternates)
- RECREATION COMMITTEE (2-Year Term; 5 Members, 2 Alternates)
- UTILITY BOARD (1-Year Term; 5 Members, 2 Alternates)

Name: _____
(Last) (First) (Middle)

Address: _____

Mailing Address (if different): _____

Business Address: _____

Occupation: _____

Home/Cell Ph.: _____

E-mail: _____

Do you reside within the City limits? Yes No

- If yes, how long have you resided in the City of Key Colony Beach? _____

Do you own property in the City of Key Colony Beach? Yes No

Are you a Registered Voter in Monroe County? Yes No

Please rank your board preference(s): 1. _____
2. _____
3. _____

Have you ever served on a volunteer board or in a volunteer capacity before? Yes No

If yes, please indicate name of board and dates of service. _____

Why would you like to serve on this board? _____

What special skills would you bring to this position? _____

Please list fields of work experience: _____

List any licenses and/or degrees (optional): _____

Local References (Please list 3):

- 1. _____
- 2. _____
- 3. _____

Would you have a problem with the meeting dates and times for the board/agency for which you are applying? Yes No

If yes, please explain: _____

Signed: _____ Date: _____

SCHEDULE OF BOARD/COMMITTEE MEETINGS

Beautification Committee	2 nd Tuesday of each month	10:00 am
Code Enforcement Board*	2 nd Wednesday of each month	9:30 am
Disaster Preparedness	As needed	TBD
Planning and Zoning Board*	3 rd Wednesday of each month	9:30 am
Recreation Committee	As needed	TBD
Utility Board	3 rd Tuesday of each month	9:30 am

*These boards are subject to Financial Disclosure.

Submit application to:

Silvia Gransee
City Clerk
City of Key Colony Beach
PO Box 510141
Key Colony Beach, FL 33051

OR

Cityclerk@keycolonybeach.net

CITY OF KEY COLONY BEACH ADVISORY BOARD & VOLUNTEER COMMITTEE MEMBER APPLICATION

Acknowledgments:

1. Accuracy of Information. I certify that the information provided in my Board Application with the City of Key Colony Beach is correct to the best of my knowledge.

Printed Name: _____

Signature: _____

Date: _____

GENERAL INFORMATION

SUNSHINE AMENDMENT/CODE OF ETHICS:

All Volunteer Advisory Board/Committee Appointees are governed by and subject to the Florida Sunshine Law, which includes the Public Records Law and Code of Ethics.

[Ref. Sec. 24, Art. I, F.C., Sec 286.011, F.S. Chap. 119, F.S. and Chap. 112 – Part III, F.S. respectively]

FORM 1 – STATEMENT OF FINANCIAL INTERESTS:

Persons required to file FORM 1 include all local officers. A local officer is defined as any appointed member of a board, excluding any member of a solely advisory body. However, a governmental body with land-planning, zoning or natural resources responsibilities shall not be considered an advisory body and therefore would be required to file.

Within 30 days from the date of appointment, and subsequently no later than July 1st of each year thereafter, a local officer shall file a statement of financial interests with the Monroe County Supervisor of Elections. Additionally, within 60 days of leaving the position, unless you take another “reporting position” within that period of time you are required to file a FORM 1F with the Monroe County Supervisor of Elections.

[Ref. Sec. 112.3145, F.S.]

REPORTING REQUIREMENTS AND PROHIBITED RECEIPT OF GIFTS; SOLICITATION AND DISCLOSURE OF GIFTS FROM GOVERNMENTAL ENTITIES, DIRECT SUPPORT ORGANIZATIONS AND HONORARIUM RELATED EXPENSES:

Certain instances require disclosure of gift and honoraria. For a full detail of requirements, please review the **GIFT LAW** as identified in Florida Statutes or contact the City Attorney for specifics.

[Ref. Secs. 112-3148 & 49, F.S.]

NOTE: Forms which may be required to be filed by a local officer are as referenced in Florida Commission on Ethics’ **“GUIDE TO THE SUNSHINE AMENDMENT AND CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES”** booklet, as published annually and on file in the Office of the City Clerk or online at the Florida Commission on Ethics at www.ethics.state.fl.us under the tab entitled Publications and/or Forms.