Welcome to the City of Key Colony Beach

CitizenServe Mini-Tutorial







HOW TO MAKE A PAYMENT



Please note that license fees are due at the time the license application is submitted.

Your application can be saved and submitted at a later time, to find the pending application please look in your Cart in your online CitizenServe account.



THE FOLLOWING MUST BE SUBMITTED AND/OR COMPLETED

- 1. This application completed & signed by owner, manager, and local contact
- 2. 2022-2023 Monroe County Local Business Tax Receipt

Upload Document Here:

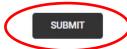
Monroe County tax receipt.jpg 🛍

- 3. Online Payment of Business Tax for Vacation Rental. Once you submit your application you will be directed to make a payment.
- 4. All other fees, fines or violation for the property must be paid
- 5.To schedule a safety inspection go to keycolonybeach.net, Choose I Want To and then Schedule a Rental Inspection

Requirements - Units must be non-rented and clean at the time of inspection or the unit will fail the inspection and a \$300 reinspection fee will be charged.



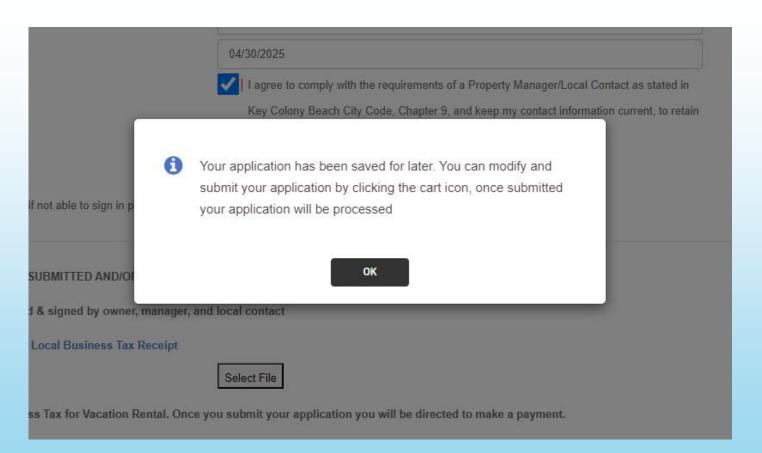
I ACKNOWELDGE 1-5 ABOVE



SAVE FOR LATER

DELETE









Home / Services / Licensing / Apply for a license / Payment

License #:	STR 23-000000		
Amount Due:	\$945.00		
Convenience Fee:	\$24.10		
Total Due:	\$969.10		
	indicates a required field		
Payment Amount:		\$969.10	
Payment Type:	Credit Card	~	
Cardholder Name:		10	
Card Number:		//	0
Card Expiration Month / Year:	•	~	
Security Code:	©		
Credit Card Type:	Visa	~	
Billing Address:			
	SUBMIT		



Alternative payment route from your email confirmation on a mobile device:

- "Click here" to Review Application
- Navigate to Licensing using the Menu
- View Your Licenses
- Login
- Open Licenses
- Make a Payment

