

MINUTES

Beautification Committee Meeting

Tuesday, July 11, 2023 – 10:01 am

Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida &
via Zoom Conferencing

1. CALL TO ORDER and ROLLCALL: The July 11, 2023, Beautification Committee meeting was called to order by Pam Geronemus at 10:01 am. **Present:** Sandy Bachman (via Zoom), Pam Geronemus, Jo Corso (via Zoom), Alternate Sandra Glassman. **Absent:** Dave McKeehan. **Also present:** Silvia Gransee, City Clerk, Administrative Assistant Cheryl Baker.

2. ELECTION OF CHAIR: City Clerk Gransee asked for the item to be deferred to the next meeting. All members agreed.

3. AGENDA ADDITIONS, CHANGES, OR DELETIONS: None.

4. INTRODUCTION OF GUESTS: Kim (no last name), 11th Street, introduced herself to the Committee via Zoom.

5. CITIZEN COMMENTS & CORRESPONDENCE: None.

6. Approval of Minutes from May 9, 2023: Sandy Bachman asked for the following correction: Page 1, Item 6: Strike Sandra Glassman and replace with Sandy Bachman. City Clerk Gransee confirmed the correction and asked for a motion.

MOTION: Motion made by Sandra Glassman to approve the Minutes. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

7. BUDGET UPDATE: Sandy Bachman reported on the budget including transfers of monies, available monies in the holiday budget, and no changes in the Giving Tree account. Sandy Bachman gave further updates on remainder monies and the question on available mulch with Public Works. City Clerk Gransee asked who will follow up on the question of mulch. Sandy Bachman reported on talking to City Administrator Turner on the upcoming budget and available monies for next year. Discussion continued on insurance and Christmas decorations, and the banners on Sadowski Causeway for the 4th of July celebration.

8. GARDENING AND LANDSCAPING UPDATES: Sandy Bachman said that the area by the Post Office looks very nice and the area behind City Hall will be addressed at a later date.

9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Christmas Decorations Inventory: Sandy Bachman reported on the agenda item and having compared trees for height and best use. The Committee discussed height of the trees, placing a tree at the new Tiki Hut at Sunset Park, and how to move forward. Sandy Bachman asked for a

motion to approve the purchase of two Christmas trees from Balsam Hill in the maximum of \$2,500.00.

MOTION: *Motion made by Sandy Bachman to approve the purchase of two Christmas trees from Balsam Hill in the maximum amount of \$2,500.00. Jo Corso seconded the motion.*

DISCUSSION: *City Clerk Gransee asked for an adjustment to the maximum purchase allowance.*

AMENDED MOTION: *Sandy Bachman amended her motion to spend no more than \$3,000.00 to purchase two 10 foot Christmas trees from Balsam Hill. Jo Corso seconded the motion.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

City Clerk Gransee advised that no supporting documentation was received for the purchase request for the wreaths and the item was struck from the agenda.

Sandy Bachman reported that additional purchase requests will be addressed at a later date when Dave McKeehan is available.

b. Future manlift rentals for holiday decorations: *City Clerk Gransee asked for the agenda item to be deleted because City Administrator Turner had addressed it. Sandy Bachman confirmed that City Administrator Turner had addressed the topic.*

c. Recommendation to the City Commission to appoint Sandra Glassman from alternate to permanent Beautification member: *Pam Geronemus introduced the agenda item to the Committee.*

MOTION: *Motion made by Sandy Bachman to recommend Sandra Glassman as a permanent member of the Beautification Committee. Pam Geronemus seconded the motion.*

DISCUSSION: *None.*

ON THE MOTION: *Rollcall vote. Unanimous approval.*

City Clerk Gransee advised for the recommendation to be presented to the City Commission at the next City Commission meeting.

d. Recommendation on new alternate members: *Sandra Bachman asked the attending guest for interest in being on the Beautification Committee which was respectfully declined.*

e. Memorial plaque for Carrol Gross: *Sandy Bachman reported on having done research on a plaque and reported on available options. Pam Geronemus asked for a motion.*

MOTION: *Motion made by Sandy Bachman to purchase a garden sign with the wording "Welcome to Carrol's Garden" for no more than a \$100.00. Pam Geronemus seconded the motion.*

DISCUSSION: *City Clerk Gransee asked on where this will be purchased. Sandy Bachman asked for the agenda item to be deferred until next month.*

ON THE MOTION: *Sandy Bachman withdrew her motion.*

10. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARD: Sandy Bachman reported having picked up the sign from the last award winner and reported that Public Works will work on the sign to make it easier to install in the gardens.

Pam Geronemus asked on enforcement violations and City Clerk Gransee informed that Code Enforcement questions should be addressed to the Code Enforcement Officer. Further conversation followed on code enforcement in the city.

11. NEXT MEETING: August 8th, 2023 – 10-00 a.m.

12. ADJOURNMENT: The meeting adjourned at 10:26 am.

Respectfully submitted,
Silvia Gransee
City Clerk

ADOPTED: August 8th, 2023
Silvia Gransee
City Clerk