

MINUTES

Beautification Committee

Tuesday, August 8th, 2023 – 10:00 a.m.

Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida &
via Zoom Conferencing.

1. **CALL TO ORDER and ROLLCALL:** Vice-Chair Sandy Bachman called the Beautification Committee meeting to order followed by rollcall. **Present:** Vice-Chair Sandy Bachman, Pam Geronemus, Sandra Glassman. **Absent:** Dave McKeegan, Jo Corso. **Also present:** City Clerk Silvia Gransee, Administrative Assistant Tammie Anderson.
2. **ELECTION OF CHAIR:** The election of Chair was deferred to the October committee meeting.
3. **AGENDA ADDITIONS, CHANGES, OR DELETIONS:** Agenda item No. 2 was deferred to the next meeting.
4. **INTRODUCTION OF GUESTS:** Vice-Chair Sandy Bachman welcomed Commissioner Freddie Foster and Planning & Zoning Chair George Lancaster to the meeting.
5. **CITIZEN COMMENTS & CORRESPONDENCE:** None.
6. **MINUTES:** Vice-Chair Sandy Bachman asked for any changes or corrections to the meeting minutes. There were none.

MOTION: Motion made by Sandy Bachman to approve the meeting minutes from the July 11th, 2023, Beautification Committee meeting. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

7. **BUDGET UPDATE:** Vice-Chair Sandy Bachman gave the July budget report and updated that the Christmas trees were ordered and gave a balance of holiday supplies in the amount of \$525.71. Sandy Bachman further updated on the balance for the maintenance and planting accounts in the amount of \$1,904.97 and \$1,840.16 respectively.
The Committee had no questions or comments on the report.

8. **GARDENING AND LANDSCAPING UPDATES:** Vice-Chair Sandy Bachman reported that the garden by the Post Office and Gazebo could use maintenance and asked for volunteers to help at the end of September or October once the weather is cooler.
Sandy Bachman further updated on the plantings by the 'What's your Hurry' sign and informed of having watered the plants and asked for members to do the same if they look dry.
There were no further comments.

9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. City Commission Confirmation of Sandra Glassman as full member to the Beautification

a. Committee: Vice-Chair Sandy Bachman welcomed Sandra Glassman as a full member to the Beautification Committee.

b. Christmas Decorations Inventory: Vice-Chair Sandy Bachman recommended to wait on recommendations on inventory from Dave McKeegan and to further wait on the installation of the new Tiki Hut by Sunset Park to understand needed sizes and dimensions on Christmas decorations.

There were no additional comments.

c. Memorial plaque for Carrol Gross: Vice-Chair Sandy Bachman reported having send a note to Mary Kohl who recommended to check with the family on wishes on a plaque. Sandy Bachman informed that she would be willing to pay for the plaque and voiced concerns that Carrol Gross' garden is currently in disarray by the old City Hall entrance. City Clerk Gransee confirmed that Sandy Bachman can buy the plaque and can donate it to the City or the family.

d. Discussion/Approval of ordering mulch from Home Depot: Vice-Chair Sandy Bachman reported on the agenda item and discussion followed on the need to buy additional mulch. Vice-Chair Sandy Bachman asked for a motion to order mulch.

MOTION: Sandy Glassman made a motion to purchase eight (8) pallets of mulch at the cost of \$207.90 from Home Depot. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

10. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARD: Vice-Chair Sandy Bachman reported no awards during the Summer with the process starting again in November.

11. NEXT MEETING: Vice-Chair Sandy Bachman reported the City Clerk as well as herself being on vacation at the next meeting. The Committee agreed on a next meeting date of October 10th, 2023.

12. ADJOURNMENT: The meeting adjourned at 10:14 am.

Respectfully submitted,
Silvia Gransee
City Clerk

ADOPTED: October 10th, 2023

Silvia Gransee
City Clerk