

MINUTES
CITY OF KEY COLONY BEACH
FIRST BUDGET PUBLIC HEARING
BUDGET FOR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

Thursday, September 7, 2023, 5:05 p.m.
Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

1. Call to Order, Pledge of Allegiance, Prayer, Roll Call: The First Budget Public Hearing of the City of Key Colony Beach was called to order by Mayor Patricia Trefry at 5:05 pm followed by the Pledge of Allegiance, Prayer, and Rollcall. **Present:** Mayor Patricia Trefry, Vice-Mayor Beth Ramsay-Vickrey, Commissioner Tom Harding, Commissioner Joey Raspe. **Absent:** Commissioner Freddie Foster. **Also present:** City Administrator Dave Turner, Police Chief Kris DiGiovanni, City Attorney Dirk Smits, Administrative Assistant Tamara Anderson, City Clerk Silvia Gransee.

Physical attendance: 8

2. Agenda Additions, Changes & Deletions: There were none.

3. Citizen Comments & Correspondence: City Clerk Gransee informed on the following citizen correspondence:

September 6, 2023, Sue Bartkus, wrote to the City Commission regarding the First Budget meeting.

There were no comments from the audience.

4. Review of Proposed Budget for October 1, 2023 - September 30, 2024

Mayor Trefry introduced the agenda item and asked City Administrator Turner to proceed with the review of the budget. City Administrator Turner informed on grants received by the City which in turn helped keep the millage low. City Administrator Turner informed the grants being used for various city projects including Stormwater Management, the Hardening of the new City Hall, the Comprehensive Vulnerability Assessment, the Watershed Management Plan, and the Playground on 7th Street. City Administrator Turner further informed on an in-progress grant for cybersecurity, a recreation grant which was awarded for 1st Street playground, as well as an erosion control grant for Sadowski Causeway. City Administrator Turner updated on having applied for a recreational grant for upgrades to the pickle and tennis ball courts and a decision on an award to be expected by next July. City Administrator Turner explained that all grants are non-matching with no assessments to the taxpayer. City Administrator Turner informed that the city's budget to be about \$4 million and the city having received a little bit over \$5 million in grants.

City Administrator Turner informed on completed projects including the painting and upgrading of the Golf Pro-Shop and the playground and bathrooms by 7th Street.

City Administrator Turner further advised on projects under discussion including the Smart City project which will provide fiber optics to all residents in the city with no infrastructure cost.

City Administrator Turner informed on possible future projects including the implementation of solar streetlights to help with electric costs.

City Administrator Turner explained the budget process including the certification process and meetings that were held.

City Administrator Turner reported on the City's value over the last years with the current value breaking the \$1 billion mark. City Administrator Turner informed on some uncertainty regarding the police unionization, grants holding the millage down, and further explained voting requirements for millage rates.

City Administrator Turner proposed to lower the millage rate to 2.8419 and informed on an increase of \$11.02 per month for a homesteaded property. City Administrator Turner continued informing on increases for non-homesteaded properties to \$ 22.85 per month.

City Administrator Turner detailed on the general budget with a total revenue of \$4,086,993.00 and further informed on road funds, state and local grants, and other interests received.

City Administrator informed on total income including received grants in the amount of \$7,788,784.

City Administrator Turner explained anticipated expenses in the proposed budget including savings for contingencies for road parks and infrastructure for a total of \$4,087,993.00.

City Administrator Turner continued talking on protective services and substantial increases in FRS retirement. City Administrator Turner updated on increases in insurances, technology upgrades, and salary increases.

City Administrator Turner proposed to lower the millage to 2.8419 which is greater than a rolled-back-rate from 13.12 percent. City Administrator Turner explained for the current rate of 2.8726 which is 14.35 percent from roll-back. City Administrator Turner informed the Commission's prerogative to keep the millage the same or lower and a voting requirement of four out of five votes.

5. Budget Changes, If Any:

a. Discussion/Approval of Cost Estimate by City Attorney Smits to provide a Charter and Code of Ordinance Review:

City Attorney Smits informed on outside quotes for the review of the Code of \$75,000.00 and a quote between \$150,000.00 and \$170,000.00 for the review of the LDR's and the Code. City Attorney Smits informed of an in-house quote of about \$60,000.00 for a Code review over the course of 18 month working together with staff.

City Attorney Smits stated for the goal to be completed with a Code review within a year and advised against the review of the LDR's at the same time.

The Commission discussed the best solutions to complete the review of the Code and the LDR's.

Commissioner Harding commented on City Administrator Turner doing excellent job.

City Administrator Turner informed on coming in under budget for the year just like the previous year and informed on the grant for the Lift Station, erosion control for Sunset Park, and the Hardening Grant for the Causeway bridge.

b. Discussion/Approval of Determination of appropriate adjustment to the City Administrator's Salary:

Mayor Trefry introduced the agenda item. Commissioner Harding spoke on his submitted report and informed on salaries of previously employed Administrators and City Administrator Turner's increase in the prior year. Commissioner Harding further talked on his report and performance evaluation. Commissioner Harding gave a competitive salary assessment to other cities and compared larger versus smaller cities and ranges in salaries. Additionally, Commissioner Harding gave comparison to highest paid city employees with two employees

receiving a higher salary than City Administrator Turner.

Commissioner Harding gave a salary recommendation based on the presented data of \$128k for 2023 which falls within the current budget.

Vice-Mayor Ramsay-Vickrey thanked Commissioner Harding for his time and effort and agreed with his recommendation. Vice-Mayor Ramsay-Vickrey suggested for the raise to be given retro-active to April for the discussion was supposed to be addressed in April. Commissioner Harding agreed with the Vice-Mayor.

Commissioner Raspe voiced disagreement with Commissioner Harding's position and talked on the position being initially a part-time job for \$60,000.00 and City Administrator Turner having accepted the position for \$80,000.00. Commissioner Raspe explained not favoring a 28% increase since last year including already having received a car. Commissioner Raspe further talked on the calculations of employment pay and reiterated not being in favor of a raise.

Commissioner Raspe clarified to be in favor of a minimal raise and performance based raises.

Commissioner Harding stated that part of his recommendation was based on performance including data from his performance review.

Commissioner Harding further commented on City Administrator Turner having been hired with no prior City Manager experience and the average employment for a City Administrator to be two years. Commissioner Harding stated for Dave Turner to have demonstrated performance with Mayor Trefry reiterating the success of receiving \$5.1 million in grants.

City Administrator Turner informed of the expense of the car being more cost effective than the reimbursement of gas mileage over a 10-year period. City Administrator Turner informed of not receiving any benefits which compares to over \$30K for other employees and having received his certification as a ICMA Level 2 Manager.

Commissioner Harding gave his opinion that a manager should make more money with some exceptions and for his recommendation to be fair and equitable.

6. Public Comments, Commission Response: Mayor Trefry asked for public comment.

Richard Tamborino, in attendance via Zoom, clarified not to have any public comment after having raised his hand.

Mayor Trefry asked for a motion to adjust the City Administrator's salary.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey to adjust the City Administrator's salary to \$128k retro-active to April 2023. Mayor Trefry asked for a second. Commissioner Harding seconded the motion.

DISCUSSION: Mayor Trefry allowed public comment from a citizen.

Fred Swanson, 620 9th Street, voiced agreement with Commissioner Raspe for a 28% increase to be too much. There was no further discussion.

ON THE MOTION: Rollcall vote. Commissioner Raspe – No. Vice-Mayor Ramsay-Vickrey – Yes. Commissioner Harding – Yes. Mayor Trefry – Yes. The motion passed.

7. Resolution 2023-10 to Adopt a Tentative Millage Rate for Fiscal Year 2023-2024: A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Tentative Levying Of Ad Valorem Taxes For Fiscal Year 2023-2024; And Providing For An Effective Date.

Mayor Trefry asked City Attorney Smits for the approval of the millage rate and code review. City Administrator Turner informed having \$40,000 in the budget for the first year of code review. Mayor Trefry asked for a motion pertaining to the update of the Code of Ordinances.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey to approve the in-house update of the Code with a projected cost of \$40,000.00 in this year's budget and the remaining \$20,000.00 to be allocated to next years budget.

DISCUSSION: City Attorney Smits asked for the remainder of \$20,000.00 to be approved next year.

AMENDED MOTION: Vice-Mayor Ramsay-Vickrey stated, 'So Moved'. Mayor Trefry asked for a second. Commissioner Harding seconded the motion.

FURTHER DISCUSSION: Commissioner Raspe asked City Attorney Smits for a future update on the review. City Attorney Smits informed of bringing a schedule to the Commission and to have two thirds of the review completed within the year.

ON THE MOTION: Rollcall vote. Unanimous approval.

Mayor Trefry presented the reading of Resolution 2023-10 and asked for a motion to approve.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey to approve Resolution 2023-10. Mayor Trefry asked for a second. Commissioner Harding seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

8. Resolution 2023-11 to Adopt a Tentative Budget for Fiscal Year 2023-2024: A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Tentative Budget For Fiscal Year 2023-2024; And Providing For An Effective Date.

Mayor Trefry presented the reading of Resolution 2023-11 and asked for a motion to approve.

MOTION: Motion made by Vice-Mayor Ramsay-Vickrey to approve Resolution 2023-11. Mayor Trefry asked for a second. Commissioner Harding seconded the motion.

DISCUSSION: none.

ON THE MOTION: Rollcall vote. Unanimous approval.

9. Adjournment: The meeting adjourned at 5:47 pm.

Respectfully submitted,

Silvia Gransee

City Clerk

ADOPTED: October 19, 2023

Silvia Gransee

City Clerk