

# **MINUTES**

## **Beautification Committee**

Tuesday, October 10<sup>th</sup>, 2023 – 10:00 a.m.

Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida &  
via Zoom Conferencing.

1. **CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Committee Meeting was called to order by Vice-Chair Sandy Bachman at 10:00 am followed by Rollcall. **Present:** Vice-Chair Sandy Bachman, Pam Geronemus, Sandra Glassman. **Absent:** Dave McKeehan, Jo Corso. **Also present:** Administrative Assistant Tammie Anderson, City Clerk Silvia Gransee.
2. **ELECTION OF CHAIR:** Postponed to the following month.
3. **AGENDA ADDITIONS, CHANGES, OR DELETIONS:** City Clerk Gransee informed of making a note of tabling Agenda Item 2. No other changes were made.
4. **INTRODUCTION OF GUESTS:** None.
5. **CITIZEN COMMENTS & CORRESPONDENCE:** None.
6. **MINUTES:** Approval of Minutes for August 8<sup>th</sup>, 2023: Sandra Glassman asked for the correction in the minutes under Item No. 8, paragraph 2, from Sandy Glassman to Sandy Bachman. City Clerk Gransee confirmed to make the correction. Sandy Bachmann asked for a motion to approve the minutes with requested changes.

**MOTION:** Motion made Pam Geronemus to approve the minutes with changes. Sandra Glassman seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

### **7. BUDGET UPDATE**

**September Budget Report:** Vice-Chair Sandy Bachman informed on the current and upcoming fiscal year budget. The Committee discussed available monies for the new fiscal year including maintenance, plantings, holiday supplies, and cost for the hanging of holiday banners.

### **8. GARDENING AND LANDSCAPING UPDATES**

Vice-Chair Bachman thanked the Public Works Department for their work on cleaning up around the Post Office and Waterfront Park. Vice-Chair Bachman informed that some additional work needs to be done by the Tiki and the Front Garden. Sandy Bachman informed on the need for replacement plants for Trinettes and Ixora's. City Clerk Gransee asked for the topic to be placed as a discussion/approval agenda item for the next month. Vice-Chair Bachman confirmed to address questions on procedure with City Administrator Turner. The Committee discussed organizing a date for additional cleanup by the Front Garden and decided on the following Wednesday at 9:30 am. City Clerk Gransee confirmed to send out an invitation to the public to participate.

Vice-Chair Bachman informed on the butterfly portion of the Coconut Path Garden and the need to replace milkweed plants that were eaten by butterflies. Vice-Chair Bachman asked for support for Dave McKeehan to help with the organization of the gardens. City Clerk Gransee informed to inform of vacant seats on the committee on the city website.

## **9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL**

**a. Christmas Decorations:** Vice-Chair Sandy Bachman informed that the new Christmas trees were ordered and delivered. Sandy Bachman updated on planned decorations throughout the City and shared a map with instructions to be used by Public Works. Vice-Chair Sandy Bachman suggested for the Public Works Department to assist with the hanging of the Christmas decorations like the year before. Sandy Bachman confirmed to meet with City Administrator Turner on the request to use Public Works for decorating.

Vice-Chair Sandy Bachman continued informing on available Christmas wreaths and what locations to hang them at. City Clerk Gransee informed of City Administrator Turner's email advising against hanging a wreath on the Post Office trailer as it is federal property. The Committee agreed and continued talks on the placement of additional wreaths in the City.

Sandy Bachman talked on the Committee's 'Christmas Book' and for the book to be placed at City Hall to be available for checkout if needed.

Sandy Bachman continued informing on East Park and suggested for citizens to decorate the tree this year but would have to address this with City Administrator Dave Turner first.

Vice-Chair Bachman continued by giving suggestions on Christmas decorations for the new Tiki by Sunset Park, the Causeway entrance, and the 'What's Your Hurry' sign. Sandy Bachman informed to talk to Dave Turner about scheduling work parties at Marble Hall.

The Committee continued discussion on the purchase of Christmas ornaments and lights, and discussed different colors, types, and costs.

Sandy Bachman asked for a motion for the purchase of Christmas ornaments and lights.

**MOTION:** Motion made by Sandra Glassman to approve the purchase. Pam Geronemus seconded the motion.

**DISCUSSION:** Vice-Chair Bachman clarified type and quantity of lights to purchase.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Vice-Chair Sandy Bachman suggested for work meetings to start and to invite residents to help. The Committee decided tentatively on October 25<sup>th</sup> and 26<sup>th</sup> for a pre-start on decorating and a November 6<sup>th</sup> actual start for work to be completed until done. Sandy Bachman confirmed to reach out to City Administrator Turner on outstanding questions and to reach out to residents to volunteer.

**a. Memorial plaque for Carrol Gross:** Vice-Chair Sandy Bachman informed that the plaque was ordered and paid for with her own funds and should be here for the next meeting.

**b. Invitation to apply for alternate membership:** Vice-Chair Sandy Bachman invited all residents to apply and volunteer.

**10. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARD:** Vice-Chair Sandy Bachman suggested the Key Colony Beach Club at 501 E. Ocean for the November Beautification Award. Sandy Bachman asked for a motion to award the November Beautification Award to the Key Colony Beach Club at 501 E. Ocean Drive.

**MOTION:** Motion made by Sandra Glassman to give the November award to the Key Colony Beach Club. Pam Geronemus seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Vice-Chair Sandy Bachman informed of reaching out to the Club to make an appointment with a tentative date of November 9<sup>th</sup>, 2023.

**11. NEXT MEETING:** The Committee confirmed the next meeting for November 14<sup>th</sup>, 2023, at 10:00 am.

**12. ADJOURNMENT:** The meeting adjourned at 10:48 am.

Respectfully submitted,

*Silvia Gransee*

City Clerk

**ADOPTED:** 12-12-2023

Silvia Gransee

City Clerk